



**Livingston County  
Emergency Management**

1911 Tooley Rd  
Howell, Michigan 48843  
Telephone: 517.540.7926  
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Therese Cremonte, Coordinator

Kristi Wahoski, Planner

**SCHOOL EMERGENCY PREPAREDNESS DRILL  
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill \_\_\_\_\_

School & District: Scranton Middle School / Brighton

Drill Type & Number: Fire \_\_\_ of 5 Tornado \_\_\_ of 2 (circle one) Lock Down / Shelter in Place 2 of 3

Check here if a Cardiac Drill was conducted at same time as other drill \_\_\_\_\_

During:  Class Time \_\_\_ Class Change \_\_\_ Recess \_\_\_ Lunch \_\_\_ Other \_\_\_ Summer School

Date of Drill: 1-11-24 Time of Drill: 2 pm Number of Participants: 907

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 10:04

Observations / Remarks: \_\_\_\_\_

Does any information in the KNOX BOX need to be updated? NO (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: William Renner, Principal

Signature: [Handwritten Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

[Handwritten Signature] 1-11-24

AND

Law Enforcement Agency [Handwritten Signature] #3041 LCSD

OR

Fire Department \_\_\_\_\_

e-mail this report to Livingston County Emergency Management: theremonte@livgov.com