



**Livingston County
Emergency Management**

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926
Fax: 517.546.6788

Therese Cremonte, Coordinator

Kristi Wahoski, Planner

**SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) prior to drill _____

School & District: Scranton Middle School

Drill Type & Number: Fire ___ of 5 Tornado ___ of 2 (circle one) Lock Down Shelter in Place 4 of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: ___ Class Time X Class Change ___ Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 5/16/24 Time of Drill: 10:00 am Number of Participants: 877

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 2:05 minutes

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? _____ (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: William Renner, Principal

Signature: [Handwritten Signature]

The drill was conducted in coordination with:
Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND
Law Enforcement Agency [Handwritten Signature] #304 LC50

OR
Fire Department _____

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com