

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

REGULAR MEETING - 7:00 P.M.

**WEDNESDAY, DECEMBER 13, 2017
JR./SR. HIGH SCHOOL CAFETERIA**

ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. GLP – Mrs. Carter, Miss Fiorella and Mr. J. Walker
 - 1. Class DOJO - a way to communicate and celebrate class happenings with parents through technology
 - 2. Class Kicks - a way to personalize learning and multiply the teacher for all curriculum areas, using technology
- B. Buffalo Niagara Manufacturing Alliance – Peter Coleman – Career options in the trades

III. Request to withdraw specific item(s) from consensus items.

IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum A-P.”

- A. **Approval of the Minutes of the November 15, 2017 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending October 31, 2017 be approved.” (LF) (ENC)
- C. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending October 31, 2017 be approved.” (LF) (ENC)
- D. **Approval of the Multi Fund Warrant. Recommended Motion:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending October 31, 2017 in the amount of **\$666,958.93** be approved. This Warrant is broken down as follows: General Fund portion **\$542,371.75**; Cafeteria Fund portion **\$26,555.95**; Federal Fund portion **\$9,154.41**; Capital Fund portion **\$45,424.05**; and Trust & Agency Fund portion **\$43,452.77**.” (LF) (ENC)
- E. **Approval of Corrected Multi Fund Warrant. Recommended Motion:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending September 30, 2017 in the amount of **\$783,923.96** be approved. This Warrant is broken down as follows: Trust & Agency Fund portion **\$42,641.74**, Capital Fund portion **\$222,682.89** and **General Fund portion \$518,599.33**.” (LF)

F. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending October 31, 2017 in the amount of **\$136,798.93** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$37,111.50; General Fund HRA/Health portion \$90,176.66; General Fund PVT Purpose trust portion \$7,681.32; and Trust & Agency Fund portion \$1,829.45.”** (LF) (ENC)

G. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending October 31, 2017 in the amount of **\$1,774,375.08** be approved.” (LF) (ENC)

H. **Approval of the Extraclassroom Activities Fund Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending October 31, 2017 be approved.” (LF) (ENC)

I. **Approval of the Appropriation Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending October 31, 2017 be approved.” (LF) (ENC)

J. **Approval of Budget Transfers. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the October 2017 Budget Transfers be approved as presented.” (LF) (ENC)

K. **Approval of Budget Transfers Over \$10,000. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (LF) (ENC)

L. **Approval of CSE/CPSE Recommendations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE/CPSE recommendations be approved.” (SA) (ENC)

M. **Appoint Substitutes. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

	Name	Area	Effective Date	Certification
1.	Lori Kohl	PK-12 Teacher	December 14, 2017	Spanish
2.	Patricia Griffin	PK-12 Teacher	December 14, 2017	Sc Media Sp
3.	Rachel Birkman	PK-12 T, TA	December 14, 2017	Music
4.	David Simmons	PK-12 T, TA	December 14, 2017	None
5.	Andrea DiChristofaro	PK-12 T	December 14, 2017	None
6.	Jenelle Nyitrai	PK-12 T, TA	December 14, 2017	None
7.	Aiden Johnson	PK-12 TA	December 14, 2017	None.”

(SA) (ENC)

N. **Appoint Supplemental Activity Advisors and Coaches for the 2017-2018 School Year. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. **Susan Gianiodis**, Sporting Events Supervisor.”

(SA) (ENC)

O. Leaves of Absence. RECOMMENDED MOTIONS:

1. **Approve Unpaid Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be granted for Cleaner, **Robin Ralph** effective November 28, 2017 and November 30, 2017 through approximately December 8, 2017.” (SA) (ENC)

P. Approve MOU’s. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the following MOU’s be approved:

1. The CPR/AED MOU with Eden Teachers’ Association
2. The MOU with Jennifer Soule for consulting work.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. New Business

A. Resignation. RECOMMENDED MOTION:

1. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Teacher Aide, **Kelly Beller** be accepted effective November 30, 2017. The Board of Education and Administration wish to thank Ms. Beller for her service to the District.” (SA) (ENC)
2. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Bus Driver, **Ruth Pirog** be accepted effective January 3, 2018. The Board of Education and Administration wish to thank Mrs. Pirog for her 16 years of service to the District.” (SA) (ENC)

B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:

1. **Appoint Assistant District Treasurer. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Natalia Andrews** be appointed on probation as Assistant District Treasurer effective approximately January 2, 2018 through July 1, 2018. Salary is \$40,400.” (SA) (ENC)
2. **Extend Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the appointment of substitute Guidance Counselor, **Jennifer Dibble**, be extended through January 3, 2018. Salary is \$95 per day effective October 16, 2017 through January 3, 2018.” (SA) (ENC)

Note: Mr. Hassett is expected to return to work January 2, 2018.

3. **Appoint Extended Leave Substitute Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Andrea DeMont**, who is initially certified in Students with Disabilities 1-6 and Childhood Education 1-6, be appointed as an Extended Leave Substitute Teacher replacing Mrs. LaMarca, approximately March 1, 2018 through approximately May 1, 2018.” (SA) (ENC)
4. **Appoint Full-time Teacher Aide. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Michelle Smith** be appointed on probation as a Teacher Aide effective December 1, 2017 through May 31, 2018. Salary is based upon **CSEA Contract, Level IV, Step 1.**” (SA) (ENC)
- C. **Increase Hours. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, hours for Technology Teacher, **Brian Smith** be increased from .33 FTE to .5 FTE effective January 29, 2018 due to the addition of a Technology elective to be taught by Mr. Stevan Jones.” (SA) (ENC)
- D. **Approve Excessing of Textbooks. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, out of date textbooks from Eden Elementary be declared excess and disposed of as the District deems appropriate.” (SA) (ENC)
- E. **Approve Change in School Building Configurations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, effective July 1, 2018, Eden Elementary School be reconfigured from grades 3-6 to grades 3-5 and Eden Jr./Sr. High School grades 7-12 be reconfigured to a Middle School/High School grades 6-12.” (SA)
- F. **Approve Minimum Wage Increase. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the New York State minimum wage increase from \$9.70 per hour to \$10.40 per hour. The uncertified substitute rate will increase from \$70 per day to \$75 per day.” (SA)

VI. Information and Proposals.

- A. Business Report
1. Reserve Plan
 2. Rollover Budget
 3. Budget Calendar
- B. Superintendent’s Report
- C. Board Report
1. Round Table

VII. Future Dates

- A. Regular Board of Education Meeting, Wednesday, January 17, 2018 – 7:00 p.m. in the JSHS Cafeteria

VIII. Adjourn

SA:LF:bjt