

**Minutes of the Site and Facilities Committee Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
12:00 pm on the 2nd day of May 2024**

Board Members Present: Dr LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and George Fievet, Board Member

Other Present: Jennifer Akin, Business and HR and Business Office Supervisor, Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, and Tom O’Sullivan, Cook Illinois/Lakeside Transportation

1.1 Meeting called to order at 12:02 pm

1.2 Roll Call: George Fievet and Joel Finfer present

1.3 Public Comment: None

Discussion Items

2.1 Transportation Discussion

Dr. Taylor introduced Tom O’Sullivan from Cook Illinois/Lakeside Transportation. Mr O’Sullivan provided the committee with the history of Cook Illinois/Lakeside Transportation and his role within the organization. The committee communicated the importance of a partnership between the district and transportation company. Technology concerns were discussed and Mr. O’Sullivan indicated that Lakeside is moving forward with the implementation of a more robust parent tracking app. Dr. Taylor mentioned the importance of Megan Goldman’s role in providing SOAR bus expectation training to Lakeside drivers. The annual back-to-school bus driver kickoff meeting is scheduled for August 16th. Ms. Goldman will provide training to all attendees. A committee recommendation will be presented at the May 16th board meeting to enter into a 3-year contract with Lakeside, featuring a 6% annual increase.

2.2 Waste Disposal Bid Results

Mike Labbe informed the committee that the district solicited bids for waste disposal and received two bids, with Waste Management being the highest bidder.

2.3 Transfer Discussion and Future Project Funding

Dr. Taylor will be presenting a transfer resolution at the May 16th board meeting in the amount of \$4 million.

Action Items

3.1 Approval of Site and Facilities Minutes April 4, 2024 motion by Joel Finfer and second by George Fievet

Motion to adjourn meeting made by Joel Finfer and seconded by George Fievet

Meeting adjourned at 1:26 pm

Respectfully submitted,
Jennifer Ezop

Jennifer Akin, Asst Superintendent
of Finance and Business Operations

Joel Finfer, Board Member

Date Minutes Approved: _____