

**BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL**

**AUDIT COMMITTEE MEETING – 5:45 P.M.  
EXECUTIVE SESSION – 6:15 P.M.  
REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, SEPTEMBER 21, 2016  
JR./SR. HIGH SCHOOL – CAFETERIA**

**ADMINISTRATIVE MEMORANDUM**

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

- II. Anticipated Executive Session. RECOMMENDED MOTION:** “that the Board of Education anticipates entering Executive Session to discuss the employment history of a particular person.”

**III. From Administration and Staff**

- A. Current Enrollment – Lucinda Karstedt
- B. Capital Improvement Project / Abatement – David Martin

**IV. Request to withdraw specific item(s) from consensus items.**

- V. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum A-CC.”

- A. **Approval of the Minutes of the July 6, 2016 Re-organization and Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Minutes of the August 10, 2016 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- C. **Approval of the Minutes of the August 17, 2016 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- D. **Approval of the Minutes of the August 24, 2016 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- E. **Approval of the Minutes of the August 29, 2016 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- F. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending June 30, 2016 be approved.” (TM) (ENC)
- G. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending July 31, 2016 be approved.” (TM) (ENC)

- H. **Approval of the Revenue Budget Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending August 31, 2016 be approved.” (TM) (ENC)
- I. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending July 31, 2016 be approved.” (TM) (ENC)
- J. **Approval of the Treasurer’s Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending, August 31, 2016 be approved.” (TM) (ENC)
- K. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending July 31, 2016 in the amount of **\$787,318.13** be approved. This Warrant is broken down as follows: **General Fund portion \$708,333.89** and **Trust & Agency Fund portion \$78,984.24.**” (TM) (ENC)
- L. **Approval of the Multi Fund Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending August 31, 2016 in the amount of **\$557,514.41** be approved. This Warrant is broken down as follows: **General Fund portion \$516,454.23**, **Cafeteria Fund portion \$464.51**, and **Trust & Agency Fund portion \$40,595.67.**” (TM) (ENC)
- M. **Approval of the ACH/Wire Transfer Warrant Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire Transfer Warrant for the period ending July 31, 2016 in the amount of **\$45,762.00** be approved. This Warrant is broken down as follows: **General Fund HRA/Health portion \$45,762.00.**” (TM) (ENC)
- N. **Approval of the ACH/Wire Transfer Warrant Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire Transfer Warrant for the period ending August 31, 2016 in the amount of **66,405.53** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$64,606.25** and **General Fund HRA/Health portion \$1,799.28.**” (TM) (ENC)
- O. **Approval of the Accounts Payable Warrant.** **Recommended Motion:** “that upon the recommendation of the Superintendent, the 2015-16 Accounts Payable Warrant for the period ending July 31, 2016 in the amount of **\$137,993.98** be approved. This Warrant is broken down as follows: **General Fund portion \$136,801.98** and **Federal Fund portion \$1,192.00.**” (TM) (ENC)
- P. **Approval of the Accounts Payable Warrant.** **Recommended Motion:** “that upon the recommendation of the Superintendent, the 2015-16 Accounts Payable Warrant for the period ending August 31, 2016 in the amount of **\$271,522.59** be approved. This Warrant is broken down as follows: **General Fund portion \$271,421.79** and the **2020 Capital Project portion \$100.80.**” (TM) (ENC)
- Q. **Approval of the Capital Project 2020 Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending August 31, 2016 in the amount of **\$231,429.50** be approved.” (TM) (ENC)

- R. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending August 31, 2016 be approved.” (TM) (ENC)
- S. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending June 30, 2016 be approved.” (TM) (ENC)
- T. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending July 31, 2016 be approved.” (TM) (ENC)
- U. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending August 31, 2016 be approved.” (TM) (ENC)
- V. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the July 2016 Budget Transfers be approved as presented.” (TM) (ENC)
- W. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the August 2016 Budget Transfers be approved as presented.” (TM) (ENC)
- X. **Approval of Budget Transfers over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the July Budget Transfers over \$10,000 be approved as presented.” (TM) (ENC)
- Y. **Approval of CSE/CPSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)

Z. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Ellen Henning	PK-12 T, TA	September 22, 2016	None.”	(SA) (ENC)

AA. **Appoint Supplemental Activity Advisors and Coaches for the 2016-2017 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. Eric Cooper, Modified Field Hockey
2. Marisa Fallacaro, Volunteer Field Hockey Assistant
3. Brandon Dix, Boys’ Modified Volleyball
4. Kristen Saviola, Kathy McCarthy, Amie Francisco, Joe Mesi, Paul O’Connor, Brian Smith, Matt Haier, Matt Saramac, Sporting Event Workers

5. **Phil Archabald**, Field Hockey Aide
6. **Tim Schnauffer**, EE Musical and JSHS Musical – Sets
7. **Paula Farrell**, Mentor for Emily Tronolone
8. **Chris Polek**, Mentor for Brad Agen and Gabrielle Rodriquez
9. **James Ehrig**, Elementary Musical Lights
10. **LauraAnn Felser**, Elementary Musical Stage Manager
11. **Amy Porter**, Senior High Student Council Advisor.”

