



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 RAY ELLISON BOULEVARD • SAN ANTONIO, TEXAS 78242-2214 • (210) 977-7000

South San Antonio Independent School District

Administration & Support Center

5622 Ray Ellison Boulevard

San Antonio, Texas 78242

6:30 p.m.

Administration Building

To: Board Members Addressed

RE: Minutes of Regular Called Board Meeting for Wednesday, January 19, 2011.

BOARD MEMBERS PRESENT:

Connie Prado –President

Karyn Tomlinson – Vice-President

Rose Marie Martinez - Secretary

Homer S. Flores – Trustee

Helen Madla - Trustee

Trinidad T. Mata – Trustee

Julie Ponce-Trustee

BOARD MEMBERS ABSENT

PLEDGE OF ALLEGIANCE

Ms. Tomlinson led the Pledge Allegiance

CITIZENS TO BE HEARD

Pete Alaniz, South San AFT talked about preserving the students landscaping at the High School.

STAFF PRESENT:

Pablo Escamilla, Attorney

Ron Durbon, Superintendent

David Ochoa, Assistant to the Superintendent

David Landeros, Executive Director, for Business & Fiscal Services

Robert L. Flores, Executive Director for Secondary Curriculum and Instruction

Evelyn Trinidad, Executive Director for Elementary Curriculum and Instruction

Gloria Martinez, Administrator for Human Resources

Robert Gardner, Administrator for Human Resources

Ruben Flores, Executive Director for Support Services

Elda Flores, Executive Director for Pupil Services

Jesse Aldana, Administrator for Pupil Services

Dr. Luisa Sandoval, Director of State and Federal Programs

Elise Puente, Director of Student Assessment

Michelle Flores, Coordinator of Health Services

Dr. Cynthia Stone, Director for School Improvement

Lisa Baker, Director for Budget & Fiscal Services

Pete Barcenez, Director of Technology
Andy Rocha, Director of Purchasing
Jenny Arredondo, Director for Child Nutrition Services
Luis Dueno, Director for Plant Operations
Amador Garza, Bond Consultant
Guadalupe Cruz, Police Department
Elementary Principals
Secondary Principals

1 **Public Hearing** **Public Hearing on Academic Excellence
Indicator System (AEIS) 2009-2010
Annual Report.**

Ms. Puente was called upon to answer all questions related to this item.

2 **Oral/Written** **A report on the financial assessment of
the school district by ESC-Region 20
Consultant, Mr. Larry Stavinoha.**

Mr. Larry Stavinoha was called upon to present this report.

**Upon motion by Mrs. Prado seconded by Mrs. Tomlinson the Board of Trustees
voted to change the order of the day: 16, 18, 20, 21, 23, 24, 25, 32, 33, 34, 17 and 36.
Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes
Mata-Yes Madla-Yes Prado-Yes)**

16 **Discussion/
possible action** **Approval of change to indemnity
clause in the Superintendent's contract.**

Upon motion by Mrs. Tomlinson seconded by Mrs. Madla the Board of Trustees voted to
approve the amended indemnity clause in the Superintendent's contract as agreed upon
by both parties.

**Motion Passes 6-1 Abstain (Tomlinson-Yes Martinez-Yes Flores-Abstain Ponce-Yes
Mata-Yes Madla-Yes Prado-Yes)**

18 **Discussion/
possible action** **Discussion and possible action to require
the Superintendent to recommend to
the Board of Trustees approval of all
contract services staff and consulting
services staff for SY 2011-2012 before
they are contracted.**

Upon motion by Mrs. Prado seconded by Mrs. Tomlinson the Board of Trustees voted to approve all superintendent's recommendations for contract services staff and consulting services staff for the school year 2011-2012 be brought to the Board of Trustees for approval before the contract is executed.

***Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes
Mata-No Madla-Yes Prado-Yes)***

20	<u>Discussion/ possible action</u>	<u>Amend Board Policy BED (LOCAL) to require the Superintendent to communicate and/or respond to concerns, questions or comments presented during the "Citizens to be Heard" segment of Regular School Board Meetings.</u>
-----------	---	---

Upon motion by Mrs. Prado seconded by Mrs. Tomlinson the Board of Trustees voted that BED (LOCAL) public participation public comment be amended as follows: The Superintendent will communicate and respond in writing to concerns and questions regarding school district administration issues presented at the Citizen's to be Heard segment of the regular school board meetings. The Superintendent will respond in writing within 2 weeks with a copy to all Board Members.

***Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes
Mata-No Madla-Yes Prado-Yes)***

21	<u>Discussion/ possible action</u>	<u>Enact Board Policy BBBA (LOCAL) to direct the Superintendent to post Campaign Finance Reports on the school district's website in accordance with reporting periods as outlined by the Texas Ethics Commission beginning with the July 15, 2011 semi-annual report.</u>
-----------	---	---

Upon motion by Mrs. Martinez seconded by Mrs. Madla the Board of Trustees voted to approve a new board policy BBBA (LOCAL) and that it shall read: The Superintendent shall post on the school districts web site campaign Finance Reports filed by school board members as outlined by the Texas Ethics Commission reporting periods. These postings will commence with the July 15, 2011 semi annual report and continue thereafter.

***Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes
Mata-Yes Madla-Yes Prado-Yes)***

23	<u>Discussion/ possible action</u>	<u>Discussion and possible action of the third Party Administrator for Self Insured Workers Compensation Claims, RFP #11-06.</u>
-----------	---	---

Mr. Rocha, Mr. Landeros and Mrs. Baker were called upon to answer all questions related to this item.

Upon motion by Mr. Flores seconded by Mr. Mata the Board of Trustees voted to approve JI as carrier for workers compensation as recommended by staff.

***Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes
Mata-Yes Madla-Yes Prado-Yes***

24	<u>Discussion/ possible action</u>	<u>Discussion and possible action for the approval of the Insurance Consultant for Health Benefits, RFP #11-07.</u>
-----------	---	--

Mr. Rocha and Mr. Landeros were called upon to answer all questions related to this item.

Upon motion by Mrs. Tomlinson seconded by Mrs. Prado the Board of Trustees voted to decline all bids and direct the superintendent to allow school district's staff to undertake the responsibilities as outlined in the RFP's.

***Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes
Mata-No Madla-Yes Prado-Yes***

25	<u>Discussion/ possible action</u>	<u>Discussion and possible action for the approval of solicitation for Forensic Auditor – RFQ #11-22.</u>
-----------	---	--

Mr. Rocha was called upon to answer all questions related to this item.

Upon motion by Mrs. Tomlinson seconded by Mrs. Ponce the Board of Trustees voted to include the following areas of examination in the scope of the nature of the forensic audit including but not limited to a review of campus procedures, a review of gate receipts for all athletic games and events, a review of all contracts agreements within district and out of district organizations and individuals for use of any school district athletic stadium, gyms, fields or other fields to view all receipts for rentals of all gymnasiums, football fields, baseball fields, soccer and any other property or equipment. Review all receipts from sales concession at any athletic venue. Review of bank statements and all cash and check disbursements and receipts. Review of employees individuals who were paid either by checks or cash for services provided at all athletic venues including issuance of form 1099's for example concession workers, gate personnel, security personnel,

maintenance, custodial and game officials. Review of student activities accounts for both athletics and band. Review of cash and check disbursements and receipts from all band fundraisers. Review and identify all individuals who received compensation, cash or check from the school district for services rendered at the afore mention games and events and if appropriate coordinate with the internal revenue service for verification purposes and the period of review will be reviewed and identified by the Board of Trustees and selected auditor.

***Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes
Mata-No Madla-Yes Prado-Yes***

<u>32</u>	<u>Discussion/</u>	<u>Discussion and possible action of auxiliary resignations, leaves of absence, retirements, and employment of new personnel/personnel returning from leave of absences.</u>
------------------	---------------------------	---

Mrs. Martinez, Mr. Nava- Armstrong Principal and Mrs. Trinidad were called upon to answer all questions related to this item.

