

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

REGULAR MEETING - 7:00 P.M.

**WEDNESDAY, AUGUST 23, 2017
JR./SR. HIGH SCHOOL CAFETERIA**

ADMINISTRATIVE MEMORANDUM

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Smart Schools Investment Bond Fund Hearing – Lucinda Karstedt
- B. Camp Invention – Kelly LaRosa & students
- C. Capital Project Update / Technology – Lucinda Karstedt
- D. Capital Project Update / General – David Martin
- E. Tax Warrant – Laura Feldman
- F. Fund Balance & Reserves – Laura Feldman
- G. Food Service Bid – Laura Feldman

III. Request to withdraw specific item(s) from consensus items.

- IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum A-N.”

- A. **Approval of the Minutes of the June 21, 2017 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Minutes of the July 5, 2017 Reorganization and Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- C. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the June 30, 2017 be approved.” (LF) (ENC)
- D. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending June 30, 2017 in the amount of \$982,323.18 be approved. This Warrant is broken down as follows: General Fund portion \$885,811.48, Cafeteria Fund portion \$21,110.13, Federal Fund portion \$4,589.92, Trust & Agency Fund portion \$11,061.65, and Capital Fund portion \$59,750.00.” (LF) (ENC)

- E. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending June 30, 2017 in the amount of **\$250,369.49** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$220,197.13** and **General Fund HRA/Health portion \$30,172.36.** (LF) (ENC)
- F. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending June 30, 2017 in the amount of **\$422,120.77** be approved.” (LF) (ENC)
- G. **Approval of the Extraclassroom Activities Fund Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending June 30, 2017 be approved.” (LF) (ENC)
- H. **Approval of Budget Transfers Over \$10,000. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (LF) (ENC)
- I. **Approval of CSE/CPSE Recommendations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)
- J. **Appoint Substitutes. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
- | <u>Name</u> | <u>Area</u> | <u>Effective Date</u> | <u>Certification</u> |
|-------------------|-------------|-----------------------|----------------------|
| 1. Erin Kinney | PK-6 | September 7, 2017 | N |
| 2. Mary Lee Roush | RN, TA, CT | September 7, 2017 | RN.” |
- (SA) (ENC)
- K. **Appoint Supplemental Activity Advisors and Coaches for the 2017-2018 School Year. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment: See list.” (SA) (ENC)
- L. **Leaves of Absence. RECOMMENDED MOTION:**
1. None
- M. **Approve First Reading of Policy. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the first reading of Policy #5740, School Bus Safety Program, be approved.” (SA) (ENC)

N. **Approve Contracts/MOU's.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following contracts/MOU's be approved:

1. **The League for the Handicapped, Inc. (The Children's League)**
2. **Elizabeth Pierce Olmsted, M.D. Center for the Visually Impaired**
3. **Associated Physical & Occupational Therapists, PLLC**
4. **University Orthopaedic Services, Inc.**
5. **Garden Club Advisor**
6. **Owner's Representative Facilitator – David Martin**
7. **Facility Usage Coordinator – Marisa Fallacaro**
8. **Football Sharing with North Collins**
9. **Boys' Volleyball Sharing with North Collins**
10. **Intermunicipal Cooperation Agreement – Tax Collection**
11. **Parent-Teacher Conference.”**

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. New Business

A. Resignation. **RECOMMENDED MOTION:**

1. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Long-term Substitute School Counselor, **Julie Leavitt** be accepted effective July 25, 2017.” (SA) (ENC)
2. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Microcomputer Repair Technician, **Daniel Berman** be accepted effective August 2, 2017. The Board of Education and Administration wish to thank Mr. Berman for his 15 years of service to the District.” (SA) (ENC)
3. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of School Counselor, **Tammy Orcutt** be accepted effective July 21, 2017. The Board of Education and Administration wish to thank Mrs. Orcutt for her 15½ years of service to the District.” (SA) (ENC)
4. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Cafeteria Monitor, **Deanne Glendenning** be accepted effective July 27, 2017 in order to accept the position of Licensed Practical Nurse.” (SA) (ENC)
5. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Bus Driver, **Maureen Pye** be accepted effective August 1, 2017. The Board of Education and Administration wish to thank Mrs. Pye for her 10 years of service to the District.” (SA) (ENC)