(SA) (ENC)

BB. **Approve First Reading of Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the first reading of the following policies be approved:

1. #6110 Code of Ethics for Board Members and All District Personnel
2. #6213 Probation and Tenure
3. #7513 Administration of Medication
4. #7521 Students with Life-Threatening Health Conditions.”

(SA) (ENC)

CC. **Rescind Policy #5721.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Policy #5721, Transportation for Non-Resident Students be rescinded.”

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

## VI. **New Business**

A. **Resignations.** **RECOMMENDED MOTIONS:**

1. **None.**

B. **Appointments.** **All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.** **RECOMMENDED MOTIONS:**

1. **Appoint Elementary Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, \_\_\_\_\_, who is \_\_\_\_\_ certified in Early Childhood Education B-2 and 1-6, is hereby appointed to a probationary position in the Elementary tenure area for a probationary period commencing on September 26, 2016 and ending on September 25, 2020 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract**, \_\_\_\_\_’s **Step 1.**”

(SA) (ENC)

2. **Appoint Psychology Practicum Intern.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Ashley Darrow** be appointed as an unpaid Psychology Practicum Intern effective September 14, 2016 and ending February 1, 2017.” (SA) (ENC)
- C. **Increase Hours for Social Worker.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Helen Knab** be increased from a Part-time (.80 FTE) Social Worker to a Full-time (1.0 FTE) Social Worker effective September 1, 2016.” (SA) (ENC)
- D. **Increase Hours for Art Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Amy McConeghy-Witman** be increased from .55 FTE Art Teacher to .56 FTE effective September 1, 2016.” (SA) (ENC)
- E. **Approve MOU with Garden Club.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an amended MOU for Garden Club authorizing the addition of one advisor for 2016-2017 year only be approved.” (SA) (ENC)
- F. **Approve Post-Issuance Tax Compliance Procedures.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, formal written procedures to monitor post-issuance compliance with federal tax rules be approved.” (SA) (ENC)
- G. **Approve Intermunicipal Agreement with the Town of Eden.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board approves the one-year intermunicipal agreement with the Town of Eden for tax collection.” (TM) (ENC)
- H. **Designate Official Newspapers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the **Buffalo Business First**, the **Orchard Park Bee**, the **Springville Herald**, and either the **Hamburg Shopper**, or the **Southtowns Marketplace** be designated as the official newspapers for the District.” (SA) (ENC)
- I. **Approve Transportation Personnel Route/Hour Changes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the route/hour changes for transportation personnel be approved.” (SA) (ENC)
- J. **Accept Grant for Agriculture in the Classroom.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a grant for the Agriculture in the Classroom program in the amount of \$25,000 from Senator Patrick M. Gallivan be accepted.” (TM) (ENC)
- K. **Approve Eden 2020 Phase 2 Capital Improvement Project Bid.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a contract be entered into with Savarino Construction as the General Contractor for Phase 2 of the capital improvement project, which includes asbestos abatement, masonry work, gymnasium renovations and other miscellaneous architectural construction activities in district buildings as approved by the voters as part of the Eden 2020 Capital Improvement Project.” (SA) (ENC)
- L. **Approve External Audit Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the external audit report prepared by Drescher & Malecki be approved.” (TM) (ENC)

M. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by \$696.47 to \$29,385,201.92 to account for increased revenues.”

(SA) (ENC)

*Note: The District received \$196.47 from Tops in Education for the Jr./Sr. High School and \$500 from Buffalo Coke for the Jr./Sr. High School Art Class for the Spring 2015 Rain Barrel.*

## **VII. Information and Proposals.**

### A. Business Report

1. Finance Committee Reserves Focus
2. 2017-2018 Budget - Board Program Priorities

### B. Superintendent’s Report

1. Change in Calendar – December 2<sup>nd</sup> – ½ to full day staff development
2. Start of School Report
3. Combining of Eden and North Collins for Boys’ Varsity Tennis Grades 7-12
4. Combining of Eden and North Collins for Boys’ & Girls’ Varsity Track 7-12

### C. Board Report

1. Distribution of Flyers (ENC)
2. Resolution for appointments by the Superintendent during the summer months
3. Policy for transportation for Non-Resident students (See #7131) (ENC)
4. ECASB and NYSSBA memberships / Fall ECASB Leadership Dinner

## **VIII.Future Dates**

A. Regular Board of Education Meeting, Wednesday, October 19, 2016 – 7:00 p.m. in the JSHS Cafeteria

IX. **Anticipated Executive Session.** **RECOMMENDED MOTION:** “that the Board of Education anticipates entering Executive Session to discuss the contract negotiations and the employment history of a particular person(s).”

## **X. Adjourn**

SA:TM:bjt