



Board of Education, Board work session/Special Meeting  
Monday, May 23, 2022  
6:00PM  
BECC Building  
125 S. Church Street  
Brighton, MI 48116

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Approval of Agenda**

**V. Call to the Public**

**VI. Action Items**

A. Property tax, L-4029 . . . . .	Report 22-61	Page 2
B. 2022/2023 LESA Budget . . . . .	Report 22-62	Page 9
C. Tech equipment purchase . . . . .	Report 22-63	Page 34
D. Laptop purchases. . . . .	Report 22-64	Page 36

**VII. Work Session**

- A. Strategic Plan
- B. Robotics room location
- C. Transparency discussion

**VIII. Next Regular Meeting, June 13, 2022 at 7PM**

**IX. Adjournment**

**BRIGHTON AREA SCHOOLS**  
**Board of Education**  
**May 23, 2022**

**Report #22-61**

**For Action**

Subject:

Property Tax Information, L-4029

Recommendation:

That the board approve the levy of the 2022-23 property taxes.

Rationale:

The district is authorized to levy 18 mills of non-homestead (Non-PRE) and debt mills to cover the current debt obligation.

Facts/Statistics:

District Goal Addressed:

☒ Communication  
☒ Fiscal Integrity  
☐ Student Achievement

**Motion**

Moved by:

Supported by:

To approve the levy of the 2022-23 property taxes as presented.

Voice Vote:

☐ Ayes

☐ Nays

**2022 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2022)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 <b>BRIGHTON TOWNSHIP- 813,820,899</b>
Local Government Unit Requesting Millage Levy <b>BRIGHTON AREA SCHOOLS</b>	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>161,628,476</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for lev on the 2022 tax roll.

[illegible]

Prepared by <b>Elizabeth Patterson</b>	Telephone Number <b>(810) 299-4032</b>	Title of Preparer <b>Director of Accounting</b>	Date <b>05/23/2022</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Angela Krebs</b>	<b>05/23/2022</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Roger L. Myers</b>	<b>05/23/2022</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

## 2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)

### MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 <b>GENOA TOWNSHIP - 2,355,131</b>
Local Government Unit Requesting Millage Levy <b>BRIGHTON AREA SCHOOLS</b>	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>0</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER	11/12	18.6930	17.5567	0.9929	17.4320	1.0000	17.4320	17.4320		2032
VOTED	OPER	11/20	2.2000	2.1502	0.9929	2.1349	1.0000	.5680	.5680		2032
VOTED	DEBT	5/12		N/A	1.0000	N/A	1.0000	7.1900		7.1900	2045

Prepared by <b>Elizabeth Patterson</b>	Telephone Number <b>(810) 299-4032</b>	Title of Preparer <b>Director of Accounting</b>	Date <b>05/23/2022</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

☐ Clerk

☒ Secretary

☐ Chairperson

☒ President

Signature	Print Name	Date
	<b>Angela Krebs</b>	<b>05/23/2022</b>

Signature	Print Name	Date
	<b>Roger L. Myers</b>	<b>5/23/2022</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>18.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

L-4029

**2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)**

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 <b>GENOA TOWNSHIP - 570,351,550</b>
Local Government Unit Requesting Millage Levy <b>BRIGHTON AREA SCHOOLS</b>	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>60,209,940</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER	11/12	18.6930	17.5567	0.9929	17.4320	1.0000	17.4320	17.4320		2032
VOTED	OPER	11/20	2.2000	2.1502	0.9929	2.1349	1.0000	.5680	.5680		2032
VOTED	DEBT	5/12		N/A	1.0000	N/A	1.0000	7.1900	7.1900		2045

Prepared by <b>Elizabeth Patterson</b>	Telephone Number <b>(810) 299-4032</b>	Title of Preparer <b>Director of Accounting</b>	Date <b>05/23/2022</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Angela Krebs</b>	<b>05/23/2022</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Roger L. Myers</b>	<b>5/23/2022</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>18.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

