

**BOARD OF EDUCATION
EDEN CENTRAL SCHOOL**

REGULAR MEETING - 7:00 P.M.

**WEDNESDAY, AUGUST 8, 2018
EDEN ELEMENTARY SCHOOL AUDITORIUM**

ADMINISTRATIVE MEMORANDUM

- I. Call to Order.** Mr. Paul Shephard will preside. Please call Mrs. Thomasulo if you cannot attend (992-3629). Mr. Shephard leads in the Pledge of Allegiance.

Please turn off all cell phones

II. From Administration and Staff

- A. Middle School Transition – Mr. Cervoni & Mrs. Karstedt
- B. New Technology Plan and Roll Out of 1:1 Devices – Mrs. Karstedt (ENC)
- C. Campus / Young & Wright Project Updates
- D. School Resource Officer (SRO) Duties and Expectations

III. Request to withdraw specific item(s) from consensus items.

- IV. Routine Actions – Approval of Consensus Items. RECOMMENDED MOTION:** “that the following consensus items be approved as listed in the Administrative Memorandum A-U.”

- A. **Approval of the Minutes of the July 10, 2018 Reorganization and Regular Board of Education Meeting. RECOMMENDED ACTION:** Take necessary action and move for approval. (SA) (ENC)
- B. **Approval of the Treasurer’s Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Treasurer’s Report for the period ending June 30, 2018 be approved.” (SA) (ENC)
- C. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending June 30, 2018 in the amount of \$859,976.39 be approved. This Warrant is broken down as follows: General Fund portion \$799,984.68, Cafeteria Fund portion \$31,303.19, Federal Fund portion \$4,934.50, Capital Fund portion \$105.00, and Trust & Agency Fund portion \$23,649.02.” (LF) (ENC)
- D. **Approval of the Multi Fund Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending July 31, 2018 in the amount of \$513,966.18 be approved. This Warrant is broken down as follows: General Fund portion \$468,892.17, Cafeteria Fund portion \$9.45, Federal Fund portion \$172.36, and Trust & Agency Fund portion \$44,892.20.” (LF) (ENC)

- E. **Approval of the 2017-2018 Accounts Payable Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Multi Fund Warrant for the period ending July 31, 2018 in the amount of **\$177,877.09** be approved. This Warrant is broken down as follows: **General Fund portion \$177,877.09.**” (LF) (ENC)
- F. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending June 30, 2018 in the amount of **\$14,317,208.18** be approved. This Warrant is broken down as follows: **General Fund Debt Service portion \$488,456.48, General Fund Health portion \$28,751.70,** and Capital Fund Debt Service portion **\$13,800,000.**” (LF) (ENC)
- G. **Approval of the ACH/Wire Transfer Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the ACH Fund Warrant for the period ending July 31, 2018 in the amount of **\$15,190.70** be approved. This Warrant is broken down as follows: **General Fund Health portion \$15,190.70.**” (LF) (ENC)
- H. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending June 30, 2018 in the amount of **\$416,342.62** be approved.” (LF) (ENC)
- I. **Approval of the Capital Project 2020 Warrant. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Capital Project 2020 Warrant for the period ending July 31, 2018 in the amount of **\$1,264,948.47** be approved.” (LF) (ENC)
- J. **Approval of the Extraclassroom Activities Fund Report. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Extraclassroom Activities Fund Report for the period ending June 30, 2018 be approved.” (LF) (ENC)
- K. **Approval of Budget Transfers. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the June 2018 Budget Transfers be approved as presented.” (LF) (ENC)
- L. **Approval of Budget Transfers. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the July 2018 Budget Transfers be approved as presented.” (LF) (ENC)
- M. **Approval of Budget Transfers over \$10,000. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Budget Transfers over \$10,000 be approved as presented.” (SA) (ENC)
- N. **Accept Donations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, donations be accepted as follows:
1. Apple Tree in memory of Jack Robbins from Kimberly Lee.” (SA) (ENC)
- O. **Approval of CSE Recommendations. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the CSE recommendations be approved.” (SA) (ENC)

