



MAY COMMITTEE MEETING
650 S. Baltimore Street, Dillsburg, PA 17019
May 14, 2024 6:30 PM

COMMITTEE MEETING AGENDA

1. Curriculum Committee – Steve Becker

Action Items:

A. Single Day Conference Requests:

- 1) Megan Pioszak
Autism Breakthrough Summit (Modules 1, 2, &3) – No Cost
Virtual - May 3, 2024
- 2) Emily Seiser
Bee Successful: Balfour’s Yearbook Development Techniques (No Cost)
Hershey – May 8, 2024
- 3) Amanda Brown
Beyond the Surface: Crafting Engaging 3D Science Lessons (No Cost)
CAIU – May 10, 2024

B. Multiple Day Conference Requests:

- 1) Owen Vanderbilt
William and Mary APSI
Virtual – July 9 through July 12, 2024
- 2) Heather Zerby
AP Training: Spanish Language & Culture APSI
Norristown – August 5 through August 8, 2024
- 3) Jason Young
2024 ASBO Annual Conference
Nashville, TN – September 18-21, 2024

C. Approve the following Resource Materials (Policy 109)

- 1) Advanced Placement Spanish Preparing for the Language and Culture Examination
- 2) Ready to Go: 100 Book Classroom Library for Independent Readers – 3rd Grade
- 3) Maneuvering the Middle: Resources for the Middle School Math Classroom

Discussion Items:

A. Assistant Superintendent’s Report

- 1) Memorandum of Understanding Between Pennsylvania Chapter Independent Electrical Contractors (IEC) and Northern High School ([Attachment](#))

3. Building and Grounds – John Gunning

Action Items:

A. Approve the following Facility Use Requests:

- 1) Canine Rescue of Central PA

“Cars and Coffee” fundraising event (plan to have a few food trucks, sell t-shirts, baked goods, etc.)

NHS – Front Parking Lot

8/3/2024 – Saturday -- 9 am – 3 pm

*DATE CHANGE ONLY – Previously Board approved for 5/25/24.

Category 5

Rental Fees: None

Certificate of Liability Insurance is on file.

- 2) Representative Dawn Keefer’s Office

Community Shred Event

NHS – Parking Lot

9/7/2024 – Saturday – 9 am – 12:30 pm

Category 2

Rental Fees: None

“Sovereign Immunity” Letter received for liability purposes.

- 3) Dillsburg Youth Baseball – American Legion Team

Legion Baseball Games and Practices

NHS – Baseball Field

5/22-7/15/2024 – Mondays-Fridays – 5 pm – 9 pm

Saturdays – 12 noon – 5 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

- 4) Dillsburg Community Fair Association

Preparation Area/Farmer’s Fair Activities

10/17/24-10/19/24 – Thursday-Sunday:

10/17/24 – Thursday -- 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest

10/18/24– Friday -- 9 am-10 pm – Animal Display, Fun Day for Kids, Children’s Parade and MS Band Staging

10/19/24 – 6:30 am-4 pm – Craft Fair, Children & Adult Activities

DE – Athletic Fields/Playground/Parking Lot

Category 4

Copy of Non-Profit Letter is on File

Rental Fee – None

Custodial Fee -- \$25/hr (if clean up needed after event)

Certificate of Liability Insurance is on file.

- 5) Dillsburg Community Fair Association

Farmer’s Fair -- Queen Pageant and Rehearsal

10/11/24 - Friday – **Rehearsal** -- 9 am – 12 pm

HS Auditorium

10/14/24 – Monday – **Pageant** – 5 pm – 10 pm

HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)

Category 4

Copy of Non-Profit Letter is on File

Rental Fee – None

Auditorium Technician Fee - \$20.00/per hour/per technician
Auditorium Stage Crew Fee - - \$15/per hour/per technician
Custodial Fee -- \$25/hr per custodian
Security -- \$25/hr per personnel
Certificate of Liability Insurance is on file.

Discussion Items:

- A. District interest in supporting the SLC weight room project by defraying, or paying in full, the cost for fire alarms and security cameras.
- B. Discuss summer capital improvement projects.

4. Budget and Finance Committee – Joe Rudy

Action Items:

- A. Approve Payment of Bills
[\(Attachment #1 – 2023 Construction Fund Checks 4-4-24 to 5-8-24\)](#)
[\(Attachment #1 – Food Service Checks 5-8-24\)](#)
[\(Attachment #1 – General Fund Checks 4-4-24 to 5-8-24\)](#)
[\(Attachment #1 – General Fund Checks 5-21-24\)](#)
[\(Attachment #1 – Payroll Checks 4-1-24 to 4-30-24\)](#)
[\(Attachment #1 – Student Activity Fund Checks 4-4-24 to 5-8-24\)](#)
- B. Approve Treasurer’s Report
[\(Attachment #2\)](#)
- C. Review Report of various accounts.
[\(Attachment #3 - Food Service Summary\)](#)
[\(Attachment #3 – Student Activity Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for April 2024.
[\(Attachment #4\)](#)
- E. Approve the real estate tax refunds for May 2024.
[\(Attachment #5\)](#)
- F. Approve lump sum payments per NYEA Collective Bargaining Agreement.
[\(Attachment #6\)](#)
- G. Approve the tuition agreement with New Story for the 2024-2025 school year for one student.
[\(Attachment #7\)](#)
- H. Approve the agreement for childcare services with the Mechanicsburg Learning Center to provide before and after school and summer care at all elementary buildings from June 1, 2024 to June 30, 2025.
[\(Attachment #8\)](#)

