

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**BUDGET ADVISORY TEAM MTG – 5:45 P.M.
REGULAR MEETING - 7:00 P.M.**

**THURSDAY, MARCH 23, 2017
JR./SR. HIGH SCHOOL – CAFETERIA**

ADMINISTRATIVE MEMORANDUM

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Budget Presentation – Mr. Murphy & Mrs. Anzalone
- B. Capital Project Presentation – Mr. Martin

III. Request to withdraw specific item(s) from consensus items.

- IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum A-P.”**

- A. **Approval of the Minutes of the February 15, 2017 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending February 28, 2017 be approved.” (TM) (ENC)
- C. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending February 28, 2017 be approved.” (TM) (ENC)
- D. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending February 28, 2017 in the amount of **\$1,582,553.83** be approved. This Warrant is broken down as follows: **General Fund portion \$1,518,068.07, Cafeteria Fund portion \$22,668.19, Federal Fund portion \$5,033.74, and Trust & Agency Fund portion \$36,783.83.**” (TM) (ENC)
- E. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending February 28, 2017 in the amount of **\$570,193.75** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$570,193.75.**” (TM) (ENC)
- F. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending February 28, 2017 in the amount of **\$101,231.55** be approved.” (TM) (ENC)

- G. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending February 28, 2017 be approved.” (TM) (ENC)
- H. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending February 28, 2017 be approved.” (TM) (ENC)
- I. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the February 2017 Budget Transfers be approved as presented.” (TM) (ENC)
- J. **Approval of Budget Transfers Over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (TM) (ENC)
- K. **Approval of CSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE recommendations be approved.” (SA) (ENC)
- L. **Approval of Claims Auditor Reports.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the November 2016 – February 2017 Claims Auditor Reports be accepted.” (TM) (ENC)

- M. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

	<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1.	Bailey Marshall	PK-12 T, TA	March 24, 2017	None	
2.	Ellen Gullo	PK-12 TA, CT	March 24, 2017	None	
3.	Alexander Feasley	7-12 Teacher	March 24, 2017	None.”	(SA) (ENC)

- N. **Appoint Supplemental Activity Advisors and Coaches for the 2016-2017 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. **Brian Smith**, Boys’ Assistant Track Coach
2. **Brandon Dix**, Boys’ JV Baseball Coach
3. **Matt Haier**, Boys’ Modified Baseball Coach
4. **David Hill**, Volunteer Boys’ Lacrosse Coach
5. **Jennifer Carriero**, Unified Basketball Coach
6. **Michelle Falkides**, Unified Basketball Coach
7. **Colin Sperrazza, Jr./Sr.** High School Musical Adult Musician
8. **Daniel Dittus, Jr./Sr.** High School Musical Adult Musician
9. **Mandy Bova and Jackie Gould**, Co-Choreographers, Jr./Sr. HS Musical
10. **Ian Liedke**, Musical Accompanist.” (SA) (ENC)

O. **Leaves of Absence.** **RECOMMENDED MOTIONS:**

1. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per CSEA CBA Article 6, be granted to Bus Driver, **Leon Granger**, effective February 27, 2017 through approximately April 26, 2017.” (SA) (ENC)
 2. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per ETA CBA Article 6, be granted to Social Studies Teacher, **Linda Pace**, effective March 6, 2017 through approximately March 22, 2017.” (SA) (ENC)
 3. **Approve Extension of Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per ETA CBA Article 6, be extended for Elementary Teacher, **Tiffany Kwas**, through approximately April 24, 2017.” (SA) (ENC)
- P. **Approve Policy.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Policy #7131 Non-Resident Students be approved.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. **New Business**

A. **Resignation.** **RECOMMENDED MOTION:**

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Principal, Marc Graff be accepted effective April 9, 2017. The Board and Administration wish to thank Mr. Graff for his 10 years of service to the District.” (SA) (ENC)