**2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 <b>CITY OF BRIGHTON- 532,231,257</b>
Local Government Unit Requesting Millage Levy <b>BRIGHTON AREA SCHOOLS</b>	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>253,233,216</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER	11/12	18.6930	17.5567	0.9929	17.4320	1.0000	17.4320	17.4320		2032
VOTED	OPER	11/20	2.2000	2.1502	0.9929	2.1349	1.0000	.5680	.5680		2032
VOTED	DEBT	5/12		N/A	1.0000	N/A	1.0000	7.1900	7.1900		2045

Prepared by <b>Elizabeth Patterson</b>	Telephone Number <b>(810) 299-4032</b>	Title of Preparer <b>Director of Accounting</b>	Date <b>05/23/2022</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Angela Krebs</b>	<b>05/23/2022</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Roger L. Myers</b>	<b>05/23/2022</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>18.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

**2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 <b>GREEN OAK TOWNSHIP - 683,697,001</b>
Local Government Unit Requesting Millage Levy <b>BRIGHTON AREA SCHOOLS</b>	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>184,882,723</b>

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.**

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
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VOTED	OPER	11/20	2.2000	2.1502	0.9929	2.1349	1.0000	.5680	.5680		2032
VOTED	DEBT	5/12		N/A	1.0000	N/A	1.0000	7.1900		7.1900	2045

Prepared by <b>Elizabeth Patterson</b>	Telephone Number <b>(810) 299-4032</b>	Title of Preparer <b>Director of Accounting</b>	Date <b>05/23/2022</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk  
☒ Secretary

Signature

Print Name  
**Angela Krebs**

Date  
**05/23/2022**

☐ Chairperson  
☒ President

Signature

Print Name  
**Roger L. Myers**

Date  
**5/23/2022**

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

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Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>18.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

## 2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)

### MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

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Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022 <b>HAMBURG TOWNSHIP- 203,437,350</b>
Local Government Unit Requesting Millage Levy <b>BRIGHTON AREA SCHOOLS</b>	For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>17,743,561</b>

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VOTED	DEBT	5/12		N/A	1.0000	N/A	1.0000	7.1900		7.1900	2045

Prepared by <b>Elizabeth Patterson</b>	Telephone Number <b>(810) 299-4032</b>	Title of Preparer <b>Director of Accounting</b>	Date <b>05/23/2022</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

☐ Clerk  
☒ Secretary  
☐ Chairperson  
☒ President

Signature	Print Name	Date
<input checked="" type="checkbox"/>	<b>Angela Krebs</b>	<b>05/23/2022</b>
Signature	Print Name	Date
<input checked="" type="checkbox"/>	<b>Roger L. Myers</b>	<b>5/23/2022</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>18.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>



**BRIGHTON AREA SCHOOLS**  
**Board of Education**  
**May 23, 2022**

**Report #22-62**

**For Action**

Subject:

2022/2023 LESA Budget

Recommendation:

To approve the 2022/2023 LESA Budget as presented.

Rationale:

Facts/Statistics:

Resolutions for approval and disapproval for LESA budget have been provided for board consideration.

District Goal Addressed:

☒ Communication  
☒ Fiscal Integrity  
☐ Student Achievement

**Motion**

Moved by:

Supported by:

To approve the 2022/2023 LESA Budget.

Voice Vote:

☐ Ayes  
☐ Nays

**LOCAL DISTRICT RESOLUTION  
FOR APPROVAL OF  
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)  
2022-2023 BUDGET**

\_\_\_\_\_, Michigan (the "District")

A \_\_\_\_\_ meeting of the board of education of the District was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present:       Members

Absent:        Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1.       Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2.       Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1.       The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.
2.       The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2022.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**LOCAL DISTRICT RESOLUTION  
FOR DISAPPROVAL OF  
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)  
2022-2023 BUDGET**

\_\_\_\_\_, Michigan (the "District")

A \_\_\_\_\_ meeting of the board of education of the District was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present:       Members

Absent:       Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1.       Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and

2.       Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1.       The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its objections to certain portions of the proposed LESA budget. The objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2022, along with the specific objections and proposed changes that this Board has to the budget.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2022, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

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Secretary, Board of Education

# 2022-2023 General Appropriation Resolution

**RESOLVED**, that this resolution shall be the general appropriations of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2022 and ending June 30, 2023: A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Livingston Educational Service Agency.