B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:

1. **Appoint Special Education Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kristi Heidt**, who is professionally certified in Students with Disabilities B-2 and 1-6 and Childhood Education B-2 and 1-6 is hereby appointed to a probationary position in the Special Education tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Master’s, Step 2.**”

(SA) (ENC)

2. **Appoint School Counselor. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Shannon Hennigan**, who is permanently certified as a School Counselor, is hereby appointed to a probationary position in the Guidance Counselor tenure area for a probationary period commencing on September 1, 2017 and ending on August 31, 2021 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Master’s, Step 1.**”

(SA) (ENC)

3. **Appoint Part-time Clerk Typist. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Mary Granger** be appointed as a Part-Time Clerk Typist (19 hours per week) effective September 5, 2017. Salary is based upon **CSEA Contract, Level V, Step 1.**”

(SA) (ENC)

4. **Appoint Part-time Business Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Jeffrey Piersanti**, who is professionally certified in Childhood Education 1-6 and Business and Marketing, be appointed as a .60 FTE Part-time Business Teacher effective September 1, 2017 and ending June 30, 2018. Salary is based upon **ETA Contract, Master’s, Step 1.**”

(SA) (ENC)

5. **Appoint Part-time Science Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **M.L. Verdi-Korte**, who is professionally certified in Biology, Chemistry and General Science 7-12, be appointed as a .50 FTE Part-time Science Teacher effective September 1, 2017 and ending June 30, 2018. Salary is based upon **ETA Contract, Master’s, Step 1.**”

(SA) (ENC)

6. **Appoint Registered Professional Nurse.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Stephania Cooper**, who is a Registered Professional Nurse, be appointed on probation as a School Nurse effective September 5, 2017 through March 4, 2018. Salary is based upon **CSEA Contract, Level 13, Step 1.**” (SA) (ENC)
7. **Appoint Licensed Practical Nurse.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Deanne Glendenning**, who is a Licensed Practical Nurse, be appointed on probation as a School Nurse effective September 5, 2017 through March 4, 2018. Salary is based upon **CSEA Contract, Level 10, Step 5.**” (SA) (ENC)
8. **Appoint Microcomputer Repair Technician.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kevin Lex**, be appointed on probation as a Microcomputer Repair Technician effective August 2, 2017 through February 1, 2018. Salary is based upon **CSEA Contract, Level 9, Step 1.**” (SA) (ENC)
9. **Appoint Cafeteria Monitor.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **ToniMarie Answeeney**, be appointed on probation as a Cafeteria Monitor effective September 5, 2017 through March 4, 2018. Salary is based upon **CSEA Contract, Level 1, Step 1.**” (SA) (ENC)
10. **Appoint Extended Leave Substitute Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kelly Beller**, who is certified initially certified in Childhood Education 1-6 and Students with Disabilities 1-6 be appointed as an Extended Leave Substitute Teacher, replacing Mrs. Katie Musso effective September 5, 2017 through approximately December 4, 2017 or upon the return of Mrs. Musso. **Salary is \$95 per day.**” (SA) (ENC)
11. **Appoint Board Committees.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board Committees for the 2017-2018 school year be appointed as:
- | | |
|----------|----------|
| a. _____ | d. _____ |
| b. _____ | e. _____ |
| c. _____ | f. _____ |
- (SA)
- C. **Approve PEL Placement.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Philip Archabald** shall remain on the Preferred Eligible list in the tenure area of Science for a period of seven years, computed from June 30, 2017, the effective date of the reduction.” (SA) (ENC)
- D. **Approve PEL Placement.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Amy McConeghy-Witman** shall remain on the Preferred Eligible list in the tenure area of Art for a period of seven years, computed from June 30, 2017, the effective date of the reduction.” (SA) (ENC)
- E. **Approve Increase in Hours.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Cathy Jeffers** be increased from .60 FTE to .63 FTE Music Teacher effective September 1, 2017 through June 30, 2018.” (SA) (ENC)
- F. **Approve Security for SMART Schools Bond.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the final copy of the SMART School Investment Plan be approved as presented.” (SA) (ENC)

