

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

**ORCHESTRA STUDENTS WILL PLAY AT 6:50 P.M.
REGULAR MEETING - 7:00 P.M.**

**TUESDAY, FEBRUARY 13, 2018
JR./SR. HIGH SCHOOL CAFETERIA**

ADMINISTRATIVE MEMORANDUM

I. Call to Order. Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Capital Project Update – General/Technology – Mr. Martin & Mrs. Karstedt
- B. Capital Outlay Project Presentation – Mr. Martin
- C. Budget Presentation - Buildings & Grounds, JSHS, EE, GLP, Curriculum & Revenue

III. Request to withdraw specific item(s) from consensus items.

IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION: “that the following consensus items be approved as listed in the Administrative Memorandum A-R.”

- A. **Approval of the Minutes of the January 17, 2018 Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending November 30, 2017 be approved.” (LF) (ENC)
- C. **Approval of the Revenue Budget Status Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Revenue Budget Status Report for the period ending December 31, 2017 be approved.” (LF) (ENC)
- D. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent the Treasurer’s Report for the period ending November 30, 2017 be approved.” (LF) (ENC)
- E. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent the Treasurer’s Report for the period ending December 31, 2017 be approved.” (LF) (ENC)
- F. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending December 31, 2017 in the amount of **\$915,861.04** be approved. This Warrant is broken down as follows: **General Fund portion \$833,198.08, Cafeteria Fund portion \$66,118.88, Federal Fund portion \$6,923.38, Capital Fund portion \$5,050.00, and Trust & Agency Fund portion \$4,570.70.**” (LF) (ENC)

- G. **Approval of the ACH/Wire Transfer Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending December 31, 2017 in the amount of **\$937,723** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$425.095.00** and **General Fund ERS \$512,628.00.**” (SA) (ENC)
- H. **Approval of the Capital Project 2020 Warrant.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending December 31, 2017 in the amount of **\$605,970.47** be approved.” (LF) (ENC)
- I. **Approval of the Extraclassroom Activities Fund Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending December 31, 2017 be approved.” (LF) (ENC)
- J. **Approval of the Appropriation Status Report.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Appropriation Status Report for the period ending December 31, 2017 be approved.” (LF) (ENC)
- K. **Approval of Budget Transfers.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the December 2017 Budget Transfers be approved as presented.” (LF) (ENC)
- L. **Approval of Budget Transfers Over \$10,000.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (LF) (ENC)
- M. **Accept Donations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, donations be accepted as follows:
1. Boxtops for Education for Eden Elementary **\$503.70**
 2. Ohiopyle School Spirit Products **\$71.40**
 3. Potter Memorial Scholarship **\$114.45**
 4. AXA Scholarship **\$500.00.**” (LF) (ENC)
- N. **Approval of CSE Recommendations.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE recommendations be approved.” (SA) (ENC)
- O. **Appoint Substitutes.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

	Name	Area	Effective Date	Certification	
1.	Patricia Steinmetz	Clerk Typist	February 12, 2018	N/A	
2.	Katie Emel	PK-12 Teacher	February 14, 2018	N/A	
3.	Aidan Johnson	PK-12 Teacher	February 14, 2018	N/A	
4.	Amy Blake	Bus Driver	February 5, 2018	CDL	
5.	Devan Stephens	Cleaner	February 14, 2018	N/A.”	(SA) (ENC)