**BE IT FURTHER RESOLVED**, that the total revenue and unappropriated fund balance estimated to be available for appropriations in the **General Education Fund** of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2022 and ending June 30, 2023 is as follows. Included in Local Revenue is LESA's share of allocated millage in the amount of \$598,896:

<b>Revenue:</b>	<b>Original Budget</b>
Local	\$799,057
State	7,284,461
Federal	2,643,794
Payments from Other Public Schools	11,101,452
Fund Modifications (Other Operating Transfers In)	5,000
Total Revenue	<u>\$21,833,764</u>
<b>Fund Balance:</b>	
Estimated Fund Balance, July 1, 2022	\$2,074,840
Less Non Spendable	0
Less Committed/Assigned	0
Fund Balance Available to Appropriate	<u>\$2,074,840</u>
<b>Total Available to Appropriate</b>	<u><u>\$23,908,604</u></u>

**BE IT FURTHER RESOLVED**, that \$21,765,118 of the total available to appropriate in the **General Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

<b>Expenditures:</b>	<b>Original</b>
Instruction:	
Basic Programs	\$3,049,266
Added Needs	420,490
Adult and Continuing	73,117
Support Services:	
Pupil	1,872,697
Instruction Staff	1,864,146
General Administration	457,644
School Administration	1,068,210
Business	237,569
Operations/Maintenance	337,484
Transportation	9,210,656
Central	1,722,705
Other (mostly food service)	225,000
Community Services	236,479
Payments to Other Schools	806,421
Payments to Other Government Agencies	114,304
Other Financing Uses	68,930
<b>Total Appropriated</b>	<u><u>\$21,765,118</u></u>

<b>Ending Fund Balance:</b>	
Total Estimated Fund Balance, July 1, 2023	\$2,143,486
Less Committed	0
Less Assigned	0
<b>Unassigned Fund Balance July 1, 2023</b>	<u><u>\$2,143,486</u></u>

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Special Education Fund** of the Livingston Educational Service Agency for the fiscal year beginning July 1, 2022 and ending June 30, 2023 is as follows. Included in Local Revenues is LESA's voted millage for Special Education estimated at 3.1320 mills using a 0.9887 Millage Reduction Fraction, which will provide an estimated \$29,802,812 in revenue:

<b>Revenue:</b>	<b>Original Budget</b>
Local	\$31,923,117
State	16,072,613
Federal	7,400,901
Incoming Transfers & Other	399,443
Fund Modifications (Other Operating Transfers In)	40,000
Total Revenue	<u>\$55,836,074</u>
<b>Fund Balance:</b>	
Estimated Fund Balance, July 1, 2022	\$5,743,984
Less Non Spendable	0
Less Committed/Assigned	0
Fund Balance Available to Appropriate	<u>\$5,743,984</u>
<b>Total Available to Appropriate</b>	<u><b>\$61,580,058</b></u>

**BE IT FURTHER RESOLVED**, that \$55,775,468 of the total available to appropriate in the **Special Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

<b>Expenditures:</b>	<b>Original</b>
Instruction:	
Added Needs	\$6,287,618
Support Services:	
Pupil	21,775,156
Instruction Staff	3,700,834
General Administration	184,052
Building Administration	0
Business	738,862
Operations/Maintenance	690,588
Transportation	4,622,394
Central	1,055,918
Other	0
Community Services	74,425
Payments to Other Public Schools	15,387,628
Other Financing Uses	1,257,993
<b>Total Appropriated</b>	<u><b>\$55,775,468</b></u>

<b>Ending Fund Balance:</b>	
Total Estimated Fund Balance, July 1, 2023	\$5,804,590
Less Committed	0
Less Assigned	0
<b>Unassigned Fund Balance July 1, 2023</b>	<u><b>\$5,804,590</b></u>

General Education Fund	Budget		Change	
	2021-22 Revised	2022-23	\$	%
Total Revenues	\$ 22,831,587	\$ 21,833,764		
Less Expenditures	(23,035,751)	(21,765,118)		
Net Surplus/ (Deficit)	(\$204,164)	\$68,646		
Estimated Beginning Fund Balance - July 1	2,279,004	2,074,840		
Estimated Ending Fund Balance - June 30	\$ 2,074,840	\$ 2,143,486		
Ending Fund Balance as a Percentage of Expenditures	9.0%	9.8%		

