

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

REGULAR MEETING - 7:00 P.M.

**TUESDAY, APRIL 18, 2017
JR./SR. HIGH SCHOOL CAFETERIA**

ADMINISTRATIVE MEMORANDUM

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Student Exchange Program – Annisa Apriliani
- B. Music Department – Mrs. Tylock, Mrs. Roberts and students
- C. Waterline Easement Presentation – Eden Town Attorney, William Trask and GHD representative
- D. Tower Books and Mural – Mrs. Anzalone

III. Request to withdraw specific item(s) from consensus items.

IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum A-P.”

- A. **Approval of the Minutes of the March 23, 2017 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Minutes of the April 5, 2017 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- C. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending March 31, 2017 be approved.” (TM) (ENC)
- D. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending March 31, 2017 be approved.” (TM) (ENC)
- E. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending March 31, 2017 in the amount of **\$471,153.16** be approved. This Warrant is broken down as follows: **General Fund portion \$442,067.76, Cafeteria Fund portion \$11,068.90, Federal Fund portion \$13,706.20, and Trust & Agency Fund portion \$4,310.30.**” (TM) (ENC)

- F. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending March 31, 2017 in the amount of **\$1,439.52** be approved. This Warrant is broken down as follows: **General Fund HRA/Health portion \$850.00** and **Cafeteria Fund portion \$589.52.**” (TM) (ENC)
- G. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending March 31, 2017 in the amount of **\$352,240.97** be approved.” (TM) (ENC)
- H. **Approval of the Extraclassroom Activities Fund Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending March 31, 2017 be approved.” (TM) (ENC)
- I. **Approval of the Appropriation Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending March 31, 2017 be approved.” (TM) (ENC)
- J. **Approval of Budget Transfers. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the March 2017 Budget Transfers be approved as presented.” (TM) (ENC)
- K. **Approval of Budget Transfers Over \$10,000. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (TM) (ENC)
- L. **Approval of CSE/CPSE Recommendations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)
- M. **Approval of Claims Auditor and Purchase Order Reports. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the March 2017 Claims Auditor and Purchase Order Reports be accepted.” (TM) (ENC)
- N. **Appoint Substitutes. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- | | <u>Name</u> | <u>Area</u> | <u>Effective Date</u> | <u>Certification</u> | |
|----|-------------------------|---------------|-----------------------|----------------------|------------|
| 1. | Patricia Hartman | PK-12 T, CT | April 19, 2017 | None | |
| 2. | Ellen Gullo | PK-12 Teacher | April 19, 2017 | None | |
| 3. | Kara Schanbacher | PK-12 T, TA | April 19, 2017 | None.” | (SA) (ENC) |
- O. **Appoint Supplemental Activity Advisors and Coaches for the 2016-2017 School Year. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
1. **Jason Bernardone**, Security
 2. **Russ Medina**, Volunteer Softball Coach
 3. **Joann Ramaekers**, Interim Yearbook Advisor.” (SA) (ENC)

P. Leaves of Absence. RECOMMENDED MOTIONS:

1. **Approve Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per ETA CBA Article 6, be granted to **Katherine Musso**, effective September 5, 2017 through approximately December 4, 2017.” (SA) (ENC)
2. **Approve Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per ETA CBA Article 6, be granted to English Teacher, **Susan Wilhelm**, effective April 3, 2017 through approximately May 5, 2017.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. New Business

A. Resignation. RECOMMENDED MOTION:

1. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Senior Account Clerk, **Jennifer Soule** be accepted effective July 28, 2017. The Board and Administration wish to thank Mrs. Soule for her 27½ years of service to the District.” (SA) (ENC)

Note: Mrs. Soule’s last day of employment will be June 28, 2017. She will take her 20 earned vacation days in July.

B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:

1. **Appoint Speech/Language Pathologist. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Jamie Peterson**, who is pending certification as a Speech/Language Pathologist is hereby appointed to a probationary position in the Education of Speech and Hearing tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Master’s, Step 1, pending receipt of her Master’s Degree.**” (SA) (ENC)

2. **Create Short-term Position & Appointment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a short-term K-6 Special Education Teacher position be created effective April 3, 2017 – May 3, 2017 (20 days) and part-time teacher **Amy Sullivan** be appointed out of her tenure area to fill the position at the certified per diem substitute rate.” (SA)
3. **Appoint CEIP Coordinator.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Sherri Stoneberg** be appointed as the Career Exploration Internship Program Coordinator for 2016-2017.” (SA)

There is no additional compensation for this position.

