

**BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL**

**REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, JUNE 21, 2017  
JR./SR. HIGH SCHOOL LIBRARY**

**ADMINISTRATIVE MEMORANDUM**

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***  
**Acknowledge new board members**

**II. From Administration and Staff**

- A. Introduce new Director of Finance – Laura Feldman – Mrs. Anzalone
- B. Security for SMART Schools Bond Hearing – Mrs. Karstedt
- C. Capital Project Update – Mr. Martin
- D. Middle School Transition Update – Mr. Cervoni

**III. Request to withdraw specific item(s) from consensus items.**

**IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum A-S.”

- A. **Approval of the Minutes of the May 17, 2017 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Minutes of the May 30, 2017 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- C. **Approval of the Minutes of the May 31, 2017 Special Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- D. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending May 31, 2017 be approved.” (TM) (ENC)
- E. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the May 31, 2017 be approved.” (TM) (ENC)
- F. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending May 31, 2017 in the amount of **\$1,113,784.79** be approved. This Warrant is broken down as follows: **General Fund portion \$1,008,456.19, Cafeteria Fund portion \$50,001.94, Federal Fund portion \$7,919.61, and Trust & Agency Fund portion \$47,407.05.**” (TM) (ENC)

- G. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending May 31, 2017 in the amount of **\$90,519.12** be approved.” (TM) (ENC)
- H. **Approval of the Extraclassroom Activities Fund Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending May 31, 2017 be approved.” (TM) (ENC)
- I. **Approval of the Appropriation Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending May 31, 2017 be approved.” (TM) (ENC)
- J. **Approval of Budget Transfers. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the May 2017 Budget Transfers be approved as presented.” (TM) (ENC)
- K. **Approval of Budget Transfers Over \$10,000. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (TM) (ENC)
- L. **Approval of CSE/CPSE Recommendations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)

- M. **Appoint Substitutes. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

	<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1.	<b>Madison Carter</b>	PK-12 T, TA	June 1, 2017	None	
2.	<b>Noelle Schmitt</b>	Bus Driver	June 22, 2017	CDL B P&S	
3.	<b>Kassaundra Funch</b>	Smr Schl T/TA	June 22, 2017	None.”	(SA) (ENC)

- N. **Appoint Supplemental Activity Advisors and Coaches for the 2016-2017 School Year. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2016-2017 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
1. **Brian Smith**, FFA and Tech Club Co-Advisor.” (SA) (ENC)

- O. **Appoint Supplemental Activity Advisors and Coaches for the 2017-2018 School Year. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment: See list.” (SA) (ENC)

- P. **Approve Policies. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following policies be approved:
1. 7515 Head Lice
  2. 1611 Business of the Annual District Election
  3. 3211 Use of Service Animals
  4. 5720 Transportation of Students
  5. 7220 Graduation Options/Early Graduation/Accelerated Programs
  6. 7230 Dual Credit for College Courses
  7. 5630 Facilities: Inspection, Operation and Maintenance
  8. 7590 Right of Non-Custodial Parents - NEW POLICY
  9. 6260 Registration & Professional Development - NEW POLICY
  10. 7132 Education of Homeless Children & Youth.”
- (SA) (ENC)

- Q. **Approve Miscellaneous MOU’s. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, MOU’s for the following be approved:
1. Field Trip - **Kelly Ray**
  2. Paid Lunch - **Kim Wiczerzynski**
  3. Wage Schedule - **LPN position added**
  4. Coordinator of Secondary Curriculum, Instruction and Professional Development – **Lucinda Karstedt.**”
- (SA) (ENC)

- R. **Leaves of Absence. RECOMMENDED MOTION:**
1. **Extend Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence for Bus Driver, **Leo Granger**, per CSEA CBA Article 6, be extended through August 15, 2017.”
- (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

## V. New Business

### A. Resignation. RECOMMENDED MOTION:

1. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Director of Finance, **Thomas Murphy** be accepted effective July 3, 2017. The Board and Administration wish to thank Mr. Murphy for his 4 years of service to the District.”
- (SA) (ENC)
2. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Cafeteria Monitor, **Deborah Dinse** be accepted effective June 20, 2017.”
- (SA) (ENC)

### B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:

1. **Appoint Elementary Teacher. RECOMMENDED MOTION:** that upon the recommendation of the Superintendent, **Danae LaMarca**, who is initially certified in Students with Disabilities 1-6 and Childhood Education 1-6 is hereby appointed to a probationary position in the Elementary tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Master's, Step 1.** (SA) (ENC)
2. **Appoint Long-term Substitute Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Joshua Walker**, who is initially certified in Childhood Education B-2 and 1-6, be approved as a Long-term Substitute Teacher, replacing Carol King from September 1, 2017-June 30, 2018. **Salary is based upon Master's, Step 1.**” (SA) (ENC)
3. **Appoint Summer AV/Computer Cleaners. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following be appointed as Summer AV/Computer Cleaners effective July 1, 2017 until completion. Salary is \$9.70 per hour:
  - a. **Dylan Tylock**
  - b. **Adam Taber**
  - c. **Ray Neil.**” (SA) (ENC)
- C. **Approve Temporary Laborers for Summer 2017 Work. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, three summer laborers be hired for a total of 900 hours for additional summer work to accommodate the on-going capital construction.” (SA) (ENC)
- D. **Approve Security for SMART Schools Bond. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the draft of the SMART School Investment Plan be approved as presented.” (SA)
- E. **Approve District Code of Conduct. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2017-2018 District Code of Conduct be approved.” (SA) (ENC)
- F. **Approve Bus Use for EdenKinderCare Field Trips. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, transportation via school bus(es) be approved for the EdenKinderCare summer field trips for summer 2017.” (SA) (ENC)
- G. **Accept Heroes Grant from Hamburg Lowes. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Heroes Grant from Hamburg Lowes, valued at \$2,541.81, which will include the building of a community Garden at Eden Elementary, the supplies, and volunteers that will work with a team of GLP volunteers be accepted.” (SA) (ENC)

H. **Approve Increase in Position. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the .83 FTE Special Education Teacher position be increased to 1.0 FTE.” (SA)

I. **Approve Excessing of Music Department Equipment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Music Department items be excessed and disposed of as the District deems appropriate. Most items are in poor condition and have no asset tags.” (SA) (ENC)

J. **Approve Appropriations Increase. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2016-2017 appropriations be increased by \$ **\$3,084.02** to **\$29,450,484.95** to account for increased revenues.” (SA) (ENC)

*Note: The District Received \$1,367.85 JSHS - Donation Yearbook Furniture; \$1,496.17 JSHS - Donation Class of 2017 Water Fountain; \$213.86 JSHS - ECC Paralegal Intro to Law Class; \$6.14 Elem - Kula Foundation Kellogg*

## **VI. Information and Proposals.**

### A. Business Report

1. Eden CSD Tax Collection 17-18

### B. Superintendent's Report

1. Michigan State Survey
2. SED Minimum 180 Day Attendance
3. End of Year Ceremonies
4. Location of Temporary District & Business Offices beginning July 2017
5. Location of Board of Education Meetings beginning September 2017

### C. Board Report

1. Round Table

## **VII. Future Dates**

- A. Reorganizational and Regular Board of Education Meeting, Wednesday, July 5, 2017 – 7:00 p.m. in the JSHS Cafeteria

## **VIII. Adjourn**

SA:TM:bjt