

**BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL**

**REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, MAY 18, 2016  
JR./SR. HIGH SCHOOL – CAFETERIA**

**ADMINISTRATIVE MEMORANDUM**

**I. Call to Order.** Mr. Michael Byrnes will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Byrnes leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

**II. Administer Oath of Office to Newly Elected Board Member**

**III. From Administration and Staff**

- A. Model UN presentation – Ms. Farley
- B. Band Trip Awards – Mrs. Roberts
- C. Athletic Survey – Miss Fallacaro
- D. Unified Basketball – Miss Fallacaro

**IV. Request to withdraw specific item(s) from consensus items.**

**V. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum A-O.”**

A. **Approval of the Minutes of the April 19, 2016 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)

B. **Approval of the Minutes of the May 3, 2016 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)

C. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending April 30, 2016 be approved.” (TM) (ENC)

D. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending April 30, 2016 be approved.” (TM) (ENC)

E. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending April 30, 2016 in the amount of **\$651,614.10** be approved. This Warrant is broken down as follows: **General Fund portion \$576,957.94, Cafeteria Fund portion \$30,361.80, Federal Fund portion \$4,304.89, and Trust & Agency Fund portion \$39,989.47.**” (TM) (ENC)

- F. **Approval of the ACH/Wire Transfer Warrant Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire Transfer Warrant for the period ending April 30, 2016 in the amount of **\$37,461.50** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$37,111.50** and **General Fund HRA portion \$350.00.** (TM) (ENC)
- G. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending April 30, 2016 be approved.” (TM) (ENC)
- H. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending April 30, 2016 be approved.” (TM) (ENC)
- I. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the April 2016 Budget Transfers be approved as presented.” (TM) (ENC)
- J. **Approval of Claims Auditor Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the March 2016 Claims Auditor Report be approved.” (SA) (ENC)
- K. **Approval of Claims Auditor Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the April 2016 Claims Auditor Report be approved.” (SA) (ENC)
- L. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)
- M. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- | <u>Name</u>         | <u>Area</u>   | <u>Effective Date</u> | <u>Certification</u> |
|---------------------|---------------|-----------------------|----------------------|
| 1. Charles Schuster | Bus Driver    | May 19, 2016          | CDL B w/P&S          |
| 2. Peter Beljan     | Bus Driver    | May 19, 2016          | CDL B w/P&S          |
| 3. Ashley Gangi     | PK-12 Teacher | May 19, 2016          | None.”               |
- (SA) (ENC)
- N. **Appoint Supplemental Activity Advisors and Coaches for the 2015-2016 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2015-2016 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- Colin Sperrazza, Piano Accompanist.” (SA) (ENC)
- O. **Approve Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board of Education approve the following policies:
- #6470 – Staff Use of Computerized Information Resources
  - #7131 – Non-Resident Students.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

## **VI. New Business**

### **A. Resignations. RECOMMENDED MOTIONS:**

1. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Bus Driver, **Charles Schuster**, be accepted effective April 19, 2016. The Board of Education and Administration wish to thank Mr. Schuster for his 2½ years of service to the District.” (SA) (ENC)
2. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Bus Driver, **Rosemary Peters**, be accepted effective June 23, 2016. The Board of Education and Administration wish to thank Mrs. Peters for her 21 years of service to the District.” (SA) (ENC)
3. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Bus Driver, **Patricia Szulewski**, be accepted effective June 22, 2016. The Board of Education and Administration wish to thank Mrs. Szulewski for her 7 years of service to the District.” (SA) (ENC)

### **B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:**

1. **Permanent Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Laura Sweet** be permanently appointed as a Clerk Typist effective June 7, 2016.” (SA) (ENC)
2. **Tenure Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing his probationary period, **Jeffrey Cervoni** be granted tenure as a Principal effective August 24, 2016.” (SA) (ENC)
3. **Tenure Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing his probationary period, **Matthew Saramak** be granted tenure as a Technology Teacher effective August 31, 2016.” (SA) (ENC)
4. **Tenure Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Morgan Theophilus** be granted tenure as an Elementary Teacher effective August 31, 2016.” (SA) (ENC)

5. **Tenure Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Ashley Mason** be granted tenure as an Elementary Teacher effective August 31, 2016.” (SA) (ENC)

6. **Appoint Bus Driver.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Corrine Kenefick** be appointed on probation as a Bus Driver effective May 19, 2016 through January 18, 2017. Salary is based upon **CSEA Contract, Level IX, Step 1-2.**” (SA) (ENC)

7. **Appoint Bus Driver.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Paul Winter** be appointed on probation as a Bus Driver effective May 19, 2016 through January 18, 2017. Salary is based upon **CSEA Contract, Level IX, Step 1-2.**” (SA) (ENC)

8. **Extend Appointments of Part-time Personnel.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel appointments be extended effective September 1, 2016 through June 30, 2017:  
a. **Brian Smith**, .5 FTE Technology Teacher  
b. **Matthew Vogan**, .5 FTE Special Education Teacher  
c. **Courtney Hanania**, .33 FTE Family & Consumer Science Teacher  
d. **Steven Clancy**, .53 FTE Library & Media Specialist.” (SA) (ENC)

