

***South San Antonio Independent School District***

**Administration & Support Center**

**5622 Ray Ellison Boulevard**

**San Antonio, Texas 78242**

**6:30 p.m.**

**Administration Building**

**To: Board Members Addressed**

**RE: Minutes of Regular Called Board Meeting for Wednesday, December 15, 2010**

**BOARD MEMBERS PRESENT:**

Connie Prado –President  
Karyn Tomlinson – Vice-President  
Rose Marie Martinez - Secretary  
Homer S. Flores – Trustee  
Helen Madla - Trustee  
Trinidad T. Mata – Trustee  
Julie Ponce-Trustee

**BOARD MEMBERS ABSENT**

**PLEDGE OF ALLEGIANCE**

Mrs. Madla led the Pledge Allegiance

**RECOGNITION**

Mr. Ochoa introduced and welcomed Representative Elect John Garza.  
Mrs. Prado read and presented a resolution to Mr. Garza.

Mr. Ochoa introduced Mr. Sylvester Vasquez the new President for Texas Association of School Boards

**CITIZENS TO BE HEARD**

Belinda Zapata, South San AFT talked about the financial status of the District

**STAFF PRESENT:**

Robert Wilson, Attorney  
Ron Durbon, Superintendent  
David Ochoa, Assistant to the Superintendent  
David Landeros, Executive Director, for Business & Fiscal Services  
Robert L. Flores, Executive Director for Secondary Curriculum and Instruction  
Evelyn Trinidad, Executive Director for Elementary Curriculum and Instruction  
Gloria Martinez, Administrator for Human Resources  
Robert Gardner, Administrator for Human Resources  
Ruben Flores, Executive Director for Support Services  
Elda Flores, Executive Director for Pupil Services

**4 Action Consider approval of the "Make Education A Priority" resolution**

Mr. Durbon was called upon to answer all questions related to this item

Upon motion by Mr. Mata, seconded by Mr. Flores the Board of Trustees voted unanimously to approve this item.

**5 Action Discuss and consider approval of Budget Amendment (s), to the 2010-2011 Official Budget**

Mr. Durbon called on Mr. Landeros to answer all questions related to this item.

Upon motion by Mrs. Martinez, seconded by Mrs. Tomlinson the Board of Trustees voted unanimously to approve this item.

**6. Action Discuss and consider approval of Board President's report on Board Continuing Education Credit**

Upon motion by Mr. Mata, seconded by Mrs. Tomlinson the Board of Trustees voted unanimously to approve this item.

**7. Oral/Written Report Financial Status of the District**

Mr. Durbon called on Mr. Landeros to answer all questions related to this report.

**8 Oral/Written Report Report on the construction and Application of Board Policy DFF**

Mr. Mark Sanchez, attorney was called upon to answer all questions related to this report.

**9. Discussion/ Possible action Discussion and possible action to adopt a District wide hiring freeze**

Upon motion by Mrs. Martinez, seconded by Mrs. Tomlinson the Board of Trustees voted to adopt a District wide hiring freeze

***Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes Mata-No Madla-Yes Prado-Yes)***

Jesse Aldana, Administrator for Pupil Services  
 Dr. Luisa Sandoval, Director of State and Federal Programs  
 Elise Puente, Director of Student Assessment  
 Michelle Flores, Coordinator of Health Services  
 Dr. Cynthia Stone, Director for School Improvement  
 Lisa Baker, Director for Budget & Fiscal Services  
 Pete Barcenez, Director of Technology  
 Andy Rocha, Director of Purchasing  
 Jenny Arredondo, Director for Child Nutrition Services  
 Luis Dueno, Director for Plant Operations  
 Guadalupe Cruz, Police Department

<b>1</b>	<b><u>Discussion</u></b>	<b><u>Discussion and possible action to reaffirm</u></b>
	<b><u>Possible Action</u></b>	<b><u>the directive given to the Superintendent</u></b>
		<b><u>of Schools to post the "Message from the</u></b>
		<b><u>Board President"</u></b>

Upon the motion by Mrs. Prado seconded by Mrs. Tomlinson the Board of Trustees voted to reaffirm the directive given to the Superintendent by the Board of Trustees relative to the message from the Board president dated November 17, 2010 that the Superintendent is further directed to post the President's message in total on the schools districts, web site home page no later than December 20, 2010 and will remain until further directed. Additionally the superintendent is directed to have the president's message appear in the Southside reporter and front page of the scratch pad no later than January 21, 2011. Further the superintendent is directed to have the President's message published on the front page of the South San Today no later than February 4, 2011.