P. **Appoint Substitutes. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as substitutes, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

Name	Area	Effective Date	Certification	
1. Justin LaRosa	PK-12 Teacher	September 6, 2018	None	
2. Andrea Szczesniak	PK-12 Teacher	September 6, 2018	ELA 7-12.”	(SA) (ENC)

Q. **Appoint Supplemental Activity Advisors and Coaches for the 2018-2019 School Year. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following personnel be appointed as Supplemental Activity Advisors and Coaches for the 2018-2019 school year, provided that these appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment:

1. **Nathan Jobe**, Modified Football Coach
 2. **Doug Relosky**, Assistant Varsity Football Coach
 3. **Amy Steger**, Mentor for Andrea DeMont.”
- (SA) (ENC)

R. **Approve Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, a leave of absence per CSEA CBA Article 6 be granted to **Joseph Buziak** effective July 17, 2018 – approximately September 25, 2018.”

(SA) (ENC)

S. **Approve Leave of Absence. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, an unpaid leave of absence be granted to **Natalia Andrews** effective approximately August 15, 2018 through October 10, 2018.”

(SA) (ENC)

T. **Approve First Reading of Policies. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the first reading of the following policies be approved:

1. #7131 Non-Resident Students
2. #3280R/3280R.1 Use of Facilities Fee Schedule.”

(SA) (ENC)

U. **Approve Agreements. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the following agreements be approved:

1. Consulting Agreement with Jennifer Soule for Substitute Purchasing A/P Clerk
2. School Resource Officer Agreement with the Town of Eden
3. BoardDocs End User Agreement
4. D. Jaszka Energy Consulting Agreement – annual review of Siemens Performance Report.”

(SA) (ENC)

Approximate position and time that the Board has designated to receive statements from individuals and groups. The Board will review all statements, then respond appropriately at a future meeting. All persons in attendance are required to sign the attendance sheet and designate their representation status; for example, a parent, teacher, bus driver, Chamber of Commerce, etc.

There is a two-minute time limit.

V. New Business

A. Resignations.

1. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Micro Computer Repair Technician, **Tebra Howard** be accepted effective August 4, 2018. The Board and Administration wish to thank Mrs. Howard for her 11 years of service to the District.” (SA) (ENC)
2. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Cleaner, **Dana Stephens** be accepted effective July 20, 2018. The Board and Administration wish to thank Ms. Stephens for her 2½ years of service to the District.” (SA) (ENC)
3. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation for the purpose of retirement of Teacher Aide, **Elizabeth Dubreville** be accepted effective August 6, 2018. The Board and Administration wish to thank Mrs. Dubreville for her 19 years of service to the District.” (SA) (ENC)
4. **Accept Resignation.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the resignation of Bus Driver, **Dale Blanar** be accepted effective August 2, 2018. The Board and Administration wish to thank Mr. Blanar for his 10 years of service to the District.” (SA) (ENC)

B. Appointments. All appointments will not be effective and service to the District pursuant thereto shall not begin until there has been compliance with statutory and regulatory provisions for fingerprinting/certification and clearance for employment. **RECOMMENDED MOTIONS:**

1. **Appoint Elementary Teacher.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Andrea DeMont**, who is initially certified in Early Childhood Education B-2, Childhood Education and Students with Disabilities 1-6 is hereby appointed to a probationary position in the Elementary tenure area for a probationary period commencing on September 1, 2018 and ending on August 31, 2022 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Salary is based upon **ETA Contract, Bachelor’s, Step 1.**” (SA) (ENC)

2. **Appoint Cleaner. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Jamie Rockwood** be appointed on probation as a cleaner effective August 6, 2018 and ending February 5, 2019. Salary is as per **CSEA Contract, Level 2, Step 1.**” (SA) (ENC)
3. **Appoint School Monitor. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Deborah Dinse** be appointed on probation as a School Monitor effective September 6, 2018 and ending March 5, 2019. Salary is based upon **CSEA Contract, Level 1, Step 1.**” (SA) (ENC)
4. **Appoint School Monitor. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Jessica Yuhus** be appointed on probation as a School Monitor effective September 6, 2018 and ending March 5, 2019. Salary is based upon **CSEA Contract, Level I, Step 1.**” (SA) (ENC)
5. **Appoint Clerk Typist. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Lacy Bray** be appointed on probation as a **Clerk Typist** effective August 27, 2018 and ending February 26, 2019. Salary is based upon **CSEA Contract, Level V, Step 1.**” (SA) (ENC)

Note: Pending fingerprint clearance.

6. **Appoint Temporary Custodian. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, **Kris Morano** be appointed as a temporary Custodian to replace Joseph Buziak effective July 17, 2018 through approximately September 25, 2018 or upon the return of Mr. Buziak. Salary will be based upon **CSEA Contract, Level VIII, Step 1.**” (SA) (ENC)

C. **Approve Board Liaisons and Sub-Committees. RECOMMENDED MOTION:** “that the following be appointed as liaisons and sub-committee members:

Liaisons

1. Collective Bargaining Units – _____, _____
2. District SDMT – _____
3. ECASB – **Paul Shephard**, Delegate & **Jennifer Horschel**, Legislative

Sub-Committees

1. Advocacy – _____, _____, _____
2. Curriculum/Technology/Personalized Learning – _____, _____, _____
3. Facilities/Capital Project – _____, _____, _____
4. Finance & Audit – _____, _____, _____
5. Policy – _____, _____, _____
6. SRO Committee – **Ellen Kindley.**” (SA)

D. **Approve Amended Agreement for School Bus Loan. RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, agreement to borrow a school bus from Matthews Buses, Inc. for the month of July, 2018 be amended to remove Clyde Savannah School District.” (SA) (ENC)

- E. **Approve Employment Agreement.** **RECOMMENDED MOTION:** “that upon the recommendation of the Board of Education, the 2018-2022 contract for the Superintendent be approved as presented effective August 8, 2018.” (SA) (ENC)
- F. **Approve Safety Plan.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Safety Plan be approved as presented.” (SA) (ENC)
- G. **Approve Overnight Trip for Girls Basketball.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the Girls Basketball team overnight trip to the KSA 2018 Holiday Basketball Tournament in Orlando, FL December 26, 2018 – December 30, 2018 be approved.” (SA) (ENC)
- H. **Approve Excessing of Furniture.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, 4 wooden tables and 26 wooden chairs from the GLP Library be excessed and disposed of as the District deems appropriate.” (SA) (ENC)
- I. **Approve Excessing of Weight Machines.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, weight machines from the High School be excessed and disposed of as the District deems appropriate.” (SA) (ENC)
- J. **Approve First Read of Technology Plan.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the first read of the August 2018-June 2021 Technology Plan be approved.” (SA) (ENC)
- K. **Adopt Tax Levy/Rate.** **RECOMMENDED MOTION:** “that upon the recommendation of the Superintendent, the tax levy for the 2018-2019 school year in the amount of \$14,342,012 be approved, which establishes the tax rate per thousand as follows:
 - \$21.32 – Boston
 - \$44.20 – Concord
 - \$30.72 – Eden
 - \$20.83 – Evans
 - \$22.65 – N. Collins.” (LF)

VI. Information and Proposals.

- A. Business Report
- B. Superintendent’s Report
 - 1. Thanks to Katherine Laverdi, Vinnie Laverdi, Aiden Johnson and Barb Baker for going above and beyond to take care of the GLP office flood on June 13, 2018.
 - 2. District Goals – 2018-2019 (ENC)
- C. Board Report
 - 1. Round Table

VII. Future Dates

A. Regular Board of Education Meeting, Wednesday, September 19, 2018 – 7:00 p.m.
in the **Eden Elementary School Auditorium**

VIII. Adjourn
SA:LF:bjt