



Livingston County Emergency Management

1911 Tooley Rd
Howell, Michigan 48843
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Therese Cremonte, Coordinator

Kristi Wahoski, Planner

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill _____

School & District: Spencer Elem. Brighton Area Schools

Drill Type & Number: Fire ___ of 5 Tornado 1 of 2 (circle one) Lock Down / Shelter in Place ___ of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time ___ Class Change ___ Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 11/17/22 Time of Drill: 10:30 am Number of Participants: 600

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 3 minutes

Observations / Remarks: All classes secured, checked and released within 3 min.

Does any information in the KNOX BOX need to be updated? _____ (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Danielle Schmitt

Signature: Danielle Schmitt

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency _____

OR

Fire Department [Signature]

e-mail this report to Livingston County Emergency Management at: thcremonte@livgov.com

