

**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
5622 RAY ELLISON BLVD.  
SAN ANTONIO, TEXAS 78242-2214**

**CHIEF OF POLICE PERFORMANCE APPRAISAL**

Name \_\_\_\_\_ Evaluation period \_\_\_\_\_

Position \_\_\_\_\_ Department/campus \_\_\_\_\_

Evaluator \_\_\_\_\_ Title \_\_\_\_\_

**Rating Scale:**

<b>E</b>	Exceeds expectations	Performance exceeds expectations
<b>P</b>	Proficient	Performance meets expectations
<b>I</b>	Needs Improvement	Performance does not meet expectations
<b>N/A</b>	Not applicable	Performance is not expected

**Directions:** Use the above descriptors to rate each skill. Determine the overall job performance by reviewing all ratings.

<b>GENERAL SKILLS</b>				
1. Works cooperatively with others	E	P	I	N/A
2. Participates in meetings, training, and special events	E	P	I	N/A
3. Follows oral and written instructions from supervisor	E	P	I	N/A
4. Follows district policies and procedures	E	P	I	N/A
5. Provides safety and security for self and others	E	P	I	N/A
6. Completes assignments on time and accurately	E	P	I	N/A
7. Follows attendance and punctuality rules	E	P	I	N/A
8. Demonstrates appropriate job knowledge	E	P	I	N/A
9. Maintains neat and orderly work area	E	P	I	N/A
10. Uses, maintains, and stores work material properly	E	P	I	N/A
11. Identifies and responds to problems effectively	E	P	I	N/A
12. Communicates effectively	E	P	I	N/A

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<b>SPECIALIZED SKILLS</b>				
1. Exhibits good judgement in decision making and problem solving	E	P	I	N/A
2. Provides security to all school property and personnel	E	P	I	N/A
3. Maintains proper records and completes security reports in a timely manner	E	P	I	N/A
4. Maintains an effective working relationship with colleagues, administrators, students, parents and community	E	P	I	N/A
5. Is knowledgeable of federal, state, county, and city law enforcement regulations and acts as a liaison with law enforcement authorities on all matters affecting school security	E	P	I	N/A
6.	E	P	I	N/A

**Performance goals**

**General comments**

**Overall performance rating (check one)**

Exceeds expectations

Proficient

Needs improvement

My supervisor has discussed this evaluation with me. I have read and received a copy of it.

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Evaluator signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reviewer signature

\_\_\_\_\_  
Date