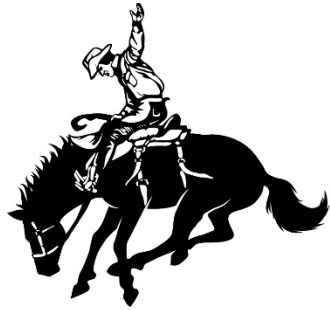


Grantsville High School

Student & Parent Handbook 2024-25



GRANTSVILLE

COWBOYS

Catch the Cowboy Spirit—
A real Cowboy has a plan and follows that plan every day.
Real Cowboys don't just think of themselves;
They also help others make good choices.

155 Cowboy Drive
Grantsville, Utah 84029
435-884-4500
Fax: 435-884-4519

This handbook is designed to serve as a helpful resource to all students and parents in knowing the personnel, schedules, rules and procedures. Students are encouraged to be familiar with the expectations and opportunities included in the handbook.

<u>Name</u>	<u>Position</u>	<u>Extension</u>	<u>Email Address</u>
Kenna Aagard - Principal		ext. 3100	kaagard@tooeleschools.org
Mark Thornton - Asst. Principal		ext. 3104	mthornton@tooeleschools.org
Jodie Barney - Asst. Principal		ext. 3111	jobarney@tooeleschools.org
Aaron Perkins - Athletic Director		ext. 3129	aperkins@tooeleschools.org
Shelley Snow - Financial Sec.		ext. 3102	ssnow@tooeleschools.org
Trudi Hunt - Purchasing Sec.		ext. 3101	thunt@tooeleschools.org
Kellie Killpack - Attendance Sec.		ext. 3105	kkillpack@tooeleschools.org
Kellie Kimber- Secretary		ext. 3103	kkimber@tooeleschools.org
Hillary Flanary - Registrar		ext. 3120	hflanary@tooeleschools.org

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Welcome from GHS Principal...

Welcome to Grantsville High School! On behalf of our amazing staff, I would like to welcome you back to school. We are excited to begin this new school year and look forward to a fantastic year in which our students can learn and excel in and out of the classroom. Grantsville High School is rich in tradition and has high expectations for student growth and success.

As you begin another year of your education, we simply ask that you do your very best. Strive for excellence and get involved in school activities and organizations. High school years go by quickly, so make great memories of your time here at Grantsville High School.

“Home of the Cowboys”

Mrs. Agard
Principal

Welcome From Your Student Body President...

Howdy, Welcome to the Grantsville High School Studentbody! This student body is full of many different amazing people, and I'm glad to see you join and be a part of our time-honored traditions and rich history.

High school isn't about the destination, it's about the journey. At Grantsville High we offer many amazing clubs and sports teams that can make that journey amazing. Get involved with whatever school activities you can to make your journey memorable with amazing people surrounding you. High school is only as great as what you make it to be.

We as a Student Body Government we want to create great connections and lasting memories for all GHS Students. Our hope is that our Studentbody will support this goal! Let's have fun cowboys!

Once a cowboy, always a cowboy.

Yours truly,
Zac Daybell
Grantsville High Student Body President
2024-2025

Grantsville High School Song

The Grantsville High School Song was written by Maxine Stromberg Painter

1st Verse:

Once again here our schoolmates assemble
With fame we lift our hearts in song
To our high school, our dear alma mater
Let gladness and moments prolong
We are proud of our lads and our lasses
Of honors won in days gone by
So here's a cheer for our old high school,
For our old high school, our Grantsville High.
Here's to our classes, here's to our lasses,
Here's to the lads they adore
Here's to the Seniors so mighty
Juniors so fighty, Freshy and Sophomore
Let mirth and gladness banish all sadness
And as the days go by
You'll find us ready and steady
Boosting for our old high.

2nd Verse:

Soon for us will our school days be ended
The dream of youth that fade so fast
But we know that the heart oft will ponder
On memories and scenes that are past
There are days that will long be remembered
And friendships true that ne'er shall die
So here's a cheer for our old high school
For our old high school, our Grantsville High.
Here's to our classes, here's to our lasses
Here's to our lads they adore
Here's to the Seniors so mighty,
Juniors so fighty, Freshy and Sophomore
Let mirth and gladness banish all sadness
And as the days go by
You'll find us ready and steady
Boosting for our old high.

Daily School Schedule

*Lunch times are designated by 4th/9th period class

Regular Block Schedule: Monday-Thursday 70 Minute Classes

Warning bell	7:55
1st/6th period	8:00-9:10
2nd/7th period	9:15-10:25
3 rd /8 th period	10:30-11:40
1st lunch	11:40-12:10
4th/9th period	12:15-1:25
4th/9th period	11:45-12:55
2nd lunch	12:55-1:25
5th/10th period	1:30-2:40

Early Release Schedule: 55 Minute Classes

Warning Bell	7:55
1 st /6 th Period	8:00 – 8:55
2 nd /7 th Period	9:00 – 9:55
3 rd /8 th Period	10:00-10:55
1st Lunch	10:55 – 11:25
4th/9 th Period	11:30 – 12:25
4 th /9 th Period	11:00 – 11:55
2nd Lunch	11:55 – 12:25
5 th /10 th Period	12:30 – 1:30

Friday Assembly Schedule: 45 Minute Classes

1 st /6 th Period	8:00-8:45
“A” Assembly	8:50-9:30
2 nd /7 th Period	9:35-10:30
2 nd /7 th Period	8:50-9:45
“B” Assembly	9:50-10:30
3 rd /8 th Period	10:35-11:20
1st Lunch	11:20-11:50
4 th /9 th Period	11:55-12:40
4 th /9 th Period	11:25-12:10
2nd Lunch	12:10-12:40
5 th /10 th Period	12:45-1:30

Early Release Schedule- Half-Day: 35 Minute Classes

Warning Bell	7:55
1 st /6 th Period	8:00-8:35
2 nd /7 th Period	8:40-9:15
3 rd /8 th Period	9:20-9:55
4 th /9 th Period	10:00-10:35
5 th /10 th Period	10:40-11:15
Lunch	11:15-11:30(Grab and Go)

A.M. Assembly Schedule: 60 Minute Classes

Warning bell	7:55
1st/6 th Period	8:00-9:00
Assembly	9:00-9:50
2nd/7 th Period	9:55-10:55
3 rd /8 th Period	11:00-12:00
1st lunch	12:00-12:30
4th/9th period	12:05-1:05
4th/9th period	12:35-1:35
2nd lunch	1:05-1:35
5th/10th period	11:40-2:40

P.M Assembly Schedule: 55 Minute Classes

Warning Bell	7:55
1 st /6 th Period	8:00-8:55
2 nd /7 th Period	9:00-9:55
3 rd /8 th Period	10:00-10:55
1st Lunch	10:55-11:25
4 th /9 th Period	11:30-12:25
4 th /9 th Period	11:00-11:55
2nd Lunch	11:55-12:25
5 th /10 th Period	12:30-1:30
Assembly	1:30-2:40

Grantsville High School 2024-2025 Calendar

School Begins	August 13
Labor Day Holiday – No School	September 2
Homecoming	September 27
Fall Break - No School	October 17-18
First Term Ends	October 21
Teacher Development - No School	October 21
Second Term Begins	October 22
Thanksgiving Break - No School	November 27-29
Second Term Ends	December 20
Teacher Prof. Development - No School	December 20
Winter Break - No School	Dec. 23 – Jan. 3
Return to School	January 6
Third Term Begins	January 6
Martin Luther King Holiday - No School	January 20
District Day - No School	February 14
President’s Day - No School	February 17
Third Term Ends	March 7
Teacher Development - No School	March 7
ACT Testing (No School-Grades 9, 10 & 12)	March 11
Fourth Term Begins	March 10
Spring Break - No School	March 31- April 4
Easter Break - No School	April 18, 21
Junior Prom	April 12
Utah Aspire + 9 th /10 th , Digital Day 11 th /12 th	April 23 (Subject to Change)
Graduation 6 PM @ Maverik Center	May 20 or 21
Last Day of School for Students	May 21
Fourth Term Ends	May 21
Teacher Prof. Development - No School	May 22

Testing for Students:

ACT (11 th Grade Only)	March 11
Aspire+ (9 th & 10 th Grade)	April 23 (Subject to Change)