### Programs

General Education & Curriculum	1,272,684	959,258	(313,426)	-25%
Student programs	25,000	35,000	10,000	40%
<b>Instructional Support</b>	<b>1,297,684</b>	<b>994,258</b>	<b>(313,426)</b>	<b>-24%</b>
Community Relations/Communications	62,868	66,180	3,312	5%
Central Office Services	17,327	17,429	102	1%
Superintendent & Board of Education	422,050	430,044	7,994	2%
<b>Administration - Superintendent &amp; Board of Education</b>	<b>502,245</b>	<b>513,653</b>	<b>11,408</b>	<b>2%</b>
Attendance Officer/Pupil Auditor	125,448	124,022	(1,426)	-1%
Technology Services	165,859	172,399	6,540	4%
Finance & HR	375,579	380,004	4,425	1%
Support Services	28,800	32,800	4,000	14%
<b>Administration - Central Services</b>	<b>695,686</b>	<b>709,225</b>	<b>13,539</b>	<b>2%</b>
Transportation Services	114,817	119,410	4,593	4%
Operations & Maintenance	167,815	212,114	44,299	26%
<b>Overhead</b>	<b>282,632</b>	<b>331,524</b>	<b>44,299</b>	<b>16%</b>
Career & Technical Education Consortium	2,434,467	1,920,700	(513,767)	-21%
Perkins Grant	177,459	177,459	-	0%
Adult Education	135,511	135,511	-	0%
WIOA Youth	56,031	56,031	-	0%
WIOA Adult	44,781	44,781	-	0%
General Education Social Work	232,675	239,769	7,094	3%
Mental Health Grant	519,853	731,867	212,014	41%
Title I Regional Assistance Grant	127,500	127,500	-	0%
Early Literacy grants	50,000	50,000	-	0%
Homebound Services	93,228	93,228	-	0%
WAY School	325,175	314,072	(11,103)	-3%
<b>Consortiums - Instructional</b>	<b>4,196,680</b>	<b>3,890,918</b>	<b>(305,762)</b>	<b>-7%</b>
Data Processing Consortium	380,000	380,000	-	0%
Homeless Coordinator	28,724	28,600	(124)	0%
Homeless Van	18,430	18,430	-	0%
Regional Transportation Collaborative	9,115,997	8,952,499	(163,498)	-1.8%
Technology Consortium	736,512	744,752	8,240	1%
<b>Consortiums - Support Services</b>	<b>10,279,663</b>	<b>10,124,281</b>	<b>(155,382)</b>	<b>-2%</b>
Great Parents/Great Start	94,284	94,284	-	0%
Great Start Collaborative	196,671	196,671	-	0%
Trusted Advisor	33,000	33,000	-	0%
Great Start local funds	10,000	10,000	-	0%
Head Start	2,276,265	2,021,822	(254,443)	-11%
Head Start Food Service	190,000	190,000	-	0%
Head Start/Training	20,632	20,632	-	0%
Great Start Readiness Grant	2,920,309	2,634,850	(285,459)	-10%
<b>Early Childhood</b>	<b>5,741,161</b>	<b>5,201,259</b>	<b>(539,902)</b>	<b>-9%</b>
Health Education	40,000	-	(40,000)	-100%
<b>Healthy Living</b>	<b>40,000</b>	<b>-</b>	<b>(40,000)</b>	<b>-100%</b>
<b>Total General Fund Expenditures</b>	<b>23,035,751</b>	<b>21,765,118</b>	<b>(1,041,046)</b>	<b>-5%</b>



