

**BOARD OF EDUCATION  
EDEN CENTRAL SCHOOL**

**REGULAR MEETING - 7:00 P.M.**

**WEDNESDAY, OCTOBER 18, 2017  
JR./SR. HIGH SCHOOL CAFETERIA**

**ADMINISTRATIVE MEMORANDUM**

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

**\*Please turn off all cell phones\***

**II. From Administration and Staff**

- A. School Board Appreciation Week
- B. Bus Garage – Mary Banko
- C. Middle School Transition Update – Jeff Cervoni, Lucinda Karstedt

**III. Request to withdraw specific item(s) from consensus items.**

**IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum A-P.”

- A. **Approval of the Minutes of the September 20, 2017 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “the Revenue Budget Status Report for the period ending August 31, 2017 be approved.” (LF) (ENC)
- C. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending August 31, 2017 be approved.” (LF) (ENC)
- D. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending August 31, 2017 in the amount of **\$1,232,290.89** be approved. This Warrant is broken down as follows: **General Fund portion 1,109,329.46** and **Trust & Agency Fund portion \$122,961.43.**” (LF) (ENC)
- E. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending August 31, 2017 in the amount of **\$94,937.50** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$94,937.50.**” (LF) (ENC)
- F. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending August 31, 2017 in the amount of **\$1,615,900.89** be approved.” (LF) (ENC)

- G. **Approval of the Accounts Payable 2016-17 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending August 31, 2017 in the amount of **\$133,359.38** be approved. This Warrant is broken down as follows: **General Fund portion \$101,818.66** and **Federal Fund portion \$31,540.72.**” (LF) (ENC)
- H. **Approval of the Extraclassroom Activities Fund Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending August 31, 2017 be approved.” (LF) (ENC)
- I. **Approval of the Appropriation Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending August 31, 2017 be approved.” (LF) (ENC)
- J. **Approval of Budget Transfers. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the August 2017 Budget Transfers be approved as presented.” (LF) (ENC)
- K. **Approval of Budget Transfers Over \$10,000. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (LF) (ENC)
- L. **Approval of CSE/CPSE Recommendations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)

M. **Appoint Substitutes. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

	<u>Name</u>	<u>Area</u>	<u>Effective Date</u>	<u>Certification</u>	
1.	Elizabeth Benedict	PK-12 T, TA	October 19, 2017	CE/SWD 1-6	
2.	Kerry Smouse	PK-12 T/TA/CT/ Mon	October 19, 2017	None	
3.	Rachel Iafallo	PK-12 T, TA	October 19, 2017	None	
4.	Eric Procknal	PK-12 T	October 19, 2017	None	
5.	Teresa Gonser	PK-12 T/TA/CT/Mon	October 19, 2017	None	
6.	Jennifer George	PK-12 T, TA	October 19, 2017	CE1-6	
7.	Frances McCabe	Bus Attendant	October 19, 2017	None	
8.	Halley Skowron	Cleaner, TA, CT	October 19, 2017	None	
9.	Cynthia Zelasko	Teacher Aide	October 19, 2017	None	
10.	Kristin Gress	TA, CT	October 19, 2017	None	
11.	Colleen Griffin	PK-12 T/TA	October 19, 2017	Speech	
12.	Sarah Wakelam	TA	October 19, 2017	None	
13.	Michelle Smith	PK-12 T/TA/CT/Mon/Clnr	October 19, 2017	None	
14.	David Denz	PK-12 T, TA	October 19, 2017	Social Studies	
15.	Scott Miles	PK-12 T, TA	October 19, 2017	None	
16.	Zach Mangialomini	PK-12 T, TA	October 19, 2017	NA	
17.	Katherine Ochal	PK-12 T, TA	October 19, 2017	None	
18.	Danae Z. Smerka	PK-12 T, TA	October 19, 2017	None.”	(SA) (ENC)