School Fees

Tooele County School District Fees

Tooele District & GHS School Directory

Dr. Mark Ernst	Superintendent	833-1900
Jeff Hamm	Asst. Superintendent	833-1900
Angie Gillette	Area Director	833-1900
Lark Reynolds	Financial Clerk	833-1900
Melissa Rich	School Board President	883-1900
	School Board Members	883-1900

Julia Holt, Scott Bryan, Emily Syphus,
Elizabeth Smith, Robert Gowans, ValaRee Shields

Kenna Aagard	Principal	884-4500, ext 3100
Mark Thornton	Assistant Principal	884-4500, ext 3104
Jodie Barney	Assistant Principal	884-4500, ext 3111
Aaron Perkins	Athletic Director	884-4500, ext 3129
Karen Randall	Counselor	884-4500, ext 3115
Genevieve Beck	Counselor	884-4500, ext 3125
Leslie Wiberg	Counselor	884-4500, ext 3116
Hillary Flanary	Registrar	884-4500, ext 3120
Shelley Snow	Financial Secretary	884-4500, ext 3102
Trudi Hunt	Purchasing Secretary	884-4500, ext 3101
Kellie Killpack	Attendance Secretary	884-4500, ext 3105
Kellie Kimber	Secretary	884-4500, ext 3103
Lisa Worthington	Counseling Office Secretary	884-4500, ext 3114
Tyler Berry	Head Custodian	884-4500, ext 3108
Kayla Fausett	Lunchroom Manager	884-4500, ext 3107

Student Body Officers

Advisors: Chism Nash, Makaylee Landon, Shara Ault

President	Zac Daybell
Vice President	Bryson Roberts
Secretary	RaNae Rounds
Historian	Jaxxon Jensen
Treasurer	Easton Hammond
Public Relations	Tanner Perkins
Academic	Daniel Walker
Spirit Officer	Jax Allred

GHS Staff 2024-2025

David Anderson	JLTC
Shara Ault	Media Center Coordinator
Steven Babbitt	CTE/Ag
Risa Baker	Color Guard
Genevieve Beck	Counselor
Jacob Boden	Yearbook, Digital Photo, Art
Charles Bowler	Language Arts
Mikaela Butler	Cheer
Kody Byrd	Physical Education
Nichole Carter	CTE/Ag
Colleen Daley	Mathematics
Susan Davis	Mathematics
Breanna Dzierzon	Mathematics
Brad Evans	Social Studies
Joe Fait	Law Enforcement/Criminal Justice
Stephen Flanders	Swim
Britta Gerritsen	Language Arts
Jeff Goodsell	CTE/Woods
Amelia Guadagnin	Health/Physical Education
Oliver Hansen	Science
Mary Ann Harrison	Special Education
Rick Harrison	Drivers Ed
Evan Hermansen	Social Studies
Traci Stevens	Freshman Academy
Stormy Hintz	Theater
Lizzy Hulet	Social Studies
Kelly Hunt	Math
Cody Jarvis	Social Studies
Hollie Johnson	CTE/Ag
Kari Johnson	CTE/Foods
Fiona Kahlo	Art, Pottery, 3D Design
William Knight	Science
Makaylee Landon	Language Arts
Alexis Leonelli	Dance/Yoga/Language Arts
Stephan Lowry	CTE/Health Sciences/Athletic Trainer
Don McGuire	Music/Band/Guitar
Cheree McCluskey	Ed Net Facilitator
David Millward	Mathematics
Ashlee Mirgeler	ASL
Kelly Morgan	Work Based Learning
LaNae Moulton	Special Education
Scott Mouritsen	Mathematics
Shannon Mower	Science
Chism Nash	Language Arts
Shana Nelson	CTE/Foods/Sewing/Child Dev.
Jacob Paxton	Science
Aaron Perkins	Athletic Director
Maren Petersen	Language Arts
Tera Peterson	Special Education

Karen Randall	Counselor
Angela Romney	French
Misty Russell	Language Arts
Taylor Schofield	Special Education
Anabelle Selway	French DLI
Holly Silva	Language Arts
Tina Simonich	Special Education
Dana Sinkwich	Special Education
Sean Smith	Spanish
Jana Stice	Ed Net Facilitator
Sarah Swalberg	Physical Education
Andrew Swan	Orchestra/Choir
Rashelle Terry	Mathematics
Nayeli Stalling	School Resource Officer
Ashton Wade	CTE Computer Science
John Walker	CTE/Business/Accounting
Leslie Wiberg	Counselor
Courtney Worthington	Drill

Support Staff

Scholarship Coordinator:	Tawni Madsen
Office Secretaries:	Shelley Snow, Financial Trudi Hunt, Purchasing Kellie Killpack, Attendance Kellie Kimber Hillary Flanary, Registrar Lisa Worthington, Counseling Teresa Reed
In School Suspension:	New
Check In/ Check out Aide:	Kallie Kelley
Copy Center:	Robert Garrard
Math Aide:	New
Literacy Aide:	Traci Stevens
Freshman Success:	Amelia Wells, Nichole McKinney, Celeste Felton, Lydia Carter,
Para-Educators:	Michelle Murray
Substitute Teacher/Hall Monitor:	Linda Wingfield
Custodial Staff:	Tyler Berry, Vandy Williams, Brittany Anderson, Francisco Vasquez, Gary Gebauer, Yann Joubert, Juliana Meza
Lunchroom Cooks:	Kayla Fausett, Kristine Quarnberg, Rebecca Warner, Alaina Rasmussen, Michelle Cook, Christine McMahan
School Resource Officer:	Officer Nayeli Stalling
Special Projects:	Justin Wingfield

Extra-curricular Advisory & Coaching Assignments

Clubs/Programs:

Band	Don McGuire
Choir	Andrew Swan
Color/Winter Guard	Risa Baker
Environmental Science	Shannon Mower
ESL	Sean Smith
E-Sports	Evan Hermansen
Dance Company	Hailie Barney
Latinos in Action	Cody Jarvis
Orchestra	Andrew Swan
Student Council	Chism Nash, Makaylee Landon
Theater	Stormy Hintz
Yearbook	Jacob Boden

Athletics:

Football	David Millward,
Girls Soccer	Makaylee Landon
Volleyball	Jenifer Nordgren
Boys Cross Country	Oliver Hansen
Girls Cross Country	Maren Petersen
Boys Golf	Rick Harrison
Girls Tennis	Stephen Thurgood
Cheerleaders	Mikaela Butler
Drill Team	Courtney Worthington
Swimming	Stephen Flanders
Boys Basketball	Stace Riding
Girls Basketball	Megan Vera
Boys Wrestling	Jake Phillips
Girls Wrestling	New
Boys Volleyball	Kellie Rexford
Boys Track	Cody Brough
Girls Track	Traci Stevens
Baseball	Danny Warren
Softball	Tony Cloward
Boys Soccer	New
Boys Tennis	Stephen Thurgood
Girls Golf	Rick Harrison
Unified Sports	Dana Sinkwich

School Core Beliefs

1. **Every student counts.** Each student is a valued individual with unique physical, social, emotional, and intellectual needs.
2. **Learning is our first priority.** Every student has the ability to learn and has the right to achieve the highest possible potential.
3. **Self-esteem.** How each student feels about himself or herself is vitally important. Positive self-esteem is enhanced through personal development, academic achievement, positive interpersonal relationships, and mutual respect.
4. **Quality instruction.** Students learn best when provided with a variety of effective instructional approaches to support their learning levels.
5. **Learning leads to a successful life.** What we learn and choose to gain while at GHS will ensure our success throughout our lives. By focusing on goals each student wishes to accomplish later in life, he or she will be more focused and committed in high school.
6. **School spirit.** Our school is a happy school, with strong school pride, spirit, citizenship, and sportsmanship. All students, parents, teachers, administrators, and community members share the responsibility to develop these qualities.

We believe that the most important person in this school is the student.

Philosophy of Education at Grantsville High School

The mission of Grantsville High School is to provide a safe and encouraging environment for students to learn and grow through quality instruction.



GHS Student Responsibilities

More than ever in your educational experience, in high school you are responsible for your education, your actions, and the consequences of your actions. It is a critical responsibility; one you should not take lightly. Think carefully as you make daily choices. Every choice counts. Make each one count for good to elevate you to higher levels of achievement and satisfaction.

