



Livingston County Emergency Management

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Howell, Michigan 48843
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Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill _____

School & District: SPENCER ELEM / BRIGITTON AREA SCHOOLS

Drill Type & Number: Fire ___ of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place ___ of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time Class Change ___ Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 2/9/2022 Time of Drill: 9:15 Am Number of Participants: 575

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 8:29 minutes to check each room

Observations / Remarks: All staff + students did an excellent job!

Does any information in the KNOX BOX need to be updated? NO

Name & Title of School Personnel Conducting Drill: William Renner, principal

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

[Signature]

AND

Law Enforcement Agency _____

OR

Fire Department _____

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com