N. **Appoint Supplemental Activity Advisors and Coaches for the 2017-2018 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment: See list.” (SA) (ENC)

O. **Leaves of Absence. RECOMMENDED MOTIONS:**

1. **Approve Unpaid Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be granted to Bus Driver, **Paul Winter** from October 17, 2017 through October 28, 2017.” (SA) (ENC)

2. **Approve Unpaid Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be granted to Bus Driver, **Leo Granger** from October 16, 2017 through October 20, 2017.” (SA) (ENC)

3. **Approve Unpaid Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be granted to Clerk Typist, **Mary Granger** from October 16, 2017 through October 20, 2017.” (SA) (ENC)

4. **Approve Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence, per ETA CBA Article 6, be granted for Elementary Teacher, **Danae LaMarca**, approximately March 2, 2018 through approximately May 11, 2018.” (SA) (ENC)

5. **Approve Unpaid Leave of Absence.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be granted to Microcomputer Repair Technician, **Kathleen Gage** on October 13, 2017.” (SA) (ENC)

P. **Approve Contracts/MOU’s.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following contracts/MOU’s be approved:  
1. Night Lead Person MOU with Michael Schmitt  
2. Improper Pay Rate for Joseph Buziak.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

**There is a two-minute time limit.**

V. **New Business**

A. **Resignation. RECOMMENDED MOTION:**

1. **None**

**B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:**

1. **Appoint Teacher Aide. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Rebecca Lape** be appointed on probation as a Teacher Aide effective October 11, 2017 and ending April 10, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1.**” (SA) (ENC)
  2. **Appoint Teacher Aide. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kristen Sciandra** be appointed on probation as a Teacher Aide effective October 11, 2017 and ending April 10, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1.**” (SA) (ENC)
  3. **Appoint Bus Attendant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Amy Blake** be appointed on probation as a Bus Attendant effective October 2, 2017 and ending April 1, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1.**” (SA) (ENC)
  4. **Appoint Part-time Cafeteria Monitor. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Sarah Wakelam** be appointed on probation as a Cafeteria Monitor effective October 2, 2017 through April 1, 2018. Salary is based upon **CSEA Contract, Level 1, Step 1.**” (SA) (ENC)
  5. **Appoint Night Lead Person. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, Michael Schmitt be appointed as the "Night Lead Person" as per the CSEA contract retroactive to 7/1/2017.” (SA) (ENC)
- C. **Approve Safety Plan. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2017-2018 District Safety Plan be approved.” (SA)
- D. **Approve Substitute LPN Rate. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the rate for a substitute Licensed Practical Nurse be set at \$13.58 per hour.” (SA) (ENC)
- E. **Approve External Audit Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the external audit report for year ending June 30, 2017, prepared by Drescher & Malecki be approved.” (LF) (ENC)
- F. **Approve Appropriations Increase. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2017-2018 appropriations be increased by \$22,570.57 to \$29,045,925.53 to account for increased revenues.” (LF) (ENC)

*Note: The District received \$15,000 in Bullet Aid for Ag in the Classroom from Senator Gallivan and \$7,570.57 from Utica National reimbursement for bus 201 repairs.*

## **VI. Information and Proposals.**

### A. Business Report

1. Audit Update – submitted to SED
2. Capital Project – SA 139's submitted 10/11/17
3. Co-Gen Updates
4. Star Credit Checks prepared by NYS Department of Taxation update

### B. Superintendent's Report

1. Updates on completion of track and concession stand
2. Striping of parking lots
3. Board Workshop – Wednesday, October 25, 2017 5-8 pm – Eden Elementary School, Room 218. Conversation with ECASB Executive Director, Bruce Frazier

### C. Board Report

1. Round Table

## **VII. Future Dates**

- A. Regular Board of Education Meeting, Wednesday, November 15, 2017 – 7:00 p.m. in the JSHS Cafeteria.

## **VIII. Adjourn**

SA:LF:bjt