1. The Teaching/Learning Process.

You deserve the best instruction. Teachers are responsible for providing excellent instruction in every class, every day. You are responsible and must be engaged in and responsive to that instruction. Teachers, parents, and school administrators cannot force you to learn. You must make the effort, take the initiative, and follow-through. Together, as a team, it will truly be effective in every class, every day.

2. Respect for Your Rights and the Rights of Others.

All students have a right to the best education possible. We must honor your right and you must not only accept and honor that right, but also the right of others to learn. To do this, you must be in class, be engaged and follow through by completing assignments on time. If you need help, you should take the initiative to get help. There is help available all around you.

It is regretful when students choose to make choices to not attend classes, engage in instruction, ask for help, or follow through. It is much more regretful when students choose to influence other students to also neglect these important responsibilities.

All students also have the right to be and feel safe and secure while at school. Any students who pose a threat to the safety of others will be dealt with seriously and accept the consequences of their actions.

All teachers have a right to teach. Any students who disrupt or interfere with this right will also be dealt with seriously. Students who refuse to follow the direction of a teacher will be suspended.

3. Responsibility for your Own Actions.

Although other students may influence your choices, they are never responsible for your actions. Only you are responsible for what you do. Be careful and think before reacting to any actions of others. The decision for your action is yours as will be the consequence given.

4. Respect for School Property.

Students are expected to respect and take care of the building and property. Garbage cans are provided throughout and around the building to conveniently dispose of litter. We hope all students will be mindful of keeping our school clean and neat by picking up garbage, clearing off lunch tables, pushing in chairs and straightening tables and desks.

All Learners at Grantsville High School will FOCUS on:

- 1. Following directions or instructions the first time given.**
- 2. Being in the appropriate classroom or area at all times.**
- 3. Being on time, being prepared with materials, and performing the appropriate tasks that lead to success.**
- 4. Using appropriate language at all times.**
- 5. Respecting the rights and property of others.**
- 6. Keeping illegal substances away from our school.**

Rights, Responsibility, Respect applies to everyone!

Student Activity Code of Conduct

Grantsville High School offers many meaningful activities for students to get involved in, build useful skills, compete and associate with students from other schools and to develop leadership skills. We encourage all students to get involved. Go out for a sport. Be in a club. Run for an office. It is our goal that every student be involved in at least one extra-curricular activity.

Our students stand out wherever you go. People notice our students and often report details of their distinctive behavior. You are different! You stand out! People notice and are impressed. Students from Grantsville High School show respect, appreciation, enthusiasm and passion. You give your all in whatever you do. The following are just a few guidelines you should always remember both at school and wherever you are.

The following are guidelines for participating in school-sponsored activities:

School Attendance. Students must attend school the day of a school game, activity or performance. Allowances for absences on these days must be approved by an administrator.

School Suspension. Any student who is suspended from school may not travel with team, dress in school uniform, participate in school-sponsored activities or practice during the term of suspension.

Tobacco, drugs or alcohol. Any use or consumption of tobacco, drugs or alcohol will disqualify a student from participation in a school-sponsored activity or game and result in due process under school and UHSAA guidelines. Also, students attending a school-sponsored game or activity will also face consequences if using such substances.

Proper department and language. Students who participate in or attend any school-sponsored game or activity are required to behave themselves in a decent and appropriate manner. Any inappropriate behavior or language will be dealt with by the school administration.

Appropriate dress. Students attending a school-sponsored activity should dress appropriately. For formal activities, such as concerts, plays, or banquets, students are encouraged to dress nicely. Students should avoid immodest or obscene attire at all school activities.

Vandalism. Involvement in vandalism or any other illegal activity could result in immediate dismissal from a team or club and suspension or expulsion from school.

General School Guidelines

Address Change

Whenever there is a change in your address or telephone number, please update Skyward promptly.

Activities

All school activities must have the approval of the student body executive council and final approval through the administration. Advisory or club parties held away from the school campus MUST be approved by the administration and will be confined to the local area. Any party authorized by the school must be properly sponsored by teachers/advisors. Parents must be notified of the activity and given an explanation of the limits of the school's responsibility.

Activity Cards

Students must present their activity cards to be admitted to activities. The cards will be provided by the school. Student body cards or payment of admission fees are required of all students to gain admission to school-sponsored activities.

Addressing Teachers

Students shall address teachers/staff members in the accepted manner during the time that they are serving in their official capacity. First names and nicknames should not be used by students to address adults in the building. Students are asked to use an appropriate title and last name when addressing adults. Appropriate titles include, but are not confined to Mr., Mrs., Miss., etc....

Alternative School

Blue Peak High School, the Tooele County School District Alternative School, is provided through the Tooele Board of Education as an alternative to the regular program. Students currently meeting the requirements for graduation will not be allowed in the alternative school. Application must be made through the school counselor with the approval of the G.H.S. school administration and District Case Management Team.

Assemblies

The Student Council and faculty sponsor all school assemblies. These assemblies are part of the total educational program. All assemblies must be approved by the school administration and be scheduled to minimize disruptions from classroom instruction. Students,

by law, are under the jurisdiction of the school for the entire school day and should be in attendance at the assemblies.

Athletic Coaches/Advisors Policies

The policies and procedures of the individual coaches and advisors must follow school guidelines. The policies and procedures of coaches and advisors may NOT be less than those outlined in this handbook. Coaches must publish any guidelines stricter than those listed in the handbook, and a copy of the guidelines must have prior approval of the principal before being issued.

Athletic Equipment and Uniforms

Grantsville High School takes pride in providing quality equipment and uniforms for all athletic teams. Once issued, equipment and uniforms become the responsibility of the individual athlete. If a uniform is lost or stolen, the individual who checked it out is responsible for the replacement of the lost or stolen item.

All athletic equipment and all uniforms for a particular sport must be accounted for and checked in before a student will be allowed to check out another uniform or equipment for the next athletic season. If a uniform is unaccounted for, the student will be assessed a fine equal to the replacement cost of the uniform. The fine will need to be paid to the financial secretary in the front office.

Attendance

A separate section discussing the Attendance Policy immediately follows this alphabetical listing of terms and guidelines. See Attendance Policy Section.

Auditorium

Students in the auditorium must be supervised at all times. Teachers are expected to attend all assemblies and school programs in the auditorium. Food and drink are not allowed in the auditorium. Feet will remain off the chairs at all times. Students will abide by proper auditorium etiquette while in the auditorium, or they will be asked to leave and subject to disciplinary action. This applies to programs attended during or after school hours.

Building Curfew

GHS has a curfew of 10:00 pm each night. No student activities should be scheduled to go past 10:00 pm. Any exceptions to this rule must be cleared with the Administration.

Bullying [TCS D Policy 6032](#)

Bus and other Transportation

All district school buses, vans and cars being used for transporting students to and from school, field trips, assemblies, and activities must be left clean. The driver has complete authority over the vehicle and all rules must be adhered to by the students. Any damages will be

paid for by the student or parents of the student. Windows will be opened only with the consent of the driver and must be closed before leaving the bus.

Bus students shall have written permission from parents or guardians to leave the bus at any stop other than his/her regular stop. Drivers have the authority to assign seats. Secondary students must live two miles or more from school to be authorized to ride the bus. The driver has the right to refuse transportation to any student for bad conduct until he/she has obtained a permit to ride from the school administration or transportation supervisor. A bus driver or adult acting as an advisor or chaperone has the authority to stop the bus and call the police to address disorderly conduct.

Tooele School District allows only guardians and designated adults over 21 years of age to transport a student to a school event when circumstances do not allow a student to ride district transportation. Private Vehicle Transportation forms are available in the office. It is the policy of Grantsville High School that all students will ride in district transportation to all events. Only under unusual circumstances will approval for other transportation be allowed through the principal. Students must ride home from the activity on district transportation. The only exception will be if the student is released at the activity to the parent **only**. No other exceptions. The parent must be at the activity and issue a written permission slip to the coach or advisor before taking the student.