- C. **Cast Votes for BOCES Board of Education.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board of Education of the Eden Central School District cast one vote for the following candidates for the BOCES Board of Education: (Select up to four)
1. Thomas DeJoe
 2. David Lowrey
 3. Christine Schnars
 4. Richard Vogan.” (SA) (ENC)
- D. **Adopt 2017-2018 BOCES Administrative Budget.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board of Education of the Eden Central School District, at a public meeting held on April 18, 2017, hereby adopts a resolution approving the 2017-2018 tentative BOCES Administrative Budget in the amount of \$2,977,713.” (SA) (ENC)
- E. **Approve 2017-2018 BOCES Service Commitments.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2017-2018 Commitment for BOCES Services be approved.” (SA)
- F. **Accept Donation of Tower Books and Mural.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a donation of ten *Tower Books*, a re-creation of the 1943 Eden High School yearbook dedicated to Eden servicemen and women, valued at \$100, and a mural, valued at \$256 by Evenhouse Printing be accepted.” (SA) (ENC)
- G. **Approve Excessing of Piano and Shelving Cases.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Kawaiii brand piano, Asset tag #A00067611 and two large record shelving cases be excessed and disposed of as the District deems appropriate. There is no value for either item.” (SA) (ENC)
- H. **Approve Excessing of Music Equipment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following items be excessed and disposed of as the District deems appropriate:
1. Peavy DPM3 Digital Phase Modulation Synthesizer
 2. Kustom Speaker model 28-2 serial #95930
 3. Samick SM-280 Mixing Console serial #92100227
 4. Mackie DFX1- 12 Channel Integrated Live Sound Mixer serial #21HD (This instrument only to be donated to Music & Arts Boosters). (SA) (ENC)
- I. **Approve Excessing of Vehicle.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a 1993 Ford station wagon, VIN number 1FACP57U0PA330617 be excessed and disposed of as the District deems appropriate.” (SA) (ENC)

- J. **Approve Excessing of Cafeteria Equipment.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the stainless serving line from the Jr./Sr. High School kitchen be excessed and disposed of as the District deems appropriate.” (SA) (ENC)
- K. **Approve Transfer of Vehicle.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Chrysler minivan, VIN number 1C4GJ25332B736397 be transferred from the Transportation Department to the Buildings and Grounds Department.” (SA) (ENC)
- L. **Approve Waterline Easement.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the waterline easement be approved as presented by the Eden Town Attorney, William Trask.” (SA) (ENC)
- M. **Approve SEQR Process Vote for Capital Outlay Project.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the State Environmental Quality Review (SEQR) Process Vote for the 2017-2018 \$100,000 Capital Outlay Project be approved.” (SA) (ENC)
- N. **Approve Stipend(s).** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a pro-rated, split stipend of \$258.33 each for Middle School Coordinator (Level 2A) be approved for **Jeff Cervoni, Patricia Menkiena and Lucinda Karstedt** from April 10, 2017 – June 30, 2017. **Marc Graff’s** entitlement for Middle School Coordinator for the 2016-2017 school year is \$2,325 of the \$3,100 stipend which is outlined in the EASA contract.” (SA) (ENC)
- O. **Approve Changes in Band Trip.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the changes in the overnight Band trip (chaperones, fewer students participating, leaving 15 minutes earlier than planned) be approved.” (SA) (ENC)
- P. **Approve Appropriations Increase.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by **\$236.94 to \$29,438,234.46** to account for increased revenues.” (SA) (ENC)

Note: The District received \$186.94 for a JSJS field trip to ECC and \$50 from Father Sam’s Bakery for GLP – grade 2.

VI. Information and Proposals.

- A. Business Report
- B. Superintendent’s Report
1. SUNY Buffalo GSE Spring 2017 Newsletter
- C. Board Report
1. Round Table

VII. Future Dates

- A. Annual Budget Hearing – Tuesday, May 2, 2017 – 7:00 p.m. in the JSHS Cafeteria
- B. Annual Budget Vote – Tuesday, May 16, 2017 – 9:00 a.m. – 9:00 p.m. in the JSHS Auditorium Foyer
- C. Regular Board of Education Meeting, Wednesday, May 17, 2017 – 7:00 p.m. in the JSHS Cafeteria

VIII. Anticipated Executive Session. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the Board of Education enter Executive Session to discuss the history of a particular person(s).”

IX. Adjourn
SA:TM:bjt