B. **Appointments.** **All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment.** **RECOMMENDED MOTIONS:**

1. **Appoint Principal.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kelly Morgan-LaRosa**, who is professionally certified as a School District Leader and initially certified as a School Building Leader is hereby appointed to a probationary position in the Principal tenure area for a probationary period commencing on April 10, 2017 and ending on April 9, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the administrator receives an ineffective composite or overall rating

in the final year of the probationary period, the administrator shall not be eligible for tenure at that time. Salary is prorated at \$95,000 annually.” (SA) (ENC)

2. **Appoint Extended Leave Substitute Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Joshua Walker**, who is initially certified in B-2 and 1-6 Childhood Education be appointed as an Extended Leave Substitute Teacher, replacing Ashley Mason effective approximately April 20, 2017 through June 16, 2017. The salary is \$95 per day.” (SA) (ENC)
3. **Appoint Election Inspectors.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Mrs. Karen Cornell**, Head Inspector; **Mrs. Barbara Caffery**, **Mrs. Maryann Cumiskey**, **Mrs. Virginia Guenther**, **Mrs. Bonnie Kordal**, and **Mrs. Ann Sheehan** be appointed as inspectors for the Annual Meeting and Budget Vote on May 16, 2017 at a rate of \$13.40 per hour, and further authorize the District Clerk to fill any vacancies in these positions which may occur prior to May 16, 2017 with individuals from the Board of Elections Inspector Personnel List.” (SA)
- C. **Approve Excessing of Instruments.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Jr./Sr. High School band instruments be excessed as presented and disposed of as the District deems necessary. The Music Department would like permission to donate the instruments to the Music & Arts Booster Club except for the molded alto clarinet.” (SA) (ENC)
- D. **Approve Excessing of Miscellaneous Music Items.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Jr./Sr. High School miscellaneous music items be excessed as presented and disposed of as the district deems necessary.” (SA) (ENC)
- E. **Approve Excessing of Textbooks.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, selected textbooks as presented be excessed and disposed of as the district deems necessary.” (SA) (ENC)
- F. **Accept Donation of Equipment for the HS Drama Club.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a donation of equipment from the Eden Music and Arts Boosters for the HS Drama Club valued at \$2,677.40 be accepted as presented.” (SA) (ENC)
- G. **Accept Donation of Vehicle for Technology Department.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a donation of a 2003 Chevrolet Monte Carlo for educational use within the Vehicle Maintenance class in the Technology Education Department be accepted from Joe Basil Resale. The vehicle is valued at \$1,904. The VIN number is 2G1WW12E739149564 and is not to be registered.” (SA) (ENC)
- H. **Award Construction Testing Services Contract.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the project construction testing services for the Capital Improvement Project Phases 2 & 3 be awarded to SJB Services.” (SA) (ENC)
- I. **Approve Draft of Legal Notice.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the draft of the legal notice for the Annual District Meeting and Vote be approved as presented.” (SA) (ENC)

- J. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by **\$738.51** to **\$29,437,997.52** to account for increased revenues.”

(SA) (ENC)

Note: The District received \$224.63 – JSHS UNYTS – Field Trip; \$307.76 – Model UN Canisius Comp.; \$206.12 Eden Community Foundation – Art in Community Grant

VI. Information and Proposals.

A. Business Report

B. Superintendent’s Report

1. Student pictures on staff's personal social media sites
2. Raiders Respond Day

C. Board Report

1. Round Table

VII. Future Dates

- A. Budget Advisory Team Meeting – Wednesday, April 5, 2017 – 5:45 p.m. in the JSHS Cafeteria
- B. Special Board of Education Meeting – Wednesday, April 5, 2017 – 7:30 p.m. in the JSHS Cafeteria
- C. Regular Board of Education Meeting, Tuesday, April 18, 2017 – 7:00 p.m. in the JSHS Cafeteria

- VIII. Anticipated Executive Session.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board of Education enter Executive Session to discuss the history of a particular person(s).”

IX. Adjourn

SA:TM:bjt