Upon motion by Mr. Mata, seconded by Mr. Flores the Board of Trustees made a motion to approve item #32. *(Because the sub-motion passed original motion rendered moot).*

Upon substitute motion by Mrs. Prado seconded by Mrs. Tomlinson the Board of Trustees voted to make an exception to the hiring freeze by approving the hiring of two bus drivers as recommended by staff

***Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes
Mata-No Madla-No Prado-Yes***

<u>33</u>	<u>Discussion/</u>	<u>Discussion and possible action on</u>
------------------	---------------------------	---

Mr. Escamilla was called upon to answer all questions related to this item.

This item was moved to closed session.

(Upon return to open session Mrs. Ponce departed the meeting and was not here to vote).

Upon motion by Mrs. Prado seconded by Mrs. Tomlinson the Board of Trustees voted to amend the contract of Amador Garza.

***Motion Fails 3-3 (Tomlinson-Yes Martinez-Yes Flores-No
Mata-No Madla-No Prado-Yes***

34	<u>Discussion/ possible action</u>	<u>Discussion and possible action, if appropriate, directing the Superintendent to initiate an RFQ for the purposes of retaining the services of a Bond Consulting firm that is conditional on not being able to resolve contract with Amador Garza.</u>
-----------	---	---

Mr. Escamilla was called upon to answer all questions related to this item.

This item was tabled.

17	<u>Oral Report</u>	<u>Employment of all school district employees who are funded by federal stimulus monies whose contract ends.</u>
-----------	---------------------------	--

This item was tabled.

CLOSED/EXECUTIVE SESSION

36. Executive session pursuant to the Texas Open Meeting Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.082, and 551.0821

**The Board of Trustees went into Closed Executive Session at 8:54p.m.
The Board of Trustees reconvened to Open Session at 9:55 p.m. to take such
action as appropriate on items discussed in an Executive Session**

- a. Consultation with Attorney regarding the status of District's efforts to complete all criminal history reviews as required by Senate Bill 9 including the fingerprinting of administrators, clerical-technical personnel, teachers, and manual trade personnel.**

Upon motion by Mrs. Madla seconded by Mrs. Tomlinson the Board of Trustees voted to authorize legal council to look further into this agenda item and report to the board.

***Motion Passes (Tomlinson-Yes Martinez-Yes Flores-Yes
Mata-Yes Madla-Yes Prado-Yes***

35 **Discussion/** **Discussion and possible action of the**
possible action **renewal of contract with M&S Technologies**
for District Wide Sophos Computer Anti-
Virus software.

Upon motion by Mrs. Tomlinson seconded by Mr. Flores the Board of Trustees voted to approve entering into a contract with M&S for Sophos subject to review and approval by legal counsel and superintendent. *Motion passes.*

30 **Discussion/** **Discussion and possible action to release**
possible action **a group of retired employees from district**
health insurance coverage which facilitate
their participation in TRS Care.

Upon motion by Mrs. Martinez seconded by Mr. Mata the Board of Trustees voted to approve to release (3) retired employees from district health insurance coverage. *Motion Passes.*

3 **Oral/Written** **An assessment of the school districts**
financial status with regard to the
Tax Rate, Interest and Sinking Fund
(Debt Service) Bond Ratings and other
matters thereof by the School District's
Financial Advisor and Bond Counsel.

Mr. Durbon, Mr. Acosta, Financial Advisor and Clay Binford, Bond Counsel were called upon to answer all questions related to this item.

4 **Oral/Written** **Discussion concerning recommendation**
by Budget review committee on the
Budget Controls for school year 2009-
2010 & 2010-2011.

Mr. Landeros was called upon to answer all questions related to this item.

5 **Oral/Written** **Board President's recommended**
locations for the regular school board
meetings for SY 2010-2011.

February – Kindred Elem
March – Five Palms Elem
April – Athens Elem
May – Armstrong Elem

Mrs. Prado presented her locations for the regular school board meetings.

