

Brighton High School Yearbook

Senior Portrait Requirements

It is imperative that the following specifications be used when submitting yearbook photos in order for your senior portrait to be printed in the yearbook. Make sure that your photographer is aware of these specifications.

(Hint: bring this sheet with you to your appointment)

1. Yearbook portraits should include **head and shoulders only**. Hands should not appear in these photos.
2. **Students should be dressed in formal attire** (dress shirts, sweaters, ties, blouses, etc.)
3. Photos must be 1 ½" x 2" with a head size from the hairline to the chin that is approximately 7/8".
4. Photos should be taken by a professional photographer indoors on a professional background. **No high key (white) background, visible curtain pleats, brick walls, props, soft focus, inappropriate, or poor quality photos will be accepted.**
5. **We will not use outdoor photos for the senior portrait section of the yearbook.**
6. The resolution must be 300 dpi or higher.
7. Photos must be in .jpg format.
8. Image must be saved as the student's name, with the last name first (example: Sarah Smith would be saved as SmithSarah.jpg) and must not include any other information. Please do not use commas or other punctuation marks in the file name.
9. Use the link on the BHS website to upload your photo. It is located under the Our School > [Yearbook](#) menu. Only upload ONE photo. Please do NOT email the photos to Dr. Heinonen. Do NOT submit hard copies of the photo.
10. Submitted photos must be in color.
11. **DEADLINE: Photos must be uploaded per the instructions NO LATER THAN NOV. 10.** While some photographers will upload your photos to us, it is ultimately your responsibility to get them to the yearbook staff on time. Photos will not be accepted late. Any photo turned in after this date will not appear in the yearbook. We will post a list of portraits received in early November. Listen to/read announcements for more information.

If you have questions, please contact Tami Heinonen at heinonent@brightonk12.com after August 30.

These are examples of what your senior portrait should look like:



Courtesy of Portraits by Alex (<http://www.portraitsbyalex.com>)