



Livingston County
Emergency Management

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926
Fax: 517.546.6788

Therese Cremonte, Coordinator

Kristi Wahoski, Planner

SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill

School & District: Scranton Middle School

Drill Type & Number: Fire \_\_\_ of 5 Tornado \_\_\_ of 2 (circle one) Lock Down Shelter in Place 1 of 3

Check here if a Cardiac Drill was conducted at same time as other drill

During: X Class Time \_\_\_ Class Change \_\_\_ Recess \_\_\_ Lunch \_\_\_ Other \_\_\_ Summer School

Date of Drill: 10.23.23 Time of Drill: 10:00 am Number of Participants: 862

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 6 mins, 22 sec's for all rooms to be checked.

Observations / Remarks:

Does any information in the KNOX BOX need to be updated? NO (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Bill Renner, Principal

Signature: [Handwritten Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency [Handwritten Signature] #304

OR

Fire Department

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com