Rules and Regulations Governing Student Transportation

Students shall:

1. Follow directions the first-time given by the driver.
2. Respect the rights and safety of others.
3. Keep hands and arms or objects inside the bus at all times and remain seated.
4. Keep the bus clean and aisles clear.
5. Arrive at the bus stop five minutes before the bus arrives. Wait in line in a safe place, clear of traffic and away from where the bus stops. Students may only board the bus at the stop sites. The bus will not stop in-between stops to load or unload students.
6. Cross the road or street in front of the bus only after the bus has come to a complete stop and upon direction of the driver.
7. Be permitted to carry only objects that could be held on one's lap.
8. Refrain from using profane language, tobacco, alcohol, drugs or any other illegal controlled substance on the bus or at the bus stop.
9. Refrain from eating or drinking on the bus. Buses are to be kept clean.
10. Refrain from taking animals, nuisance items, hazardous materials, weapons, or fireworks on the bus.
11. Have written permission from parent or guardian to exit the bus at any stop other than his or her stop. The parent or guardian must also call the bus garage to notify them of the request.
12. Pay for any damages that the student may cause on or to the bus.
13. Referred to the school administration for bus violations that may not be resolved with the driver.
14. Be required to sign a copy of the rules and regulations form. Parental signature is required on the form and the form will be kept on file at the transportation department.

Citizenship [TCSD Policy 5051](#)

Cell Phones [TCSD Policy 5031](#)

Personal Devices Used in an Unethical, Illegal or Immoral Manner.

It is expressly forbidden to operate a camera or recording device in a restroom or locker room. Anyone found to be recording others in such locations may be prosecuted according to Utah Code.

Sending threatening, harassing, intimidating, offensive, vulgar, profane, obscene text and/or photos, cyber bullying or coercive communication with others may result in disciplinary action taken and/or civil-criminal charges filed.

Consequences for inappropriate cell phone usage are as follows:

First Offense: Verbal warning

Second Offense: Teacher will secure place in the classroom, phone will be returned after class. Student signs phone log.

Third Offense: Cell phone is taken to the office, administration will meet with student. Parent needs to retrieve the phone from the office. ISS will be assigned for 2 lunch periods. Student signs phone log.

Additional Offenses: Same as third offense.

Serious Offense: (Using phone for bullying, or taking/distributing inappropriate pictures)

First Offense: The cell phone will be given to the administration and the student will lose his/her cell phone privileges. Suspension may be imposed and reported to the proper authorities. Charges will be filed if merited. Parents will be notified, and the parent must pick up the cell phone from the administration.

If a student refuses to give their phone/electronic device to a teacher when requested for inappropriate use, a student may receive consequences up to suspension for insubordination.

Cheating/Plagiarism Policy- 5070

Intention

Grantsville High School has a goal of preparing students to be productive and responsible citizens. As ethical behavior is a large part of responsible citizenship, the faculty and staff of Grantsville High School believe it is important to have a clear policy concerning plagiarism and other forms of academic cheating.

Definition

Plagiarism or Cheating, can be defined as, "Attempting to take credit for someone else's work, using unauthorized materials, or otherwise acting to deceive the evaluator in an assignment, project, or test." GHS distinguishes between two different degrees of plagiarism. They are defined as follows:

Intentional Plagiarism is defined as, but not limited to:

- Submission of someone else’s work as the student’s own. This applies to uncited paraphrasing of another's ideas as well as verbatim use of others' words. (*Others'* may refer to either scholarly sources, online "cribbed" essays, or the work of other students).

Technical Plagiarism is defined as, but limited to:

- Improper citation or documentation that misrepresents a source
- Insufficient citation of factual information not held to be common knowledge (*common knowledge* is defined as facts readily available from a variety of sources)
- Poor integration of direct quotations with the student's own writing

Determination of Plagiarism/Cheating

A teacher will determine whether the student, particularly in cases of plagiarism, understood what plagiarism is, and reteach as necessary. Parents must be informed immediately when a student is suspected of plagiarism or cheating. Through the use of turnitin.com/other search engines, copies of student work, etc., teachers will, in most cases, be able to provide documented evidence of plagiarism. Teachers will meet with the student to determine if student knowingly plagiarized or cheated.

Academic consequences

Evidence of **intentional plagiarism** shall result in the student receiving a **grade of zero** for the assignment in which the plagiarism occurs. If further teaching needs to occur to make sure a student is clear on plagiarism, a teacher will offer a “redo” on the assignment.

Evidence of **technical plagiarism** shall result in a **deduction of points** – the number of points to be determined by the teacher, based on the severity and number of occurrences – for the assignment in which the plagiarism occurs.

Disciplinary consequences

In addition to the academic consequences, Grantsville High School also firmly believes that **intentional plagiarism/cheating** is an act of misconduct that merits further disciplinary action.

Cheating/Plagiarism:

First Instance:

The student will receive a “0” on the assignment or test.

The teacher will document an intervention and notify the parents of the incident and its consequences.

The administrator will be notified, and the incident will be documented in the student’s file.

Second Instance:

The student will receive a “0” on the assignment.

A conference will be scheduled with administrator, parent, teacher, and student.

The student may be suspended 1 day.

Subsequent Instances:

The student will receive a “0” on the assignment.

A conference will be scheduled with administrator, parent, teacher, and student.

The student may be dropped from the course with a grade of “F.”

The student may be suspended 1-3 days.

Truancy

Prior to or no later than school registration, the parents of all students shall be provided written notice from the school or district informing them of compulsory education attendance laws and encouraging parental cooperation. Habitual truancies will be addressed as outlined in [policy 5021](#), Compulsory Education and District Attendance.

Grading- [TCSD Policy 11012](#)

Class Change Policy

Students selected their classes when they completed registration in the spring of last year. These student selections were used to build the master schedule. In order to keep a balanced class schedule, it is important that classes not be changed. For this purpose, any class change must be approved by a counselor and will only be allowed if there is room in the class and if it meets specific criteria. Please see your counselor for details. The counselor case load is by student last name: Mrs. Beck (A-Go), Mrs. Wiberg (Gr-Q), and Mrs. Randall (R-Z). Any exceptions to the above must be cleared by administration on a case by case basis. There will be a \$5.00 fee to change class schedules.

Class Meetings

Class meetings will be held as called by school administration or class advisors.

College and Career Readiness

Each student should have a College and Career Readiness Plan. This is a key ingredient of the individual planning component. The College and Career Readiness Plan is a process that involves activities planned and directed by the school counselor that will assist students in planning, monitoring, and managing their own learning as well as their personal and career development. The counselor, administration, teachers, and others at Grantsville High School face a challenge to ensure that our students leave our school system with a plan and that plan will be reviewed annually with parents and students individually.

Computer Usage/ Acceptable Use Policy [TCSD Policy 5039](#)

Students may never sit at or use a teacher's computer for any reason. (With or without permission)

Computers are provided for school related work only. Any other use is prohibited.

Violations will be reported. Violations may result in the following consequences: verbal or written warning, parental notification, suspension, denial of computer access, withdrawal from computer course.

Counseling Department

The mission of GHS's comprehensive guidance program is to empower students to successfully address their intellectual, emotional, social and psychological needs. Program goals are to provide instructional support and will include sequential activities to aid students to acquire competencies in career planning, exploration, knowledge of self & others, education &

vocational development. Parents and students are encouraged to contact their guidance counselor at any time to set up an appointment to discuss concerns.

College & Career Readiness Planning (CCR) will be held both individually and in group settings throughout the year. Parents are encouraged to attend with their student. The purpose of the CCR is to set academic, personal and career goals as well as map out the four year high school plan.

504 Accommodations: Parents are encouraged to contact their student's guidance counselor or Mrs. Barney to discuss any student accommodations that may be needed to help the student be successful in school.

Online classes for credit

All online classes must be approved by the guidance counselor PRIOR to starting and documented in the students' CCR plan, before enrolling in the course.

Correspondence credit may be used to fulfill graduation requirements if the credit meets the same objectives and/or state core curriculum as the high school course. There are many online options available, some of which require students dropping classes at their own high school so that the pupil funding may be shared.

Credit Recovery Program

The GHS Credit Recovery Program is designed for students needing to make up failing grades. All requests to participate must be made to the guidance counselor and approved by the administration and the Tooele County School District Case Management Team. Fees apply and are not covered through the fee waiver program.

