



OFFICE OF THE  
SUPERINTENDENT

## SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

(210) 977-7000

Fax (210) 977-7021

### Notice of Special Meeting

**SPECIAL CALLED MEETING OF THE  
SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES  
ADMINISTRATION BUILDING**

5622 RAY ELLISON BLVD.

San Antonio, Texas 78242

**DECEMBER 14, 2015 6:00 PM**

#### BOARD OF TRUSTEES

**Connie Prado – President**

District 5

**Carlos G. Longoria – Vice President**

District 3

**Angelina Osteguín - Secretary**

District 1

**Trinidad T. Mata**

District 2

**Leticia Guerra**

District 4

**Helen Madla**

District 6

**Stacey Estrada**

District 7

**Abelardo Saavedra**

Superintendent

#### SPECIAL NOTES

Information on procedures followed on Public Comment and other Board of Trustees meeting components are presented on the next page. Members of the public are encouraged to review them before attending the meeting.

The use of cellular phones and sound-activated pagers are prohibited during meetings.

If you should have any materials to present, please forward them to the secretary.

#### ADA COMPLIANCE

*This meeting site is wheelchair accessible. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four hours prior to the meeting) by calling (210) 977-7000.*



## INFORMATION REGARDING THE SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

### OPEN MEMBER COMMENT/CITIZENS TO BE HEARD:

At a Regular Meeting of the Board of Trustees, Members of the public will have the opportunity to address the Board of Trustees during this section on any Agenda Item or any subject within its jurisdiction except a matter related to pending litigation. Each speaker should sign in on the Public Comment Sheet available at the Board of Trustees meeting. Speakers should limit their comments to three (3) minutes. The Board of Trustees may, if any member deems it necessary, limit both the number of speakers and the time allotted to each speaker upon motion and a second by any other member. Under the law, the Board of Trustees may only take action on items specifically listed on the Agenda. Subject matter presented which is not a part of the Agenda will be referred to the appropriate department for review and subsequent action. Therefore, the Board of Trustees may not take formal action on any requests made during the Public Comment period (Citizens to be Heard) which are not on the agenda, but can refer such requests to school staff for review if appropriate.

### DISRUPTION:

The Board shall not tolerate disruption of the meeting by members of the audience or individual board members. Persons attending Board meetings shall not delay, interrupt or disrupt the proceedings, or refuse to obey the orders of the presiding officer. Any disruption will result in immediate removal of members of the public and possible action of the Board to remove disruptive individual board members.

### CONSENT AGENDA:

These items are of a routine, administrative or non-controversial nature. The Board has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All consent agenda items will be acted upon by one vote without being discussed separately, unless requested by a Trustee, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

### CLOSED MEETING:

The Board of Trustees may go into Closed Meeting to discuss those matters listed anywhere on the Agenda as permitted by law.

**AGENDA**  
**SPECIAL CALLED MEETING OF THE**  
**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES**  
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**CALL TO ORDER AND ROLL CALL**

**PRESENTATIONS / REPORTS**

1. Report on Chief Financial Officer.

**WORK SESSION**

1. Texas Education Agency Corrective Action Plan workshop session.

**DISCUSSION / POSSIBLE ACTION**

1. Discussion and possible action to approve the District's Records Retention Management Schedule, Procedures, and designation of Records Management Officer in accordance with the Texas Education Agency's Corrective Action Plan requirements.

**ADJOURNMENT**

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on 12-11-2015 at 5:29PM.

  
For the Board of Trustees