- G. **Approve Merger with Lake Shore for Boys Golf. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Eden Boys Golf team be combined with the Lake Shore Boys Golf team for the 2017-2018 school year.” (SA)
- H. **Adopt Tax Levy/Rate. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the tax levy for the 2017-2018 school year in the amount of \$14,275,945 be approved, which establishes the tax rate per thousand as follows:
 \$22.06 – Boston
 \$46.82 – Concord
 \$30.47 – Eden
 \$22.06 – Evans
 \$23.13 – N. Collins.” (SA) (ENC)
- I. **Approve Transfer of Unassigned Fund Balance. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board of Education authorize the transfer of 2016-17 Unassigned Fund Balance into the following reserves, using Option _____:
 ERS \$ _____
 Unemployment \$ _____
 EBLAR \$ _____
 Capital \$ _____.” (LF)
- J. **Approve Transportation Rates. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following rates be set for outside organizations or other non-traditional transportation routes:
 1. Bus Driver \$37.13 per hour
 2. Bus Attendant \$31.35 per hour
 3. Mileage Rate \$.82 /mile.” (LF)
- K. **Accept Food Service Bid. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a bid in the amount of \$331,666.25 from Personal Touch Food Service be accepted.” (SA) (ENC)
- L. **Approve District Code of Conduct. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2017-2018 District Code of Conduct be approved.” (SA) (ENC)
- M. **Approve Corrective Action Plan. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Corrective Action Plan resulting from the State Comptroller’s audit be approved.” (SA) (ENC)
- N. **Accept Donation of Banner. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the *Tower Banner*, valued at \$175 be accepted from Evenhouse Printing for use in the Eden Central School District display at the annual Corn Festival.” (SA) (ENC)
- O. **Approve Excessing of Safe. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Business Office safe, asset tag number A00068044, Serial number 1Z1830 be excessed and disposed of as the District deems appropriate.” (SA) (ENC)

- P. **Approve Excessing of Steam Cooker.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Southbend steam cooker, asset tag number A00068335, Model GC2S be declared excess and disposed of as the District deems appropriate. All usable parts will be removed and used for the new unit. The rest will be scrapped, rather than sold, due to the liability associated with a pressure vessel having a leaking boiler.” (SA) (ENC)
- Q. **Approve Excessing of Textbooks.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, textbooks from Eden Elementary that are out of date, no longer in use and do not meet Common Core State Standards be excessed and disposed of as the District deems appropriate.” (SA) (ENC)
- R. **Approve Revised Easement.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the revised Grant of Easement with Niagara Mohawk Power Corporation be approved.” (SA) (ENC)
- S. **Approved Revised 2017-2018 School Calendar.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the revised 2017-2018 School Calendar be approved.” (SA) (ENC)

VI. Information and Proposals.

- A. Business Report
1. Title II Grant Reduction
 2. Reserves
 3. Cameras for Buses for 17-18 School Year
- B. Superintendent’s Report
1. Board of Education Workshop on District Goals/Board Goals/Visioning
 2. Condition of Bley Road/County Owned
- C. Board Report
1. Presentation Schedule: October – Bus Garage; November – Eden Elementary; December – Special Education; January – PSA, Freshmen Academy, & GLP; February – Middle School transition; March – Technology; June – PSA & Freshmen Academy. September, April & May - TBD
 2. Round Table

VII. Future Dates

- A. Regular Board of Education Meeting, Wednesday, September 20, 2017 – 7:00 p.m. in the JSHS Cafeteria

VIII. Anticipated Executive Session. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the Board of Education enter Executive Session to discuss the history of a particular person.”

IX. Adjourn

SA:LF:bjt