Dances

The purpose of having school dances is to provide wholesome entertainment for students. Dances held at G.H.S. are sponsored by the Student Council or an organization within the Student Council. Any student or guest who has been drinking or smoking, or whose actions are determined to be improper will be asked to leave the dance. The proper authorities will be called and the student(s) will be referred to an administrator for disciplinary action. This action will result in denial of privileges for a period of time. Any guests involved in such action will not be allowed to attend future activities at the high school. All dances will end no later than 11:30 p.m. and the sponsoring organization is responsible for cleaning the dance area and putting away all equipment.

Drinks (pop, cups, etc.) will NOT be allowed at any dance with the exception of the Junior Prom. **If a student leaves a dance for any reason, he/she will not be allowed to return to the dance under any circumstances.** No student that is not a current high school student will be allowed in any dance, with the exception of the prom promenade.

Dress standards will be enforced at all dances. Guests of high school age may attend the dance with a member of the student body of Grantsville High School. **In order for guests to**

attend the dance a dance form must be completed, returned, and approved prior to the dance.

Disclosure Statements

Each teacher will issue a disclosure statement for his/her classes at the beginning of course work. Teachers determine grading and assignment procedures and policies in the disclosure statements. All students are expected to abide by classroom standards and procedures as outlined in the disclosure statements. Any change in basic class procedures or expectations must be accompanied with an updated disclosure statement.

Drug/Alcohol Use

The use, possession, distribution, or sale of alcohol/drug paraphernalia constitutes a hazard to the welfare of students, staff and educational programs, and is illegal under the law of the State of Utah. Students, who may be under the influence of, possess, or *be knowingly present* where there is use of, and/or distribute alcohol or drugs during school hours, on school property, or during school activities, will have discipline administered.

Tobacco Use- [TCSD Policy 5005](#)

The use and/or possession of tobacco products are prohibited and illegal. This applies to students who are in school, on the way to and from school, during lunch, and at all school sponsored activities. All tobacco use by students, parents, visitors and chaperones on school property or district property, in school owned vehicles, and at school-sponsored functions/classes away from school property, including fieldtrips, is strictly prohibited.

UHSAA Drugs, Alcohol and Tobacco Policies also in effect at GHS

SECTION 1: A. The UHSAA supports the U.S. Supreme Court rulings regarding education. First, to prepare students to be good citizens and second, to teach them to be self-reliant and self-sufficient. Activities of the UHSAA contribute to both of these goals. The use of alcohol, tobacco products or other drugs in almost every instance deters the realization of these goals. Every effort shall be made at the local, region and state levels of participation to eradicate the promotion, use or abuse of alcohol, drugs and tobacco with regard to participation in high school sports and activities that include All UHSAA sanctioned sports, including band, drama, debate, and orchestra. Limitation for participation of students in Utah high school activities regarding the use of alcohol, tobacco products and other drugs during a sports season, as defined in the Utah Code are:

1. **First offense:** Suspension from two consecutive games, meets, matches, competitions or performances at the same level of play (and any intervening levels as well). Practice may be continued following a personal assessment of the student by a licensed substance abuse intervention or treatment program and/or participation in a district, governing board of a charter or private school approved intervention program.

2. **Second offense:** A six-week suspension from games, meets, matches, competitions or performances. Student participation in an assessment by a licensed substance abuse intervention

or treatment program with prescribed follow-up is required. Practice may continue only after the assessment has been completed and positive participation in the prescribed follow-up is occurring.

3. **Third offense:** An eighteen-week suspension from all games, meets, matches, competitions, performances and practices. Reinstatement of eligibility at the end of the eighteen-week suspension is predicated upon successful completion of a formal assessment, intervention and treatment program. In all of the foregoing offenses, local school and/or district requirements which deal with discipline, suspension, corrective measures, parent/guardian involvement, rehabilitation and so forth, must be met.

Interps & Guidelines 10.1.1: DRUGS, ALCOHOL AND TOBACCO

A. Conditions of this policy include:

1. The use of electronic cigarettes or vapor products are prohibited.

B. Implementation of Policy

1. Violations carry over year to year and sport/activity to sport/activity in a participant's career (**there is no "fresh start" each year**).

2. Violations must occur and be discovered during a sport/activity season.

3. Any penalties for violation follow the student to any school to which he/she transfers.

4. Any violation beyond the third offense carries the same penalty as the third offense.

SECTION 2: Local School or District Requirements Local school or district requirements may exceed those set forth in By-Laws Article 10

Fees and Returned Checks

All fees should be paid during registration before school begins and may be paid by cash, credit card (on-line), money order or check. Parents may apply for a delayed payment plan. All unpaid fees and returned checks will be automatically sent to collections from the bank. The school does not receive these checks and cannot retrieve them to avoid this process.

Fee Waivers- TCSD Fee Waiver

Families who qualify for a fee waiver may be exempted from most school fees. However, this waiver does not cover the following: Extended Day classes, U make-up fees, yearbooks, class change fees or credit recovery.

Qualification for fee waivers is based on family size and household income. Qualifying examples include those who are in State Custody or Foster Care. Case by case determinations are made for extenuating circumstances, such as: exceptional financial burdens imposed by loss of income, or substantial reduction of income, or extraordinary medical expenses, and who are not reasonably capable of paying the fee.

Families desiring a fee waiver will complete the "*School Fee Waiver Application*" form and present it to the finance secretary. Approval for free lunch also requires verification of income.

Parents are entitled to appeal a denied fee waiver application to the Tooele County School District Administration. Students will be allowed to participate in all classes, programs and activities for which they applied for waivers during the period which the student's eligibility for waiver is being determined or appealed.

Funds and Collections of Money

All funds received by clubs, athletic teams, and other school groups must be deposited immediately with the school financial secretary. Expenditure of any monies must be conducted through the use of a purchase-order and/or a school-check with proper documentation. No students will be responsible for the collection of funds.

Fund-raising Activities

All requests for fund raising activities for the entire school year and subsequent summer must be submitted to the principal. The requests are reviewed, compiled and submitted to the School Board for approval. Fund-raising activities will be under the supervision of the class/club advisor and the administration. All fundraising funds should be deposited daily with the financial secretary and never left in a classroom, desk or other personal place of storage.

Gambling Any form of gambling is not acceptable.

Grade Changes

Any changes in grades must be completed within **two weeks** of the new quarter. Teachers must obtain the grade change form from and return it to the school counselor's office.

The Utah Department of Education grants high schools the authority to assign credit for each subject a student takes and passes in the public schools. At Grantsville High School credit will be granted on a “term” basis. This means that the grade a student earns at the end of the nine-week period (term) will be placed on the permanent record.

Graduation Academic Career Pathways- CTE Pathways

Graduation Credit Outside Regular School Day

Additional credit is available for students needing credit to graduate. These may include: online classes, correspondence courses, and internships. Prior approval by the counselor and administration is necessary before taking the additional credit option.

Graduation Diplomas, Senior Year Enrollment Requirement

Grantsville High School will issue a high school diploma to students who have passed all requirements for graduation as specified by Grantsville High School, Tooele County School District, and the State Board of Education.

Seniors must pass all classes needed for graduation in order to participate in graduation exercises. Any senior having a debt at the school must clear the debt in order to participate in graduation exercises. All “U” marks must be made up with the administration in order for a student to participate in graduation activities.

Early Graduation Policy

Students interested in early graduation must complete the graduation and application requirements through the PCCR process with their guidance counselor at the start of their 11th grade year. If you plan to graduate early, check with your high school counselor early so that all requirements can be met. Students must have a parent/guardian attend the counselor meeting and sign the appropriate paperwork; also, it must be approved through CMT at the district. Note: Early graduates must earn 34 credits and meet all the graduation requirements to participate in graduation exercises.

Graduation Requirements

Graduation Cord Requirements

Commencement: In order to maintain dignity and decorum at high school commencement, students participating in commencement exercises are subject to the dress and grooming standards articulated in this policy and are required to wear the prescribed cap and gown during the ceremony. The gown must remain zipped up for the entirety of the graduation ceremony.

Personal items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school. During the ceremony is defined as the entire duration of the commencement program from opening processional to completion of the recessional.

Graduation: Valedictorian and Salutatorian

Students who wish to compete for the honor of valedictorian or salutatorian of the graduating class talk to your counselor for more information.

Grantsville City Park Designated as School Campus

The Tooele County School District and Grantsville City Council have designated the Grantsville City Park as part of the school campus. All student rules of conduct and board policies of Tooele County School District and Grantsville City shall apply to the Grantsville City Park during school hours and during before or after school activities, including one-half hour before and one-half hour after school and/or activities.