## 2022-2023 LESA Budget

Special Education Fund	Budget		Change	
	2021-22 Revised	2022-23	\$	%
Total Revenues	\$ 53,258,199	\$ 55,836,074		
Less Expenditures	(52,828,641)	(55,775,468)		
Net Surplus/(Deficit)	\$429,558	\$60,606		
Estimated Unassigned Beginning Fund Balance - July 1	5,314,426	5,743,984		
Estimated Unassigned Ending Fund Balance - June 30	\$ 5,743,984	\$ 5,804,590		
Ending Fund Balance as a Percentage of Expenditures	10.9%	10.4%		
<b>Programs</b>				
Cognitive and Emotional Impairment Programs - Severe	2,250,289	2,341,152	90,863	4%
Cognitive Impairment Programs - Moderate	2,856,799	3,296,965	440,166	15%
Early Childhood Developmental Delay Programs	885,712	887,661	1,949	0%
<b>Instructional Programs</b>	<b>5,992,800</b>	<b>6,525,778</b>	<b>532,978</b>	<b>9%</b>
Assistive Technology Programs	264,812	263,017	(1,795)	-1%
Nursing Programs	266,136	263,083	(3,053)	-1%
Occupational Therapist Programs	2,196,235	2,206,389	10,154	0%
Orientation/Mobility Programs	27,886	27,765	(121)	0%
Physical Therapist Programs	516,362	554,114	37,752	7%
Psychology Programs	2,805,825	2,832,917	27,092	1%
Social Worker Programs	3,633,494	4,053,906	420,412	12%
Hearing Impaired Programs	232,743	182,250	(50,493)	-22%
Speech and Language Impairment Programs	6,865,021	6,785,593	(79,428)	-1%
Program Consultants	1,374,828	1,702,633	327,805	24%
Early On Services	2,129,410	2,265,424	136,014	6%
Visually Impaired Programs	137,051	136,568	(483)	0%
Work Study Programs	677,569	684,933	7,364	1%
START Grant	90,355	90,054	(301)	0%
Proportionate Share (private school support requirement- IDEA)	78,238	78,238	-	0%
<b>Instructional Support Programs</b>	<b>21,295,965</b>	<b>22,126,884</b>	<b>830,919</b>	<b>4%</b>
Transportation	4,586,325	4,674,914	88,589	2%
Operations & Maintenance	486,181	566,011	79,830	16%
<b>Transportation &amp; Operations Services</b>	<b>5,072,506</b>	<b>5,240,925</b>	<b>168,419</b>	<b>3%</b>
Superintendent & Board of Education	123,886	125,052	1,166	1%
Other Central Office Services	40,094	38,632	(1,462)	-4%
Community Relations/Communications	122,099	132,717	10,618	9%
<b>Administration- Superintendent &amp; Board of Education</b>	<b>286,079</b>	<b>296,401</b>	<b>(296)</b>	<b>0%</b>
Administration - Directors	2,856,015	3,292,497	436,482	15%
<b>Administration - School Based</b>	<b>2,856,015</b>	<b>3,292,497</b>	<b>436,482</b>	<b>15%</b>
Administration - Assistant Superintendent of Special Education	432,072	453,237	21,165	5%
Administration - Fiscal Services	864,048	874,622	10,574	1%
Technology Services	333,373	353,783	20,410	6%
Compliance Monitoring Programs	155,635	155,635	-	0%
Attendance Officer/Pupil Auditor	11,983	11,849	(134)	-1%
Visual Imaging	8,500	8,500	-	0%
<b>Administration - Central Services</b>	<b>1,805,611</b>	<b>1,857,626</b>	<b>52,015</b>	<b>3%</b>
Support Services & SE distribution to local districts	15,519,665	16,435,357	915,692	6%
<b>Operational Support and Overhead</b>	<b>15,519,665</b>	<b>16,435,357</b>	<b>915,692</b>	<b>6%</b>
<b>Total Special Education Fund Expenditures</b>	<b>52,828,641</b>	<b>55,775,468</b>	<b>2,946,827</b>	<b>6%</b>



Livingston  
**EDUCATIONAL  
SERVICE** Agency



# Livingston ESA Board of Education

- [Mrs. LuAnn Loy](#), President (Brighton). Current term expires June 30, 2023.
- [Mr. Donald K. Cortez](#), Vice-President (Howell). Current term expires June 30, 2023.
- [Mr. Harold Fryer](#), Secretary (Fowlerville). Current term expires June 30, 2025.
- [Mr. Gary Kaiser](#), Treasurer (Pinckney). Current term expires June 30, 2025.
- [Mrs. Eileen Jankowski](#), Trustee (Hartland). