



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**HUMAN RESOURCES DEPARTMENT**  
**5622 Ray Ellison Boulevard**  
**San Antonio, Texas 78242-2214**  
**Telephone (210) 977-7040 Fax (210) 977-7017**

Job Posting # \_\_\_\_\_

**INTERVIEW COMMITTEE RECOMMENDATIONS**

Date: \_\_\_\_\_ School/Department: \_\_\_\_\_

Position: \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Include 3 reference checks:

Rationale:

1. Reference Name: _____ 2. Reference Name: _____ 3. Reference Name: _____	
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The following individuals served on the interview committee and approve the recommendation.

Name	Signature	Date

Requested by: \_\_\_\_\_ Date \_\_\_\_\_  
Executive Director/Campus Principal/Program Director

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Director of Human Resources

<b>For Human Resources only</b>	
Cleared Date: _____	
Number of hours working: _____ Number of Days: _____ Position Number Number: _____	
Funding Source: _____	
1 Original: File under Interviews packet 1 Copy: HR Professional      1 Copy: HR Auxiliary/Clerical      1 Copy: Position Management _____	