Gymnasiums

Please keep street shoes off the gym floors and place litter in the proper disposal containers. Students are not permitted in the large gym during lunch time. Lunch time activities

may take place in the small gym with proper supervision. No food or drinks are allowed in the gyms during the school day.

Hallways and Hall Pass

If a student is in the halls during class time, he/she must have an official hall pass from the teacher. Teachers are instructed to allow only one student out of class on a hall pass at a time. Teachers have the responsibility to question students who are in the hall without a valid hall pass. Teachers are advised to store the hall pass in a location that is convenient for the teacher to hand to the student, rather than just hang it on a peg at the back of the room where it can be taken without notice by a student slipping out of class. Teachers are also advised to use a logbook to track the whereabouts of students.

Immunization Requirements

Immunization records provided by a licensed physician, registered nurse or public health official are accepted as a certificate of immunization if the type of immunization given and the dates given are specified and the information is transferred to an official certificate for immunization and verified by the school district.

The school shall prohibit further attendance by a student under a conditional enrollment who has failed to obtain the required immunization five days after written notice of a pending suspension and if the student's rights have been mailed to the parent, guardian, or legal age brother or sister of a student who is without parents or guardian.

Parents or guardians whose children are prohibited from attending school for failure to comply with the provisions of this act shall be referred to the juvenile court for medical neglect.

Insurance

Grantsville High School offers student accident insurance through the cooperation of a state approved insurance company. The insurance provides coverage in case of accidents while a student is going from or coming to school as well as during the entire school day. If students are not covered by a personal insurance policy, they are encouraged to purchase school insurance. All inter-scholastic athletes are required to either carry insurance or have their parents sign an insurance waiver form before they begin a sport season. Athletes are required to have a physical before they are allowed to compete in athletic events. All athletes must have a Consent Form on file with the physical form. If an athlete receives an injury that requires medical attention, the athlete must have a doctor's release before he/she will be allowed to resume participation.

Internships/Work Release Program

A student who wishes to participate in an internship program must meet the following criteria: 1) Be a junior or a senior. 2) Internship programs must not interfere with classes that are required for graduation. 3) Students must have a 2.0 GPA the preceding quarter. 4) Must have

the counselor's approval. 5) Students applying for an internship must work through the Work-Based Learning Coordinator prior to starting their internship.

Jeopardy Senior Policies and Procedures

Seniors who are short credits for graduation will be notified by their guidance counselor during the first term of the school year. Senior students and their parents will be asked to attend a formal College and Career Readiness Planning meeting to determine the action to be taken to move the student towards graduation. Students are strongly encouraged to make up “F” grades within the same school year as they are earned, so as to avoid graduation issues in their senior year. Parents are welcome to contact their students’ guidance counselor at any time and request a meeting to discuss student issues.

Language, Profane and Obscene

Profane or obscene language is not appropriate and will not be tolerated in the school environment. Students will be subject to various consequences, including suspension, and a parent conference may be requested. Students will receive a warning for profanity the first time and may be suspended after the warning if the profanity continues. A severe episode may lead to a suspension immediately. Swearing that serves to escalate hostility may receive a suspension immediately. Swearing at an adult in the building may result in immediate suspension.

Lockers

Lockers are provided for the convenience of students to store school materials only. You may be provided a locker as a privilege. You are renting the locker from the school. The school still owns the locker. Students who store valuable items in their locker do so at their own risk. You should not bring electronics, valuables or large sums of money to school at all. The school is not responsible for items that are lost or stolen from lockers. Locker combinations will not be changed during the school year. Do not share your combination with anyone.

School officials have access to your locker and can search it at any time, with or without your permission, and with or without you present. This is in accordance with the Policies, Rules and Regulations of Tooele County School District. The student is responsible for personal property and should therefore make certain that the locker is kept locked at all times. Students should place a lock on the locker.

Remember to put a lock on your gym locker. Do not leave your personal belongings unattended.

You are responsible for any damage done to your locker. You are responsible for anything illegal found in your locker.

Lost and Found

All lost and found articles should be turned into the main office. Before an article may be claimed, the article must be accurately identified by the owner. The school will not be responsible for any valuables lost at school.

Lunch

GHS has a great lunch program. Your lunch experience is intended to be a pleasant one. Please respect the rights of others. Do not crowd in line and return all trays or silverware to the kitchen drop off area. Throw away all garbage. All food and drink needs to be kept in the commons areas. **No food or drink is allowed in the halls or in classrooms.**

Media Center

The Media Center extends services to everyone and is open from 7:30 a.m. to 3:00 p.m. daily. Students may be admitted to the Media Center during class time with written consent from the classroom teacher. Students are reminded that the Media Center is a place for quiet study. Those who cannot comply with this will be asked to leave. Food or drink will not be allowed in the Media Center.

Overdue books cause additional record-keeping for the Media Center staff, and it also deprives other students from using the materials. Fines will commence on the first day after the due date of the book(s) in question. The rate for each overdue book will be \$.10 per day until the book(s) is returned. Students are responsible to pay for all lost books and fines. Additional books will not be checked out to the student until all overdue books are returned and all fines paid.

Messages

The school office is unable to deliver messages to students, except in case of emergency. The emergency must be specified to a school official before classroom activities will be interrupted. Personal messages should be arranged outside of school time.

Parking Regulations: The Law of Utah Reads

Parking at the school will be at your own risk. Students who drive cars to school are allowed to park in the student parking lot on the west side of the school. Students will also be ticketed if they park in a handicapped stall, the faculty lot, or red zone areas. Maximum speed in the student parking lot is **10 mph**.

Students should be aware that automobiles parked on the school premises or in the school parking lot are subject to search when school officials have reasonable suspicion that weapons, drugs or objects prohibited by school policy or state law are contained. Unless otherwise declared in the rules and regulations.

Pop, Candy and Juice Machines

The snack food machines are placed in the school for the convenience of the students. Please do not take food, pop, candy, or juice in the classrooms, gyms or auditorium. The machines will be turned off if they become a problem.

Posters and Signs

There are several poster bulletin boards throughout the school. Any announcements placed on the bulletin boards must have the advisor's signature before being put on display. All posters/signs should be taken down by the organization after their usefulness is over. Students or organizations who wish to put up posters or signs in the school should be reminded that the size of the poster cannot exceed the size as mandated by the Utah State Fire Marshall (four by six feet.) No posters or signs will be placed on any glass in the building. No tape is allowed on the white paint in the halls or rooms or on any glass throughout the building.

Public Display of Affection

School is a public place and it is not the place for individuals to display excessive physical affection for one another. Public display of affection should be limited to hand-holding. The first violation will call for a warning and the second time will call for an administrative contact with the parent. A third infraction may result in suspension.

Seek Assistance

All students are required to seek assistance from an adult in the building in an effort to prevent problems with other students.

Seminary or Release Time

GHS students will be allowed one period of "Release Time" for religious classes. No high school credit will be given for these classes. Students abusing the privilege of attending seminary through truancy or tardiness will lose the privilege. Being anywhere but seminary during the scheduled time without proper clearance is considered truancy. Students displaying continual truancy behavior will meet with parents, seminary principal, and school principal to resolve the problem. Although Seminary teachers allow extra time to arrive, all students on release time need to be out of the building by the sounding of the tardy bell.

Snowballing

Snowballing is prohibited on the school grounds and in the building because of safety issues. Violators will be disciplined by the administration.

Sportsmanship

We pride ourselves in the positive sportsmanship of our students. At GHS we view good sportsmanship as a commitment to fair play, ethical behavior, respect and integrity. In perception and practice, sportsmanship is defined as those qualities which are characterized by generosity and genuine concern for others. The ideals of sportsmanship apply equally to all activity disciplines. All students, whether spectators or team members, are expected to model good sportsmanship. Students who display poor sportsmanship will be removed from school activities and face possible additional restrictions or punishments by school administration.

Sterling Scholars

Region Competition takes place each year to recognize outstanding achievements from the senior class students. GHS competes in a variety of areas. Students may apply to compete in Sterling Scholars with the Sterling Scholar coordinator. A school wide competition is held during the late fall to select GHS School Winners. Selected School Winners will then begin preparations for regional competition which is held during the month of April. Many colleges/universities offer scholarships to the winners of the Sterling Scholar Competition.