- P. **Appoint Supplemental Activity Advisors and Coaches for the 2017-2018 School Year.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2017-2018 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:
1. Dominic Scaduto, JSHS Musical, Adult Musician
 2. Jacob Billings, JSHS Musical, Adult Musician
 3. Matt Gould, JSHS Musical, Publicity
 4. Mandy Bova, JSHS Musical, Stage Manager
 5. Jimmy Ehrig, JSHS Musical, Lighting
 6. Rachel Birkman, JSHS Musical, Adult Musician
 7. Gretchen Fisher, JSHS Musical, Adult Musician
 8. Kenneth Starr, JSHS Musical, Adult Musician
 9. Michelle Stocksclaeder, JSHS Musical, Adult Musician
 10. Ian Liedke, JSHS Musical, Volunteer Adult Musician
 11. Erin Carpenter, JSHS Musical, JSHS Musical, Volunteer Adult Musician.” (SA) (ENC)
- Q. **Approve Memorandums of Agreement.** **RECOMMENDED MOTIONS:**
1. **Approve Settlement Agreement.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Settlement Agreement between Eden Central School District and Patricia Menkiena be approved.” (SA) (ENC)
 2. **Approve MOA for Groundskeeper.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Memorandum of Agreement to add a Groundskeeper to Eden’s Civil Service inventory be approved as presented.” (SA) (ENC)
- R. **Approve First Reading of Policy.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the first reading of Policy #8460 Day Field Trips and Extended Field Trips be approved.” (SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. New Business

A. Resignations.

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Clerk Typist, **Patricia Steinmetz** be accepted effective March 7, 2018. The Board of Education and Administration wish to thank Mrs. Steinmetz for her 23-½ years of service to the District.” (SA) (ENC)
2. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Business Teacher, **Joseph Mesi**, be accepted effective July 1, 2018. The Board of Education and Administration wish to thank Mr. Mesi for his 26 years of service to the District.” (SA) (ENC)

3. **Accept Resignation. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Library Media Specialist, **Steven Clancy**, be accepted effective July 1, 2018. The Board of Education and Administration wish to thank Mr. Clancy for his 4 years of service to the District.”

(SA) (ENC)

B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. RECOMMENDED MOTIONS:

1. **Appoint Principal. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Mark Przybysz**, who is professionally certified as a School District Leader, initially certified as a School Building Leader, and permanently certified in Mathematics 7-12 is hereby appointed to a probationary position in the Principal tenure area for a probationary period commencing on April 4, 2018 and ending on April 3, 2022 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the administrator receives an ineffective composite or overall rating in the final year of the probationary period, the administrator shall not be eligible for tenure at that time. Salary is prorated at \$92,500 annually for 2017-2018 and 2018-2019. Health insurance, if taken, begins April 4, 2018.”

(SA) (ENC)

2. **Permanent Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Mary Granger** be permanently appointed as a Part-time Clerk Typist (3.8 hours per day) effective March 4, 2018.”

(SA) (ENC)

3. **Permanent Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **ToniMarie Answeeney**, be permanently appointed as a Part-time Cafeteria Monitor (2.5 hours per day) effective March 4, 2018.”

(SA) (ENC)

4. **Permanent Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Stephania Cooper** be permanently appointed as a Registered Professional School Nurse effective March 4, 2018.”

(SA) (ENC)

5. **Permanent Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Deanne Glendenning** be permanently appointed as a Licensed Practical Nurse effective March 4, 2018.”

(SA) (ENC)

6. **Permanent Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Noelle Schmitt** be permanently appointed as a school Bus Driver effective March 4, 2018.”

(SA) (ENC)

