

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**WEDNESDAY, OCTOBER 19, 2016
JR./SR. HIGH SCHOOL – CAFETERIA**

REGULAR MEETING - 7:00 P.M.

ADMINISTRATIVE MEMORANDUM

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. ECASB – Ms. Jane Burzynski
- B. Capital Project – Young & Wright and Campus Construction

III. Request to withdraw specific item(s) from consensus items.

- IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum A-O.”**

- A. **Approval of the Minutes of the September 21, 2016 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Amended Minutes of the February 10, 2016 Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- C. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending September 30, 2016 be approved.” (TM) (ENC)
- D. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending, September 30, 2016 be approved.” (TM) (ENC)
- E. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending September 30, 2016 in the amount of **\$568,993.21** be approved. This Warrant is broken down as follows: **General Fund portion \$511,948.45, Cafeteria Fund portion \$16,191.56, Federal Fund portion \$2,318.79, and Trust & Agency Fund portion \$38,534.41.**” (TM) (ENC)
- F. **Approval of the ACH/Wire Transfer Warrant Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH/Wire Transfer Warrant for the period ending September 30, 2016 in the amount of **\$1,200.00** be approved. This Warrant is broken down as follows: **General Fund HRA/Health portion \$1,200.00.**” (TM) (ENC)

G. **Approval of the Capital Project 2020 Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending September 30, 2016 in the amount of **\$121,626.32** be approved.” (TM) (ENC)

H. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending September 30, 2016 be approved.” (TM) (ENC)

I. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending September 30, 2016 be approved.” (TM) (ENC)

J. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the September 2016 Budget Transfers be approved as presented.” (TM) (ENC)

K. **Approval of CSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE recommendations be approved.” (SA) (ENC)

L. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1. Karen Bauer	PK-12 Teacher	October 20, 2016	None	
2. Kara Mrugala	Clerk Typ/T. Aide	October 20, 2016	None	
3. William Golba	PK-12 T, TA	October 20, 2016	None	
4. Kristi Heidt	PK-12 Teacher	October 20, 2016	SWD/CE B-6	
5. Sharon Moss	Bus Driver	October 20, 2016	CDL-B/P SB.”	(SA) (ENC)

M. **Appoint Supplemental Activity Advisors and Coaches for the 2016-2017 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. **Teresa Blaszczyk**, Garden Club Advisor
2. **Kevin Armbrust**, Boys’ Basketball Assistant, Security
3. **Brandon Dix**, Boys’ Modified Basketball, Security
4. **Elaine Funch**, Security
5. **Scott Minton**, Security
6. **Robert Slisz**, Security
7. **Peter Griesinger**, JSHS Musical String Advisor, Music Competition Chaperone, JHS All County Orchestra Advisor, Music Security
8. **Karen Bosiacki**, Piano Accompanist, Music Competition Chaperone, Music Security
9. **Michael Baronich**, Girls’ Swimming Assistant full position; resignation from JSHS Musical stage manager position
10. **Cheryl Carpenter**, Volunteer Girls’ Swimming Assistant
11. **Susan Schnauffer**, JSHS Musical Stage Manager.”

(SA) (ENC)

N. **Leaves of Absence.** **RECOMMENDED MOTIONS:**

1. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Family Medical Leave of Absence be approved for Elementary Teacher, **Barbara Cook** effective approximately January 16, 2017 through February 27, 2017. Mrs. Cook will use her sick time for this absence. If she runs out of sick time, the balance will be unpaid.” (SA) (ENC)

2. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a medical leave of absence be approved for Library and Media Specialist, **Vanessa Zoll** effective approximately October 17, 2016 through November 28, 2016.” (SA) (ENC)

3. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Family Medical Leave of Absence be approved for Teacher Aide, **Faith Lesandro** effective approximately October 17, 2016 through November 23, 2016. Mrs. Lesandro will use her sick time for this absence. If she runs out of sick time, the balance will be unpaid.” (SA) (ENC)

O. **Approve Policies.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following policies be approved:

1. #6110 Code of Ethics for Board Members and All District Personnel
2. #6213 Probation and Tenure
3. #7513 Administration of Medication
4. #7521 Students with Life-Threatening Health Conditions.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. **New Business**

A. **Resignation.** **RECOMMENDED MOTION:**

1. **Accept Resignation of Bus Attendant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Bus Attendant, **Margaret Sullivan** be accepted effective August 13, 2016.” (SA) (ENC)

Note: Ms. Sullivan resigned in order to take a Teacher Aide position.

B. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**

1. **Appoint Part-time Special Education Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kristi Heidt**, who is professionally certified in Early Childhood Education B-2 and 1-6, and Students with Disabilities B-2 and 1-6 is hereby appointed as a Part-time (.5 FTE) Special Education Teacher effective October 20, 2016 or as soon as possible and ending June 30, 2017. Salary is based upon **ETA Contract, Master’s Step 1.**” (SA) (ENC)

2. **Appoint Bus Driver.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Peter Beljan**, be appointed on probation as a Bus Driver for 4.5 hours per day effective September 23, 2016 and ending March 22, 2017. Salary is based upon **CSEA Contract, Level IX, Step 1.**” (SA) (ENC)

- C. **Approve Excessing of Books.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, out of date textbooks from GLP be excessed as presented and disposed of as the district deems necessary.” (SA) (ENC)

- D. **Approve Excessing of Vehicles.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following vehicles be excessed as scrap, valued at approximately \$250, as they have reached the end of their useful life:
 1. **Bus #118** VIN #2GDGG35J6K4525756
 2. **Station Wagon** VIN #1FACP57U2PA330618.” (SA) (ENC)

- E. **Approve Revised 2016-2017 School Calendar.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2016-2017 School Calendar be revised to reflect a change on December 2, 2016 from a half to a full staff development day.” (SA) (ENC)

- F. **Approve Change in Start Date for Teacher Aides.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the start date for the following support staff be changed from September 8, 2016 to September 6, 2016:
 1. **Amanda Chimera**
 2. **Jaclyn Campfield**
 3. **Deborah Dinse**
 4. **Beth Pastwik**
 5. **Patricia Stresing**
 6. **Margaret Sullivan.**” (TM)

- G. **Approve Interscholastic Athletics Sharing Agreement with Gowanda.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Interscholastic Athletics Sharing Agreement with Gowanda for Girls’ Swimming be approved for the 2016-2017 school year.” (SA) (ENC)

- H. **Approve Increase in Transportation Personnel Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, effective October 21, 2016 the following adjustments are made to transportation personnel hours due to the addition and/or movement of students:
 1. **Julianne Blencowe**, Driver, increase from 4.5 to 4.75 hours per day
 2. **Danielle Gabel**, Driver, increase from 4.75 to 5.0 hours per day
 3. **Susan Pratt**, Driver, increase from 5.75 to 6.0 hours per day
 4. **Bradley Sessanna**, Driver, increase from 4.75 to 5.25 hours per day
 5. **Mary Tarasiewicz**, Attendant, increase from 4.25 to 4.5 hours per day
 6. **Kathy Genco**, Driver, increase from 5.0 to 5.25 hours per day.” (TM) (ENC)

- I. **Approve MOU with Superintendent of Buildings & Grounds.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Memorandum of Understanding be approved to create the position of Eden CSD 2020 Capital Project Owner’s Representative/Facilitator inclusive of the dates October 20, 2016-June 30, 2017 and **David Martin**, Superintendent of Buildings & Grounds, be appointed as the Representative/Facilitator.” (SA) (ENC)
- J. **Approve MOU with ETA.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Memorandum of Understanding be approved to create the position of Facility Usage Coordinator, inclusive of the dates October 20, 2016-June 30, 2017 and **Marisa Fallacaro**, Interscholastic Sports Coordinator be appointed as the Facility Usage Coordinator.” (SA) (ENC)
- K. **Approve Bus Use for Eden Music & Arts Boosters.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, transportation via school bus be approved for the Music & Arts Boosters trip to Shea’s Theatre on December 3, 2016.” (SA) (ENC)
- L. **Approve AP Government Class Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an AP Government Class overnight field trip to Washington, DC January 18, 2017 – January 21, 2017 be approved.” (SA) (ENC)
- M. **Approve FBLA Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an overnight field trip to New York City November 15, 2016 – November 17, 2016 for the FBLA Club be approved.” (SA) (ENC)
- N. **Approve Membership in ECASB for 2016-2017 School Year:** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Eden District join the Erie County Association of School Boards for the 2016-2017 school year at a cost of \$5,541.” (SA)
- O. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by **\$25,245.71 to \$29,410,447.63** to account for increased revenues.” (SA) (ENC)

Note: The District received \$25,000 from Bullet Aid for Ag in the Classroom and \$245.71 from Tops for Education for Eden Elementary School.

VI. Information and Proposals.

A. Business Report

1. Review of BAT meeting dates.

B. Superintendent’s Report

1. December meeting date change from 12/21 to 12/14.
2. Target Grant
3. Roll-out Personalized Learning December 2, 2016

C. Board Report

VII. Future Dates

- A. Regular Board of Education Meeting, Wednesday, November 16, 2016 – 7:00 p.m. in the JSHS Cafeteria

VIII. Anticipated Executive Session. RECOMMENDED MOTION: “that the Board of Education anticipates entering Executive Session to discuss the employment history of a particular person(s).”

IX. Adjourn

SA:TM:bjt