



**Livingston County
Emergency Management**

1911 Tooley Rd
Howell, Michigan 48843
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Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

**SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill _____

School & District: SPENCER ELEM / BRIGHTON AREA SCHOOLS

Drill Type & Number: Fire 2 of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place ___ of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time Class Change Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 10/5/21 Time of Drill: 10:45 Number of Participants: 600

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 7:26

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? YES

Name & Title of School Personnel Conducting Drill: WILLIAM BENNER, PRINCIPAL

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency _____

OR

Fire Department BAFA LT. A. SLAVIK [Signature]

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com