9. **Appoint Summer School Personnel.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel are appointed for the Special Education summer school program:  
a. **Christine Durringer**, Special Education Teacher 3.5 hours/day  
b. **Kelly Gimaldi**, Special Education Teacher 3.5 hours/day  
c. **Katherine Suchan**, Teacher Aide 3.5 hours/day  
d. **Tom Wall**, Teacher Aide 3.5 hours/day  
e. **Lory Mohan**, Teacher Aide 3.5 hours/day  
f. **Judith Rizzone**, Teacher Aide 3.5 hours/day (3 weeks only)  
g. **Gail Krebs**, Teacher Aide 3.5 hours/day (3 weeks only)  
h. **Elaine Funch**, Teacher Aide 3.5 hours/day  
i. **Dana Fazzolari**, Speech Therapist (max. 50 hours)  
j. **John Robbins**, Occupational Therapist (max. 54 hours)  
k. **Marisa Fallacaro**, Adapted P.E. Teacher (max. 45 hours)  
l. **Darlene Smith**, School Nurse 3.5 hours/day  
m. **Mary Lee Roush**, Substitute Nurse  
n. **Kara Korhummel**, Substitute Teacher and Aide.” (SA) (ENC)

C. **Approve Changes in Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following changes in hours be approved effective September 1, 2016:  
1. **Helen Knab**, Social Worker, increase from a .83 to 1.0 FTE  
2. **Cathy Jeffers**, Music Teacher, increase from .54 to .63 FTE  
3. **Amy McConeghy Witman**, Art Teacher, decrease from .71 to .50 FTE  
4. **Amie Francisco**, Physical Education Teacher, decrease from .85 to .81 FTE  
5. **Sandi Ploetz**, Library & Media Specialist, decrease from .71 to .60 FTE.” (SA) (ENC)

- D. **Approve Hour Changes for Transportation Personnel.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, effective May 19, 2016 hours for transportation personnel be changed as follows:
1. **Susan Pratt**, Bus Driver, increase .5 hours per day from 5 to 5.5
  2. **Mary Tarasiewicz**, Bus Attendant, decrease 1.5 hours per day from 5.75 to 4.25
  3. **Dawn Preischel**, Bus Driver, decrease .5 hours per day from 4.25 to 3.75.” (SA) (ENC)

- E. **Approve Replacement of Siemens SB Circuit Breaker.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the SB Circuit Breaker for the Co-generation plant be replaced with a remanufactured breaker of the same model and type.” (TM) (ENC)

*Note: This was approved by voters last May and can come from the Repair Reserve.*

- F. **Approve Use of Funds from the Capital Reserve Fund.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent of Schools, the Board of Education of the Eden Central School District hereby approves and directs a transfer of \$20,000 from the District’s Repair Reserve Fund to A-1621-469 Service Contracts, consistent with the authority granted by the voters of the District at the District’s May 19, 2015 Annual Meeting and Vote, for the purpose of funding circuit breaker replacement in the distribution equipment of the District’s Co-generation plant.” (SA)

- G. **Approve Excessing of Library Items.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, obsolete items from the Eden Elementary Library be declared excessed as presented and disposed of as the District deems necessary.” (SA) (ENC)

- H. **Accept Donation of In-kind Services.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a donation of in-kind services valued at \$500 for concrete curbing pit near the Pre-K playground donated by James Carter be accepted.” (SA)

- H. **Approve Code of Conduct.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the revisions to the Student Code of Conduct be approved.” (SA) (ENC)

- I. **Accept Donation of Freezie Pops.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a donation of freezie pops valued at \$47.94 be accepted from Personal Touch for all K-12 students on Raiders Respond Day.” (SA) (ENC)

- J. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2015-2016 appropriations be increased by **\$6,846.35** to **\$27,100,739.73** to account for increased revenues.” (SA) (ENC)

*Note: The District received \$775.70 from Boxtops for Education for Eden Elementary; \$11.10 from Boxtops for Education for GLP; \$72.00 from Great American Opportunities for GLP; \$207.12 from UNYTS for a field trip; and \$5,780.43 from Eden All Sports Booster Club for modified lacrosse.*

## **VII. Information and Proposals.**

### **A. Business Report**

1. Budget Vote Results

### **B. Superintendent's Report**

1. Community Garden Build
2. Rocket Launch
3. Invention Convention – Ella Archabald
4. RFP's for School Board Attorney

### **C. Board Report**

1. Discussion about Tax Collection Procedures.

## **VIII. Future Dates**

- A. Regular Board of Education Meeting – Wednesday, June 15, 2016 – 7:00 p.m. in the JSHS Cafeteria
- B. Annual Re-organization Board Meeting – Wednesday, July 6, 2016 – 7:00 p.m. in the JSHS Cafeteria
- C. Special Board of Education Meeting, Wednesday, August 10, 2016 – 6:00 p.m. in the JSHS Cafeteria
- D. Regular Board of Education Meeting, Wednesday, August 31, 2016 – 7:00 p.m. in the JSHS Cafeteria

## **IX. Anticipated Executive Session. RECOMMENDED MOTION:** “that the Board of Education anticipates entering Executive Session to discuss EASA negotiations.”

## **X. Adjourn**

SA:TM:bjt