Student Council

The purpose of the Student Council at Grantsville High School is to provide strong leadership, set positive role models, and provide meaningful programs and activities for all students. All students are encouraged to participate in the government of our high school. The Student Council will meet monthly. Presidents of each organization should plan to attend the meetings.

Sunday Activities

There should be no school-sponsored activities held on Sundays. This is a day in which the school, staff, faculty, and student body will be free from any school obligations. With this in mind, there will be no school-sponsored meetings/activities held on Sundays.

Telephones

The telephone in the main office is for school business only. Students will not be called to the telephone unless it is an emergency. GHS also provides a line and a phone in the front part of the Main Office for student use. Students are permitted to use this phone between classes and at lunch. If a student needs to use the phone during class, he/she needs to report to class and return with a hall pass from the teacher.

Textbooks

Textbooks are rented to all students. Teachers will keep an inventory number list of all assigned textbooks. Once a book is assigned to a student, the student is responsible for the book. Lost and damaged books must be paid for by the student. Charges for lost or damaged books will be billed from the main office.

Vandalism and Destruction of School Property

Students who willfully destroy school property through vandalism, carelessness, or rowdy behavior will be financially responsible for the repair or replacement of the damaged property. The administration may elect to have the student complete school community service as part of the restitution. Law enforcement may be involved if deemed necessary by the administration.

Visitors

We welcome visitors to GHS. We ask that all visitors first check in at the office to sign in and receive a guest pass. We especially welcome parents to the school. If a parent wishes to

visit a classroom or meet with a teacher, we ask that they make an appointment to allow the teacher to prepare for the visit. Tooele County Board of Education has adopted the policy that does not allow a student to bring a student visitor to school.

Attendance

It is critical all students and parents make a serious commitment to being in school regularly and on time. If this is done, students will have no problems dealing with the consequences. We do not want to see students build negative attendance habits and fall behind and become discouraged. All students deserve to be successful in school. That is our goal.

[TCSD Policy 5021](#)

[TCSD Attendance Procedures](#)

[TCSD Tiered Response to Truancy and Chronic Absenteeism](#)

Other Attendance Issues

Suspended Students

Suspension is viewed as a serious matter. According to Utah Law, suspension may be used when students do not comply with rules for the governance of the school, pursue the prescribed courses of study, or do not submit to the teacher's authority. A suspension should be an educational process. It should teach accountability for actions and that there are consequences to poor choices. A suspension is also a method of bringing students, parents and school administration together to discuss the student's needs.

Suspension: Problems and possible solutions

The disposition of the student while at home on suspension is the responsibility of the family. The effectiveness of the suspension rests with how the student and the parents view the suspended time. A student who is suspended may not participate in school activities/functions, return to school, or be on school premises until an administrator re-admits hi/her from the suspension, or it will be considered trespassing.

Suspension: Due process requirements prior to suspension:

1. The student must have had a reasonable opportunity to know the expectation for acceptable conduct in the school.
2. The student has the right to know the charges that are made against him/her and must be given a chance to explain the occurrence as he/she perceived it.
3. Parents/Guardians must be notified immediately of the suspension. They have a right to know the events that led to the suspension and the specific charges made against the student.

4. Suspended students will remain on the membership rolls and they must be counted as an excused absence during the period of suspension.
5. Under state law, suspended students have the opportunity to make up class work from suspension days for full credit.

Suspension Alternative

When it has been determined that a student shall be suspended for any period of time, the parent/guardian upon meeting with the administration and with the consent of the administration and policies, may be given the option of attending all classes with the student in lieu of excluding the student from school during the period of suspension. If this option is accepted, the parent or guardian must agree to attend all of the student's classes with the student for each day of the suspension time. If the parent/guardian fails to attend a class period with the student, the student will be excluded from classes and return to home suspension for the duration of the suspension.

Expulsion

Expulsion is a more serious disciplinary action than suspension as it terminates a student's attendance at school and school activities for the remainder of the quarter, semester or school year. Expulsion records are attached to the student's permanent records. Safe School Policy indicates parameters of expulsion. If a student is expelled, educational responsibility lies with the parent. Any student involved in a matter that may require expulsion will be referred to the District's Case Management Team.

Custodial Rights of Parents

If the custodial rights of parents are divided, it is the parent's responsibility to notify the school as to who has access to the child and the school records. We will not be able to release records to the non-custodial parent if the appropriate legal documentation is not on file in the main office and counselor's office.

Homebound for Health/Hospital/Accident

[TCSD Policy 11018](#)

Checking Out During the School Day

Once a student has arrived at school, it is imperative that the student checks out with the attendance secretary before leaving the school. If the student does not check out, the absence will be considered truant and cannot be cleared by a parent/guardian.

Student Eligibility

In order for students to maintain eligibility for the following activities or offices, they must maintain the following G.P.A.: 1) Student Officers--3.0, 2) Student Council Members, --2.5, 3) All Other Extracurricular Activities--2.0

While each club or organization may have its own constitution and eligibility requirements, it should be remembered that the one constant factor which each student will be held accountable for is the number of classes failed.

Students must not have more than one "F" per quarter. Students who do receive more than one "F" will remain ineligible for one full quarter. The Board of Education and the Utah High School Activities requires students to maintain a 2.0 G.P.A. each quarter for eligibility. Students must meet the citizenship eligibility criteria each quarter.

Late Night Activities

Students arriving back to Grantsville High School on a school bus after 12:30 a.m. will be school excused for first period the day following the activity. Advisors/Coaches must notify the administration if this occurs. The teacher/advisor/coach will put a list of students in every mailbox the morning of the incident.

GHS Dress Standards- **[TCSD Policy 5004](#)**

GHS Cowboys dress sharp, look sharp and act sharp!

A cut above the rest in every way!

GHS Dress Standards Enforcement

Teachers and staff will conduct dress standard reviews as students enter each class and as they walk in the halls. If a student appears to be in noncompliance the student is sent to the office for a dress standard review by an administrator. If the administrator judges the student to be in noncompliance the student will be asked to correct the problem and be readmitted immediately to class.

Students who violate dress and grooming standards will be subject to student discipline. GHS compliance attire is available to loan to students who have violated the provisions of this policy. An offending student may be sent home until he or she complies with

dress and grooming requirements and/or a parent conference conducted to address the dress and grooming issues.

Consequences

1. Shirt or pants. In the case of an inappropriate shirt or pants, the student will have the choice to wear a GHS Compliance Attire. If they refuse, the parents will be called. If they still refuse, they may receive a one-day suspension and will be sent home immediately.
2. If the issue is something else and can be corrected without sending the student home, it will be. If it cannot be resolved at school, the parents will be called and the student will be sent home.
3. If a student persists in disregarding the school dress standards, the parents will be notified and the student will be suspended until a meeting can be held with the student and his or her parents.

Safe Schools Issues

The Tooele County School district and school administration are under serious responsibility to provide a safe environment for all students to attend school and complete their education. Any activity or intent which threatens this in any way must be dealt with immediately. The goal of the Tooele County School district regarding school safety is to be proactive. The District will attempt to anticipate problems to ensure the safety of students, staff, the school, its facilities, and the community in general.

School administration will provide immediate response to any report of a Safe School violation. Any students who serve as a threat to the safety of others will be removed immediately from the school. All Safe School Issues will be brought to the Tooele County School District Case Management Team for review to determine consequences and further action to allow students back into the schools. In order to assure the general public of our concern for the security of all students and staff and to create an environment free of intimidation and coercion, the following procedure prohibiting inappropriate behavior are incorporated immediately.

Alcohol, Tobacco and Drugs

Tooele School District prohibits any student use, possession, sale, distribution, or being under the influence of alcohol, controlled substances, imitation controlled substance, and/or drug paraphernalia. These policies and administrative procedures apply to actions of students during school hours, before and after school while on school property, while traveling in vehicles authorized by the school or district, at all school or district-sponsored events, and when the actions affect the mission or operation of the Tooele public schools.

Any medications must be administered through the school administration office. No medications may be kept in lockers for any reason. Any violation of the above may result in suspension according to Tooele Board Policy and referral to juvenile court.