7. **Permanent Appointment. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, after successfully completing her probationary period, **Judith Palleschi** be permanently appointed as a school Bus Driver effective March 4, 2018.” (SA) (ENC)
8. **Appoint Extended Leave Substitute Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Amy Holland**, who is initially certified in Students with Disabilities 1-6 and Childhood Education 1-6 be approved as an Extended Leave Substitute Elementary Teacher, replacing Heather Radder effective approximately April 17, 2018 through approximately June 6, 2018. Salary is \$95 per day.” (SA) (ENC)
9. **Appoint Extended Leave Substitute Teacher. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Andrea DeMont**, who is initially certified in Students with Disabilities 1-6 and Childhood Education 1-6 be approved as an Extended Leave Substitute Elementary Teacher, replacing Madison Weber effective approximately March 1, 2018 through approximately June 6, 2018. Salary is \$95 per day.” (SA) (ENC)
10. **Appoint Bus Driver. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Charles Felser** be appointed as a bus driver effective January 29, 2018. Salary is based upon CSEA Contract, Level IX, Step 1.” (SA) (ENC)
11. **Approve Substitute Assistant Principal. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Richard Schaefer**, who is certified as a School District Administrator be appointed as a Substitute Assistant Principal, effective February 2, 2018 through approximately March 30, 2018. Salary is \$350 per day.” (SA) (ENC)
- C. **Approve 2018-2019 School Calendar. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the 2018-2019 School Calendar be approved.” (SA) (ENC)
- D. **Accept Donation of Tool Chest. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a Husky 52” – 15 drawer tool chest and cabinet set (model # H52CH6TR9) valued at \$645 be accepted from Canfield Landscaping and Garden Center for use in the Technology Education Department.” (SA) (ENC)
- E. **Accept Donation of Tools. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, various tools listed below, valued at \$1,561.00 be accepted from The Used Tool Truck for use in the Technology Education Department:
1. Gearwrench 7-piece universal plier set – (\$105.00)
 2. Gearwrench 20-piece universal screwdriver set – (\$165.00)
 3. Gearwrench 18-piece standard wrench set – (\$193.00)
 4. Gearwrench 18-piece metric wrench set – (\$198.00)
 5. VIM 26 piece universal allen/hex driver set – (\$103.00)
 6. VIM 34 piece universal torx driver set – (\$107.00)
 7. Gearwrench 51 piece ¼” drive socket set – (\$193.00)
 8. Gearwrench 57 piece 3/8” drive socket set – (\$218.00)
 9. Sunex 39 piece ½” drive master impact socket set– (\$192.00)
 10. Sunex 42 piece 3/8” drive impact socket set– (\$87.00).” (LF) (ENC)

- F. **Approve Moving of Drama Club Funds. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the remaining funds for the Elementary Drama Club be moved to the Private Purpose Trust Fund for future use by the Elementary Drama Program.” (SA) (ENC)

Note: There was no activity in 2017-18 due to construction. The 6th grade is moving to the JSHS in 2018-19 and these funds will no longer fall under the parameters of Extraclass funds.

- G. **Approve FBLA Overnight Field Trip. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an FBLA overnight field trip to attend the State Leadership Conference in Binghamton, NY April 11-13, 2018 be approved.” (SA) (ENC)

- H. **Approve Confirmation of Enrollment Officer. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Board of Education ratifies and confirms the practice of the Director of Enrollment serving as the Board’s designated agent for purposes of Policy #7130, and designates **Lucinda Karstedt** as its agent for the purposes of investigating residency issues and for making determinations regarding enrollment and disenrollment of students.” (SA) (ENC)

- I. **Approve Appointment of Enrollment Review Officer. RECOMMENDED MOTION:** “The Board of Education hereby ratifies and confirms the practice of having the Superintendent of Schools provide an internal review of residency determinations made by anyone other than the Board’s designee, appoints the Superintendent of Schools, **Sandra Anzalone**, as that review officer, with further authority to offer an informal review, upon the request of either the Director of Enrollment or of parents/legal guardians of students adversely impacted by decisions of the Director of Enrollment.” (SA) (ENC)

VI. Information and Proposals.

- A. Business Report
- B. Superintendent’s Report
 - 1. Agricultural Grants
- C. Board Report
 - 1. Round Table

VII. Future Dates

- A. Budget Workshop – Wednesday, March 7, 2018 – 6:15 p.m. in the JSHS Cafeteria
- B. Regular Board of Education Meeting, Wednesday, March 21, 2018 – 7:00 p.m. in the JSHS Cafeteria

VIII. Anticipated Executive Session. RECOMMENDED MOTION: “that upon the recommendation of the Superintendent, the Board of Education enter Executive Session to discuss current litigation and updates on negotiations.”

IX. Adjourn

SA:LF:bjt