***Motion Passes 4-2-1 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes Mata-Abstain Madla-No Prado-Yes).***

<b>2</b>	<b><u>Oral/Written</u></b>	<b><u>Report on (AYP) Annual Yearly Progress</u></b>
	<b><u>Report</u></b>	<b><u>Report</u></b>

Mr. Durbon, Mr. Adame and Mr. Flores were called upon to answer all questions related to this item.

<b>3</b>	<b><u>Action</u></b>	<b><u>Consider approval of the South San</u></b>
		<b><u>Antonio ISD Textbook Adoption</u></b>
		<b><u>Committee for the 2010-2011 school year</u></b>

Mr. Ortiz was called upon to answer all questions related to this item

**Upon motion by Mr. Mata, seconded by Mr. Flores the Board of Trustees voted unanimously to approve this item.**

**10. Discussion/ possible action Discussion and possible action to implement a District-wide use of attrition and current employees to fill open employment positions**

Upon motion by Mrs. Tomlinson, seconded by Mr. Mata the Board of Trustees voted that South San Antonio I.S.D. Board of Trustees implement a District-wide attrition plan, for all open employment positions to be filled according to broad parameters, to include current employees from administrative or professional categories who maintain appropriate and necessary certifications

*Motion Passes 6-1 Abstain (Tomlinson-Yes Martinez-Yes Flores-Abstain Ponce-Yes Mata-Yes Madla-Yes Prado-Yes)*

**11. Action Leave of Absence, Retirement, Employment of New Personnel, and Personnel Returning from Leave of Absences**

Mr. Durbon called on Ms. Martinez to answer all questions related to this report.

Upon motion by Mr. Mata, seconded by Mr. Flores the Board of Trustees voted unanimously to approve this item.

**12. Discussion Possible Action Discussion and possible action requesting examination all areas of budgetary Controls and accountabilities to determine if any activity or department within the District does not meet or is exempt from normal budgetary scrutiny**

Mr. Durbon called on Mr. Landeros to answer all questions related to this report.

Upon motion by Mrs. Tomlinson, seconded by Mrs. Martinez the Board of Trustees voted to direct the superintendent to initiate action to authorize the request for qualifications to qualify an experience firm for the purpose of conducting a forensic audit of the athletic department and the band department district wide. Further that the target date for the Board of Trustees to evaluate RFQ's submissions be the regular board meeting in March 2011.

*Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes Mata-No Madla-Yes Prado-Yes)*

**13. Discussion/ Discussion and possible action to amend  
Possible Action board policy DC (LOCAL) to rescind the  
Boards delegation of authority to the  
Superintendent for the hiring of non-  
contractual personnel**

Upon motion by Mrs. Ponce, seconded by Mrs. Martinez the Board of Trustees voted that the following board policy DC (LOCAL) be amended by rescinding the Boards delegation of authority to the Superintendent for the hiring of the non-contractual personnel, by including all non-contractual personnel by recommendation of the Superintendent.

***Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes  
Mata-Yes Madla-Yes Prado-Yes)***

**14. Discussion/ Discussion and possible action to amend  
Possible Action Board Policy DC (LOCAL) to require  
Mandatory Nepotism disclosures from all  
employees including new hires.**

Upon motion by Mrs. Ponce, seconded by Mrs. Madla the Board of Trustees voted that the South San Antonio I.S.D. Board of Trustees amend the Board policy DC (LOCAL) to require all current and future employees to complete a mandatory nepotism disclosure form, which such form will be drafted by legal council and presented for approval by the Board of Trustees.

***Motion Passes 5-1-1 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes  
Mata-Abstain Madla-Yes Prado-Yes)***

**15. Discussion/ Discussion and possible action to revise  
possible action CH (LOCAL) policy**

Mr. Durbon called on Mr. Rocha to answer all questions related to this report.

Upon motion by Mrs. Ponce, seconded by Mrs. Madla the Board of Trustees voted that the South San Antonio I.S.D. Board of Trustees amend board policy CH (LOCAL) to require that all expenditures of the district plus expenses of \$10,000 be approved by the Board of Trustees.

***Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes  
Mata-No Madla-Yes Prado-Yes)***



**19. Discussion/ possible action Discussion and possible action to rotate regular school board meetings to different campuses**

Upon motion by Mrs. Ponce, seconded by Mrs. Martinez the Board of Trustees voted that the Board authorize the board president to designate a location of our regular school board meeting and direct the superintendent to inform the community of said meetings with ample notification.

*Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes  
Mata-Yes Madla-Yes Prado-Yes)*

**20. Discussion/ possible action Discussion and possible action to review and examine all vendor accounts District wide and determine if any account should be subject to the bid process for all campus**

Mr. Durbon called on Mr. Rocha, Mr. Dueno and Ms. Sandoval to answer all questions related to this report.

Upon motion by Mrs. Martinez, seconded by Mrs. Tomlinson the Board of Trustees voted that the South San Antonio I.S.D. Board of Trustees direct the superintendent to publicize request for proposals for all vendor services to be implemented for the 2011-2012 school year.

*Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes  
Mata-No Madla-Yes Prado-Yes)*

**21 Discussion/ Possible action Discussion and possible action to amend District Budget Code #199416439-00-702-199000 (Election Costs) and #199416299-00-728-199000 (Suarez's Account)**

Mr. Durbon called on Mrs. Baker and Mr. Suarez to answer questions related to this report.

Upon motion by Mrs. Tomlinson, seconded by Mrs. Martinez the Board of Trustees voted that the recommended budget amendment be approved with the intent of communicating to the tax payers and parents of this district the recommendations which will be considered by the board of trustees. The board president's message will be published in the following communicates, the Scratch Pad, the South San Today, and the Southside Reporter.

*Motion Passes 4-3 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes  
Mata-No Madla-No Prado-Yes)*

**22. Deliberation/ possible action Deliberation and possible action to create and appoint District Bond Oversight Committee**

Upon motion by Mrs. Prado, seconded by Mrs. Tomlinson the Board of Trustees voted to approve the creation of a bond oversight committee as presented.

*Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes  
Mata-Yes Madla-Yes Prado-Yes)*

**23. Discussion/ possible action Discussion and possible action to request study to determine if South San Antonio I.S.D. has an imbalance in campus based personnel units and non-campus based personnel units when compared to other local school districts**

Mr. Durbon called on Mr. Landeros to answer questions related to this report.

Upon motion by Mrs. Martinez, seconded by Mrs. Ponce the Board of Trustees voted that the South San Antonio I.S.D. Board of Trustees direct the superintendent to initiate a study to compare the South San Antonio I.S.D. use of campus and non-campus base personnel units with other similar situated local school districts.

*Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes  
Mata-No Madla-Yes Prado-Yes)*

**24. Discussion/ possible action Discussion and possible action to request study to determine all elective/extra-curricular teacher class loads at South San Antonio ISD and comparison of same to elective/extra-curricular teacher class loads at similar school districts/high schools**

Upon motion by Mrs. Martinez, seconded by Mrs. Tomlinson the Board of Trustees voted to direct the superintendent to initiate a study to compare the South San Antonio I.S.D. Elective and extra curricular activity class loads with other similar situated local school district and high schools.

*Motion Passes 5-2 (Tomlinson-Yes Martinez-Yes Flores-No Ponce-Yes  
Mata-No Madla-Yes Prado-Yes)*



25. Action Consider approval of Board Minutes:  
Special Called Board Meeting  
August 16, 2010 – 6:00 p.m.  
Regular Called Board Meeting  
October 20, 2010 – 6:30 p.m.  
Special Called Board Meeting  
November 10, 2010 – 6:00 p.m.  
Regular Called Board Meeting  
November 17, 2010 – 6:30 p.m.

Upon motion by Mrs. Martinez, seconded by Mrs. Tomlinson the Board of Trustees voted to approve the minutes as corrected.

*Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes  
Mata-Yes Madla-Yes Prado-Yes)*

- 26 Oral/Written Message from the Superintendent

- 27 Oral/Written Remarks from President of the Board  
Of Trustees

CLOSED/EXECUTIVE SESSION

26. Executive session pursuant to the Texas Open Meeting Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.082, and 551.0821

The Board of Trustees went into Closed Executive Session at 11:42 p.m.  
The Board of Trustees reconvened to Open Session at 1:55 a.m. to take such action as appropriate on items discussed in an Executive Session.

- a. **Personnel: The Board of Trustees will hear, consider and take appropriate action, if any, on an employee grievance – Mario Bustamente**

Upon motion by Mrs. Tomlinson, seconded by Mr. Mata the Board of Trustees voted to deny the grievance filed by Mario Bustamente

*Motion Passes 7-0 (Tomlinson-Yes Martinez-Yes Flores-Yes Ponce-Yes  
Mata-Yes Madla-Yes Prado-Yes)*

- b. **Consultation with Attorney: regarding employee grievance – Mario Bustamente**

- c. **Consultation with Attorney regarding the status of districts efforts to complete all criminal history reviews as required by Senate Bill 9 including the fingerprinting of administrators, clerical-technical personnel, teachers, and manual trade personnel**
- d. **Consultation with Attorney regarding Superintendent's Ronald Durbon's Contract**
- e. **Consultation with Attorney regarding Associate Superintendent's Robert C. Zamora's Contract**

**ADJOURNMENT**

**Upon motion by Mrs. Tomlinson, seconded by Mrs. Martinez, the Board of Trustees voted unanimously to adjourn meeting at 1:57 a.m. Motion Passes**

**ATTEST**

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***Connie Prado, President***

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***Rose Marie Martinez, Secretary***