- I. Approve the Service Agreement with Care Solace, Inc. for mental health and substance use care coordination services for July 1, 2024 to June 30, 2025.
[\(Attachment #9\)](#)
- J. Approve the agreement for school-aged education services with the Capital Area Intermediate Unit for the 2024-2025 school year.
[\(Attachment #10\)](#)
- K. Approve the Physical Therapy and Occupational Therapy Agreement with TherAbilities, Inc. for the 2024-2025 school year.
[\(Attachment #11\)](#)
- L. Approve the Every Student Succeeds Act Letter of Agreement with the York County Office of Children, Youth and Families for the 2024-2025 school year.
[\(Attachment #12\)](#)
- M. Approve the contract with Lobar Associates for a renovation to the High School Greenhouse. (Attachment to come)
- N. Final Budget Resolution:
Adopt the 2024-2025 final general fund budget and set taxes to be levied as follows: Real Estate Tax Mill Rate 20.1337; Per Capita Tax imposed under Section 679 - \$0.00; Per Capita Tax imposed under Act 511 - \$0.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be tentatively adopted to finance the 2024-2025 budget which calls for proposed expenditures in the amount of \$ 67,151,196 and proposed revenues in the amount of \$ 66,866,233.
(Attachment to come)
- O. Approve the Homestead/Farmstead Exclusion Resolution
Farmstead Exclusion: \$3,750
Homestead Exclusion: \$7,500
(Attachment to come)
- P. Approve summer help rates for 2024
Student rate: 14.00/hr
Non-student: 14.00/hr
- Q. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2024.
- R. Approve the disposal of a Titmus II-S vision tester that is obsolete.
- S. Authorize the Business Manager to purchase from the following consortiums for the 2024-2025 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.

- T. Approve Stock and Leader for school solicitor services for fiscal year 2024-25.
([Attachment](#))

Discussion Items:

- A. Discuss the Food Service Budget for 2024-2025.
B. Discuss Debt Capacity Scenarios from PFM ([Attachment #13](#)).
C. Discuss Middle School Construction Estimates from D'Huy.

5. Athletics and Activities – Gerald Schville

Action Items:

- A. Approve the following Trip Requests:
1) NHS Cheer Team Camp - Pine Forest, Greeley, PA, August 16, 2024 – August 19, 2024.
2) NHS Boys Basketball Team Camp – Elizabethtown College, Elizabethtown, PA, July 6, 2024 – July 8, 2024.
- B. Approve the addition of a Junior Varsity Girls' Wrestling Coach position per the Memorandum of Understanding. ([Attachment](#))

Discussion Items:

- A. NYCSD Wrestling – Girls' & Boys' Programs Updates and Successes

6. Policy Committee – Paul Miller ([May Policy Summary](#))

Action Items:

- A. Policy for Tentative Approval:
1) [Policy 903](#) – Public Comment in Board Meetings
[AG 903 - 2](#) – Public Comment in Board Meetings

Discussion Items:

- A. Practices and policies related to sex-based distinctions in privacy facilities, athletics, and record-keeping.

7. Board Operations Committee – Gregory Weir

Action Items: *None*

Discussion Items: *None*

8. New Business:

9. Personnel Committee – Alyssa Eichelberger

Action Items:

- A. Professional Staff Resignation (**Prior Board Approval - Updated Resignation Date**)
1) Courtney Dyer, CSN, DES, effective ~~TBD~~ 6/3/2024.
- B. Professional Staff Resignation:
1) Jenna Alba, School Counselor, SME, effective April 29, 2024.

2) Samantha Moose, 3rd Grade Teacher, NES, effective June 3, 2024.

C. Professional Staff Employment:

- 1) Jodie Moore, Discovery Teacher, NES / SME, at an annual rate of \$51,647 (BA, Step 3), effective August 26, 2024 (Lowery).
- 2) Ty Lohr, Social Studies Teacher, NHS, at an annual rate of \$50,647 (BA, Step 1), effective August 26, 2024 (Wire).

D. Salary Step Movement:

- 1) Erin Swope, 5th Grade Teacher, DES, to Masters Equivalency, effective April 1, 2024.