Behavior Issues, Fights, Violence

Safety is a major priority of the staff of Grantsville High. Whether in the classroom, anywhere on campus, or when representing the student body of Grantsville High School, any behavior, which disrupts the educational process or atmosphere of the school, will be considered inappropriate.

Any acts of violence will result in immediate parental notification. The appropriate law enforcement will be notified. Students involved in fighting may be issued a ticket, referred to juvenile court and suspended from school.

If a problem is occurring, students are encouraged to “Seek Assistance” from an adult in the building. Any student involved in a fight will be sent home the day of the fight for safety reasons.

Destruction of School Property

Students who willfully destroy school property through vandalism, or carelessness will be financially responsible for the repair or replacement of the damaged property. The administration may elect to have the student complete school community service as part of the restitution. Law enforcement may be involved if deemed necessary by the administration. The student may also be referred to juvenile court for vandalism.

Fire Alarms/Bomb Threats

Falsely set fire alarms or bomb threats are not only a serious disruption of school, but they also present a danger to all students, faculty, and staff within the building. In addition, these issues are felony offenses. Grantsville High School takes a zero tolerance toward false fire alarms, bomb threats or the emergency fire equipment. Students engaged in such activity are subject to suspension and the filing of criminal charges.

Hazing or Initiation

Hazing is a criminal offense. Students are guilty of hazing when they intentionally or knowingly endanger the mental or physical safety of another, involve any type of brutality of a physical nature such as whipping, beating, branding, bruising, electric shaving, placing a harmful substance on the body or exposing another student to the elements, involve any activity where a student would be subject to extreme sleep deprivation, isolation from social conduct, extreme initiations, admission to or a condition of continued membership in a group or organization.

Students participating in hazing will be referred to the administration for investigation. Any violation of this policy could result in suspension, expulsion, alternative placement and other appropriate legal or school consequences.

Gang Activity

Gangs and gang activities detract from the educational goals, standards and expectations stated in the philosophy of Grantsville High School. Display of membership in gangs through clothing, hairstyles, jewelry, hats, symbols, insignias, behavior and chains are strictly prohibited. Any gang related activity will require that parents be notified and the proper law enforcement agency will be notified.

A gang is defined as a group of three or more individuals with a unique name. Identifiable marks of symbols who may claim a territory or turf, who associate on a regular basis and who engage in criminal or antisocial behavior. Gang activities are prohibited in school and at extracurricular or school related activities, as is the wearing of gang paraphernalia or apparel that identifies a student as a gang member.

Students aligning themselves with gangs or involved in gang activities may be suspended from school under provisions of the Tooele County Administrative Guidelines for school suspension. Also, gang paraphernalia or apparel will be confiscated by school officials and referred to the local police department.

Gun/Weapon Control

The Gun-Free School Zones Act prohibits the possession or discharge of a firearm on or within 1,000 feet of a school. Those convicted of a gun violation face either imprisonment for up to five years. Also prohibited is any object that can be used as a weapon to injure others.

In situations where school officials determine that objects may be used as weapons which pose a threat to staff or students, officials will: 1) confiscate the item; 2) notify proper law enforcement agencies; 3) suspend a student under provisions of the Tooele County Administrative Guidelines for School Suspension; 4) recommend an alternative instructional environment, such as home teaching, and; 5) press charges through juvenile court authorities. This includes any type of pocketknives, chains, laser pointers, or any item that can be used as a weapon.

Obscenities, Vulgarity, or Pornographic Materials

Obscene, vulgar, immoral, indecent acts whether in writing, pictures, gestures, or language are not the marks of good citizens representing Grantsville High School. Students found in violation of this offense will be warned the first time and suspended upon a second offense for two days. If the problem continues, other alternatives will be addressed. Parental notification will be issued upon the first offense and thereafter.

Search and Seizure

Administrators must only have REASONABLE SUSPICION to perform search of a student. School authorities are charged with protecting the health and safety of all students and staff. School authorities are responsible for promoting the effective operation of the school. The following Search and Seizure guidelines shall be observed to assure the privacy of individuals and the safety and the welfare of all students.

1. Students. A student shall be free from searches unless there is reasonable cause to believe that something is concealed that is illegal or may be of immediate danger to the student or to the other students or the staff. School officials may request a student to remove all items from pockets or other personal property.
2. Lockers. Lockers remain the property of the school and are provided to students for their convenience. Students should be aware their assigned locker will be jointly accessible to the student and the school officials and may be subject to search at the discretion of school officials.
3. Vehicles. School officials have the right and the duty to inspect any vehicle parked on the parking lot or premises of the school. If an official has reasonable cause to believe that the contents threaten to affect adversely the safety, health or welfare of students, or if they

reasonably suspect drugs, weapons, illegal or prohibited matter, or stolen goods, a car may be searched.

Sexual Harassment Policy- **[TCSD Policy 6034](#)**

Theft

Students of Grantsville High School are expected to show respect for each other's property and school equipment. Theft is a crime and will not be tolerated. Any incidence of theft will result in parental notification and suspension will be enforced. Reinstatement for loss will be required. The local law enforcement agency will become involved if deemed necessary by the administration.

Trespass

A person is guilty of a misdemeanor if he/she enters or remains on school property, without authorization, when notice against such entry or remaining has been given personally by a school official, or by signs posted to prevent trespassers or by a current order of suspension or expulsion.

Adults without lawful business on school premises will be instructed to leave by school officials. Similarly, students without lawful or educational business will be asked to leave as well. In the event that adults or students violate trespass laws or do not comply with the direct order of school officials to vacate said premises, school officials to vacate said premises, school officials may: 1) notify proper law enforcement officials; 2) notify juvenile court officials; 3) recommend suspension, under provisions of the Tooele County Administrative Guidelines for School suspension, if students persist in defying the order to vacate school premises given directly by school personnel.

Emergency Procedures

When a school emergency or disaster situation occurs we want to be prepared. A school emergency response chart is posted in every classroom with directions for emergencies that may occur while school is in session. Students will review these procedures with the teacher during the first week of school. We will briefly cover important information for parents and students in this handbook. In case of major emergencies, parents can help us by not calling the school. The best way to gain information is by turning on radios or televisions to hear important broadcasted information. Parents need to establish a meeting place where students know to meet if a disaster occurs.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

Relocation Centers

If the staff and students at Grantsville High School had to relocate because of an emergency, the Reunification sites will be:

1st Reunification Site: Grantsville Junior High School

2nd Reunification Site: LDS Chapel on Church Street

If we had a mass relocation, we would move to Deseret Peak Complex. In the event this happened, students would only be released to parents or persons identified on the student's emergency release form.

Non-Discrimination and Equal Opportunity Statements

Non-discrimination Statement

The Tooele County School District, as a standing policy, does not discriminate against individuals because of race, color, religion, age, sex, national origin, disability, or status as disabled veteran.

This policy applies to all school programs and employment handled by the school district or through contractors, sub-contractors, or any other educational agency. Such discrimination is prohibited by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Vocational Rehabilitation Act of 1973, Age Discrimination Acts of 1974 and other Federal and State statutes and regulations.

Inquiries regarding the application of these laws and regulations, or grievance procedures to be followed in the event of a noncompliance, may be directed to the district's Equal Employment Officer, District Assistant Superintendent, 92 South Lodestone Way, Tooele, Utah, 84074, or the Director Denver Regional Office for Civil Rights, U.S. Department of health, Education and Welfare.

Title VII Indian Education

The Title VII Indian Education program provides supplemental services to meet the culturally related academic need of American Indian/Alaskan Native Students. The program is federally funded through the Department of Education in Washington D.C. by a Formula Grant Program.

To enroll in the program students must be enrolled in one of the District's Public Schools and Parents/Guardians must complete a 506 form. 506 forms are available in the school office or you can contact the Indian Education Office at 833-1915

[District Officers / Organizational Chart](#)

[District Student Services Directory](#)

Business Manager: Lark Reynolds 833-1900

Special Education Director: Marissa Lowry 833-1900

Grantsville High School Officers:

ADA /504 Officer: Jodie Barney, Assistant Principal

Sexual Harassment Officer: Kenna Aagard, Principal

Indian Education: Kenna Aagard, Principal

Family Liaison Contact (Homeless Students) Kenna Aagard, Principal

School Lunchroom Manager Grantsville High: Kayla Fausett