

**Charleston County School District
 Request for Proposals
 Student Support Services**

**Solicitation Number: P2419
 AMENDMENT 1**

**Description: Student Services for Mentoring, Academic Support and Mental Health Wellness
 Date: January 25, 2024**

SUBMIT OFFER BY: January 31, 2024 BY 2:00 PM

PROCUREMENT OFFICIAL CONTACT: Procurement Services
 Attention: Robin McNeal, CPPO, CPPB
 3999 Bridge View Drive
 North Charleston, SC 29405
 Phone: 843-566-1809
 Email: robin_mcneal@charleston.k12.sc.us

The term “Offer” means your “Proposal”.

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

You must submit a signed copy of this form with your offer. By submitting a proposal, You agree to be bound by the terms of the Solicitation. You agree to hold your offer open for a minimum of ninety (90) calendar days after the Opening date.

Print Name of Offeror (Full legal name of business submitting the offer)		Date Signed
Authorized Signature (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)		Taxpayer Identification No.
Title (Business title of person signing above)		Telephone Number
Printed Name (of person signing above)		Facsimile Number
Company Address (Street, City, State & Zip Code)		
Contact Person(if different than authorized signature)		Email Address
Telephone Number	Facsimile Number	

Cover Page

AWARDS & AMENDMENTS: Awards will be posted at the Physical Address stated above. The award will be posted by 02/15/2024. The award, this solicitation, and any amendments will be posted at the following website URL: <https://www.ccsdschools.com/Page/432>

ACKNOWLEDGEMENT OF AMENDMENTS: Offerors: Acknowledges receipt of amendments by indicating amendment number and its date of issue. See “Amendments to Solicitation” in Section II Instructions to Offerors.

Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.	Amendment No.
1	2	3	4	5	6	7
Initial	Initial	Initial	Initial	Initial	Initial	Initial

AMENDMENT 1

AMENDMENTS TO SOLICITATION (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <https://www.ccsdschools.com/Page/432> shall acknowledge receipt of any Amendment to this solicitation (1) by signing and returning the Amendment, (2) by letter, or (3) by submitting a bid that indicates in some way that the bidder received the Amendment.

NOTE: DATE CHANGE TO SUBMIT OFFER IS JANUARY 31, 2024 BY 2:00 PM ET

QUESTIONS AND RESPONSES

Question 1

Will the district consider proposals from companies that ONLY provide teletherapy in regards to this solicitation (specifically regarding the counseling and mental health services portion of this ITB)?

Response

The district is only looking to consider proposals from providers offering in person support.

Question 2

Can we submit for some parts, such as the mental health services portion of this RFP, but not others?

Response2

The district prefers a partner who is able to deliver on all portions, but yes, we will consider.

Question 3

What is the estimated number of positions needed (part-time vs. full-time)?

Response 3

This is to be determined once the school teams have determined need.

Question 4

Will the district award more than 1 vendor?

Response 4

The district prefers a partner who is able to deliver on all portions, but yes, we will consider multiple providers.

Question 5

Is a local office required? Is there a preference for local vendors?

Response 5

Yes, there is a preference for vendors close the communities they would serve.

Question 6.

Are there any obstacles to using Zoom in your district?

Response 6

No, but the district is only looking to consider proposals from providers offering in person support.

Question 7.

Is virtual is an option for deliverance of services?

Response 7

The district is only looking to consider proposals from providers offering in person support.

Question 8

Will this opportunity be awarded to multiple vendors?

Response 8

The district prefers a partner who is able to deliver on all portions, but yes, we will consider multiple partners.

Question 9

Can we just cover the tutoring aspect of the RFP?

Response 9

The district prefers a partner who is able to deliver on all portions, but yes, we will consider.

Question 10

Could you provide details on any specific internal or external factors that prompted the issuance of this RFP?

Response 10

The district is seeking providers to support students' college and career readiness in rural communities.

Question 11

Who is the designated Executive Sponsor for this RFP/project, and will this individual be actively involved in advancing the work?

Response 11

School principals will be the points of contract.

Question 12

Are there stakeholders beyond the Executive Sponsor who should be included in the audience for this project? If so, could you please identify these stakeholders and specify their roles in supporting the project's educational objectives?

Response 12

School principals would be primary stakeholders

Question 13

In Section 7.0, the RFP mentions providing services 3-5 days per week. Does the district have a preference or requirement for these services to be delivered in-person or virtually, aligning with the district's educational goals?

Response 13

The district is only looking to consider proposals from providers offering in person support.

Question 14

If virtual services are acceptable, does the district have a preference for the learning management system to be used?

Response 14

The district is only looking to consider proposals from providers offering in person support.

Question 15

Has the district procured similar educational services in the past? If so, could you share any findings or data from previous engagements that the selected vendor will have access to, ensuring continuity in educational support?

Response 15

The district has not engaged in services that would

Question 16

Has the district identified a budget range for this educational project?

Response 16

Please see the budget section of the RFP

Question 17

Will services need to be provided in languages other than English? Additionally, are there any specific accommodation requirements, such as ASL or other accessibility needs, within the context of educational support services?

Response 17

It is possible that accommodation requirements may be needed once students have been identified. The district would highly regard providers able to offer services in languages other than English.

Question 18

Considering the school calendar and the end date in June, are there any blackout dates or periods during which students will be unavailable for educational engagement?

Response 18

We would ask that the provider follow the CCSD Academic Calendar, which is available on the CCSD website.

ALL OTHER SPECIFICATION REMAIN UNCHANGED