- | | | |
|------------|--|---|
| <u>6</u> | <u>Written Report</u> | <u>Maintenance Report – December 2010</u> |
| <u>7.</u> | <u>Written Report</u> | <u>Police Report – December 2010</u> |
| <u>8</u> | <u>Written Report</u> | <u>Food Service – December 2010</u> |
| <u>9.</u> | <u>Written Report</u> | <u>Instructional Facilities Allotment-
-Series 2005 -Construction Fund
December 2010</u> |
| <u>10.</u> | <u>Written Report</u> | <u>Existing Debt Allotment-Series 2007
Construction Fund-December 2010</u> |
| <u>11</u> | <u>Written Report</u> | <u>Tax Collection – November 2010</u> |
| <u>12</u> | <u>Written Report</u> | <u>Workers Compensation Fund –
December 2010.</u> |
| <u>13</u> | <u>Written Report</u> | <u>South San Antonio I.S.D. Unlimited Tax
Building Build America & Bonds August
2010 and Taxable Series 2010
December 2010</u> |
| <u>14</u> | <u>Written Report</u> | <u>South San Antonio I.S.D. Unlimited Tax
School Building Bonds - Series 2010 –
December 2010</u> |
| <u>15</u> | <u>Written Report</u> | <u>South San Antonio I.S.D. Unlimited Tax
School Building Qualified School
Construction August 2010 & Bonds –
Taxable Series 2010 – December 2010</u> |
| <u>19</u> | <u>Discussion/
possible action</u> | <u>Consider approval of Board Minutes:
Regular Called Board Meeting
December 15, 2010 – 6:30 p.m.</u> |

Upon motion by Mr. Mata, seconded by Mr. Flores the Board of Trustees voted unanimously to approve this item.

**Discussion/
possible action**

**Discussion on Action Items approved
by the Board of Trustees on December
15, 2010:**

- a. Amend DC (LOCAL) rescind Superintendent's authority of hiring Non-contractual personnel.
- b. Amend DC (LOCAL) require Mandatory Nepotism disclosures from All employees including new hires.
- c. Revise CH (LOCAL) to change limit of purchases and services from \$25,000 to \$10,000 including technology.
- d. Amend BE(LOCAL) regarding the posting of board minutes.
- e. Study to determine if SSAISD has an imbalance in campus based personnel units and non-campus based personnel units.
- f. Study to determine all elective/extra-curricular teacher class loads at SSAISD in comparison to same at similar school districts/high schools.
- g. Amend Board Policy DGBA – Direct communication with Board Members.
- h. Status of publishing directives pertaining to the "Message From The Board President".
- i. Status of preparation of RFP's for Specialized vendor accounts for SY 2011-2012.

Mr. Durbon, Mr. Suarez, Mr. Rocha and Mr. Escamilla were called upon to answer all questions related to this item.

**Discussion/
possible action**

**Discussion and possible action of the
South San Antonio I.S.D. Quarterly
Portfolio Statistics Report as of
November 30, 2010.**

Upon motion by Mrs. Tomlinson, seconded by Mrs. Martinez the Board of Trustees voted unanimously to approve this item.

27 Discussion/ Discussion and possible action of
possible action Budget Amendment (s) to the
2010-2011 Official Budget.

Mr. Landeros was called upon to answer all questions related to this item.

Upon motion by Mrs. Martinez, seconded by Mr. Mata the Board of Trustees voted unanimously to approve this item.

28 Discussion/ Discussion and possible action of
possible action 2009-2010 District Annual Financial
Report.

Mr. Richard Burriola, District Auditor was called upon to answer all questions related to this item.

Upon motion by Mrs. Tomlinson, seconded by Mrs. Martinez the Board of Trustees voted unanimously to approve this item.

29 Discussion/ Discussion and possible action of
possible action extension of District Auditor's Contract.

Upon motion by Mrs. Martinez, seconded by Mr. Mata the Board of Trustees voted unanimously to approve this item.

31 Discussion/ Discussion and possible action of
possible action professional resignations, leaves of
absence, retirements, and employment
of new personnel/personnel returning
from leave of absences.

Upon motion by Mr. Mata, seconded by Mrs. Tomlinson the Board of Trustees voted unanimously to approve this item.

ADJOURNMENT

Upon motion by Mrs. Martinez, seconded by Mr. Mata, the Board of Trustees voted unanimously to adjourn meeting at 11:10 p.m. Motion Passes

ATTEST

Connie Prado, President



Rose Marie Martinez, Secretary