



**Livingston County
Emergency Management**

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926

Therese Cremonte, E. M. Director

Kristi Wahoski, Asst. Emergency Manager

**SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill _____

School & District: SCRANTON MIDDLE SCHOOL | BRIGHTON AREA

Drill Type & Number: Fire ___ of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place 1 of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time ___ Class Change ___ Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 9/25 Time of Drill: 1:00 PM Number of Participants: 900

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 12:05

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? _____ (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: William Renner, Principal

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency [Signature] 304

OR

Fire Department _____

SCAN & e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com