E. ESS Staff Resignation:

- 1) Adam Buffington, Intensive Instructional Aide / Autism Support Aide, DES, effective May 30, 2024.
- 2) Stephanie Shewell, Instructional Support Aide / Building Aide, DES, effective May 30, 2024.
- 3) Katherine McCoy, Instructional Support Aide / ILS Aide, NHS, effective September 20, 2024.
- 4) Christine Barbour, Intensive Instructional Aide / Autism Support Aide, NES, effective May 30, 2024.

F. Support Staff Resignation:

- 1) Leah Hebert, Guidance Secretary, NHS, effective June 14, 2024.
- 2) Jamara Groscoast-Hess, Intensive Instructional Support Aide / 1:1 Aide, DES, Effective May 30, 2024.
- 3) Stephanie Colon-Rosado, Head Custodian, NHS, effective May 24, 2024.
- 4) Staci Helverson, Custodian, MS, effective May 7, 2024.

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G. Support Staff Employment:

- 1) Jessica Koontz, 2nd Shift Custodian, NHS, at a at a rate of \$15.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective May 6, 2024 (Markel).
- 2) Cindy Hammond, 2nd Shift Custodian, DES at a at a rate of \$16.50 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective May 6, 2024 (Danner).
- 3) Tammy Miller, Building Secretary, NHS, at a rate of \$22.00 per hour, 7.5 hours per day, effective July 8, 2024 (Eshenour).

H. Extended Day to Day Substitute Teacher:

- 1) Tasha Klinedinst, DES, at a rate of \$175 per day from April 8, 2024 through May 30, 2024 (Toone).
- 2) Haley Cook, NHS, at a rate of \$175 per day from April 16, 2024 through May 28, 2024 (Knisley).
- 3) Sally Young, DES, at a rate of \$175 per day from April 26, 2024 through May 10, 2024 (Kozup).
- 4) Jennifer Miller, NMS, at a rate of \$175 per day from May 7, 2024 through May 30, 2024 (Rebuck).

I. LWOP:

- 1) Carol Anna, WES, Intensive Instructional Aide / 1:1 Aide, from April 25, 2024 – May 30, 2024.

J. Extended School Year Employment:

- 1) Desirae Brady, ESS at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 2) Crystal Knaub, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 3) James Macdonald, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 4) Rebecca Ross, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 26, 2024 through August 1, 2024.
- 5) Danielle Slothower, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning July 8, 2024 through August 1, 2024.
- 6) Stephanie Fleming, District Employee, Instructional Aide – Substitute, at a rate of \$20.00 per hour beginning July 8, 2024 through August 1, 2024.

K. Summer Reading Program Employment:

- 1) Adam Buffington, ESS, 1:1 Aide, at a rate of \$20.00 per hour beginning July 8, 2024 through August 8, 2024.
- 2) Stephanie Fleming, District Employee, Instructional Aide – Substitute, at a rate of \$20.00 per hour August 13, 2024 and August 15, 2024.

L. Coach Resignation:

- 1) Olivia Jacobs, 7th Grade Girls Basketball Coach, effective 4/19/2024.
- 2) Isaiah Locke, JV Boys Wrestling Coach, effective 4/17/2024.
- 3) Alyssa Keiser, Varsity Girls Wrestling Coach, effective 4/15/2024.
- 4) Kyle Koser, Varsity Boys Wrestling Coach, effective 4/15/2024.
- 5) Brad Farley, JH Wrestling Coach, Effective 4/17/2024.

M. Coach Employment:

- 1) Jackie Speicher, JV Girls Soccer Coach, at a rate of \$2,236.
- 2) Kendra Cooper, HS Asst Cheer Coach (Fall), at a rate of \$1,935.
- 3) Kendra Cooper, HS Asst Cheer Coach (Winter), at a rate of \$1,290.
- 4) Brooke Breon, 7th Grade Girls Basketball Coach, at a rate of \$1,935.
- 5) Cory Johnson, Varsity Boys Wrestling Coach, at a rate of \$7,740.

N. Guest Teacher:

- 1) Dawn Letner

O. Act 86 – Prospective Student Teacher:

- 1) Jillian Brotherton

P. Summer Help Employment (Maintenance/Custodial), start date June 3, 2024, at a rate of \$14.00/hour:

- 1) Alexander Young
- 2) Andrew Wayne Kohl
- 3) Mick Chronister

- 4) Sunshine Lashinski
- 5) Chris Seltzer
- 6) Justin Mock
- 7) Daniel Brosius
- 8) Danielle Madsen
- 9) Brandon Seltzer

Q. Substitute Building Aide:

- 1) Tammy Miller

R. Questeq Staff Resignation:

- 1) Tyler Wilbert, Technology Specialist, effective May 31, 2024.

S. Reclassification:

- 1) Samantha Wolgamuth, Primary Intensive Learning Specialist Teacher, SME, at an annual rate of \$49,624 (BA, Step 1), effective May 1, 2024 (Good).

T. Questeq Summer Intern:

- 1) Christian Barbush

Discussion Items: