

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**BUDGET ADVISORY TEAM MTG – 5:45 P.M.
REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, FEBRUARY 15, 2017
JR./SR. HIGH SCHOOL – CAFETERIA**

ADMINISTRATIVE MEMORANDUM

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Public Hearing on the Use of Reserve Funds
- B. Freshmen Academy – Mrs. LaRosa and Mrs. Costanzo
- C. Capital Project Update – Young & Wright and Campus Construction

III. Request to withdraw specific item(s) from consensus items.

- IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum A-Q.”**

- A. **Approval of the Minutes of the January 18, 2017 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Minutes of the January 24, 2017 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- C. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending January 31, 2017 be approved.” (TM) (ENC)
- D. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending January 31, 2017 be approved.” (TM) (ENC)
- E. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending January 31, 2017 in the amount of \$479,958.73 be approved. This Warrant is broken down as follows: General Fund portion \$389,267.73, Cafeteria Fund portion \$32,133.03, Federal Fund portion \$9,754.46, and Trust & Agency Fund portion \$48,803.51.” (TM) (ENC)
- F. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending January 31, 2017 in the amount of \$52,511.40 be approved. This Warrant is broken down as follows: General Fund Debt Service portion \$37,111.50 and General Fund HRA/Health portion \$15,399.90.” (TM) (ENC)

- G. **Approval of the Capital Project 2020 Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending January 31, 2017 in the amount of \$61,007.47 be approved.” (TM) (ENC)
- H. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending January 31, 2017 be approved.” (TM) (ENC)
- I. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending January 31, 2017 be approved.” (TM) (ENC)
- J. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the January 2017 Budget Transfers be approved as presented.” (TM) (ENC)
- K. **Approval of Budget Transfers Over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (TM) (ENC)
- L. **Approval of CSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE recommendations be approved.” (SA) (ENC)

- M. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

	<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1.	Courtney Cross	PK-12 Teacher	February 16, 2017	None	
2.	Tonimarie Answeeney	PK-12 T, TA, CT	February 16, 2017	None	
3.	Joy Wendel	Nurse	February 16, 2017	RPN	
4.	Michelle Rathert	PK-12 TA	February 16, 2017	LPN	
5.	Daniel Halewski	7-12 Teacher	February 16, 2017	SS 7-12	
6.	Joseph Pinter	7-12 Teacher	February 16, 2017	None	
7.	Robin Proios	PK-12 Teacher	February 16, 2017	None	
8.	Margaret Wyman	PK-6 Teacher	September 1, 2017	N-6	
9.	Marie Larcara	PK-12 Teacher	February 16, 2017	ELA 7-12	
10.	Terence Stanton	PK-12 T, TA	February 16, 2017	None	
11.	Colleen Griffin	PK-12 T	September 1, 2017	Speech	
12.	Nicholas Bauman	Laborer/Cleaner	February 16, 2017	None	
13.	Paul Fanning	Monitor/Bus Att.	February 16, 2017	None	
14.	Kellie Chiavetta	Teacher 7-12	February 16, 2017	N-6 Rdg	
15.	Colleen Pelc	PK-12 T, TA, CT	February 16, 2017	None.”	(SA) (ENC)

- N. **Appoint Supplemental Activity Advisors and Coaches for the 2016-2017 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. **Gabrielle Rodriguez**, Sporting Events Supervision/Security
2. **Joann Ramaekers**, Yearbook Advisor Interim effective January 2, 2017 until the return of Mrs. Wilhelm
3. **David Roistacher**, JV Boys Soccer Coach
4. **Ed Myers**, Academic Enhancement Program Advisor – Winter & Spring
5. **Joseph Winiecki**, Girls’ Assistant Track Coach
6. **Joseph Dougherty**, Girls’ Modified Softball Coach
7. **Michael Alvarez**, Boys’ Modified Lacrosse
8. **Rick Weber**, JV Boys’ Lacrosse Coach.” (SA) (ENC)

O. **Leaves of Absence. RECOMMENDED MOTIONS:**

1. **Approve Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per EASA CBA Article 4.3.1, be granted to **Jeffrey Cervoni** effective January 13, 2017 through approximately February 10, 2017.” (SA) (ENC)
2. **Approve Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per CSEA CBA Article 6, be granted to **Joseph Buziak** effective January 23, 2017 through approximately February 21, 2017.” (SA) (ENC)

Note: Once an employee on medical leave uses all his/her sick time, the balance of their leave will be unpaid.

- P. **Approve First Reading of Policy. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the first reading of Policy #7131 Non-Resident Students be approved.” (SA) (ENC)
- Q. **Approve Policy. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Policy #3280R.1 Use of Facilities Fee Schedule for Eden Central School District be approved.” (SA) (ENC)
- R. **Approve MOU Changing Tenure Date. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an MOU changing the tenure date for Director of Curriculum & Instruction, **Kelly LaRosa**, from July 1, 2017 to April 21, 2017 be approved.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. **New Business**

A. **Resignation. RECOMMENDED MOTION:**

1. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of GLP Nurse, **Mary Lee Roush** be accepted effective June 23, 2017. The Board and Administration wish to thank Mrs. Roush for her 16 years of service to the District.” (SA) (ENC)

B. **Appointments.** All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**

1. **Tenure Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Kelly Morgan-LaRosa** be granted tenure as a School District Administrator effective April 21, 2017.” (SA) (ENC)
2. **Permanent Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Deborah Dinse** be permanently appointed as a Cafeteria Monitor effective March 7, 2017.” (SA) (ENC)
3. **Permanent Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Jacklyn Campfield** be permanently appointed as a Teacher Aide effective March 7, 2017.” (SA) (ENC)
4. **Permanent Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Amanda Chimera** be permanently appointed as a Teacher Aide effective March 7, 2017.” (SA) (ENC)
5. **Permanent Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Patricia Stresing** be permanently appointed as a Teacher Aide effective March 7, 2017.” (SA) (ENC)
6. **Permanent Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing his probationary period, **E. Peter Beljan** be permanently appointed as a Bus Driver effective March 22, 2017.” (SA) (ENC)
7. **Appoint Extended Leave Substitute Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Joshua Walker** be appointed as an extended leave substitute teacher, replacing Tiffany Kwas, effective January 26, 2017, through an undetermined date, providing he is in the same position for 21 consecutive days, but not to exceed 89 days. Salary will be \$95 per day.” (SA) (ENC)

C. **Approve Tentative Adoption of 2017-2018 School Calendar.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2017-2018 School Calendar be tentatively adopted pending approval of the BOCES Calendar.” (SA)

D. **Approve Transfer of Money from Reserve Funds.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board hereby authorizes and directs the transfer of up to \$90,000 from the District’s repair reserve fund to the District’s general fund to pay for the repair of and/or replacement of the glycol lines associated with the cogeneration plant and the repair and/or rebuilding of the engines, structures or equipment that serve the District’s cogeneration plant (and related site work), as generally discussed at the public hearing; and that the appropriate District officials be, and they hereby are, authorized to undertake any and all actions necessary to effectuate the intent and operation of this resolution.” (SA) (ENC)

- E. **Approve Increase in FTE.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Amy McConeghy-Witman** be increased from .56 to .67 FTE effective January 30, 2017 through June 30, 2017.” (SA) (ENC)
- F. **Approve Increase in Transportation Personnel Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, effective February 10, 2017, the following transportation personnel hours be increased as follows:
1. **Joann Zielinski**, Bus Attendant, from 4.0 to 5.0 hours per day
2. **Danielle Gabel**, Bus Driver, from 5.0 to 6.0 hours per day
3. **Susan Pratt**, Bus Driver, from 6.0 to 6.25 hours per day.” (SA) (ENC)
- G. **Approve Excessing of Music Items.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, JSHS music items and Eden Elementary Music textbooks be excessed as presented and disposed of as the district deems necessary.” (SA) (ENC)
- H. **Approve Excessing of Fax Machine.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Guidance Office Fax Machine (Brother Intellifax 4100e - Asset Tag A00046776) be excessed and disposed of as the district deems necessary.” (SA) (ENC)
- I. **Approve Technology Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Technology overnight field trip to attend the Donnie Smith Bike and Car Show in St. Paul, MN March 23 – March 27, 2017 be approved.” (SA) (ENC)
- J. **Approve FBLA Overnight Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an FBLA overnight field trip to the State Leadership Conference in Rochester, NY April 5th – 7th, 2017 be approved.” (SA) (ENC)
- K. **Approve Overnight Band/Orchestra Field Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an overnight Band/Orchestra field trip to Grove City and Pittsburg, PA April 22nd – 23rd be approved.” (SA) (ENC)
- L. **Bonding of Personnel:** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Robert Henry** and **Randy Cornell**, Laborers, be bonded \$50,000 each.” (SA) (ENC)
- M. **Approve MOU with Mrs. Cook.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an MOU extending the allotment of family sick time to Mrs. Cook for up to 30 days be approved.” (SA) (ENC)
- N. **Approve MOU for Second Garden Club Advisor.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an MOU approving a second Garden Club advisor position at Level VII for the 2017-2018 school year be approved.” (SA) (ENC)
- O. **Approve MOU to Create Two Unified Basketball Coaching Positions.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an MOU approving the creation of two coaching positions for Unified basketball at Level VII be approved.” (SA) (ENC)

P. **Approve Shared Athletic Agreement with North Collins.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Shared Athletic Agreement for Boys & Girls Track and Boys Tennis with North Collins be approved for the Spring 2017 season.”

(SA) (ENC)

Q. **Nominations for BOCES Board.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following individuals be nominated for the BOCES Board of Education:

1. _____.
2. _____.
3. _____.
4. _____.”

(SA) (ENC)

R. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by **\$686.11** to **\$29,437,259.01** to account for increased revenues.”

(SA) (ENC)

Note: The District received \$70.39 from Ohiopyle - School Spirit Products; \$139.24 from Eden PTA – Sp Ed field trip donation; \$168.48 from the Technology Department for Key Center field trip; \$308.00 from Lifetouch for GLP.

VI. Information and Proposals.

A. Business Report

1. Budget Advisory Team (BAT- 5:45 pm meeting)
2. Tax Cap Amount - Confirm

B. Superintendent’s Report

C. Board Report

1. Round Table

VII. Future Dates

- A. Budget Advisory Team Meeting – Wednesday, March 1, 2017 – 5:45 p.m. in the JSHS Cafeteria
- B. Budget Community Forum – Wednesday, March 1, 2017 – 7:00 p.m. in the JSHS Cafeteria
- C. Budget Community Forum – Saturday, March 11, 2017 – 10:00 a.m. in the JSHS Cafeteria
- D. Budget Advisory Team Meeting – Wednesday, March 15, 2017 – 5:45 p.m. in the JSHS Cafeteria
- E. Regular Board of Education Meeting, Wednesday, March 15, 2017 – 7:00 p.m. in the JSHS Cafeteria

VIII. Anticipated Executive Session. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the Board of Education enter Executive Session to discuss the history of a particular person(s).”

IX. Adjourn
SA:TM:bjt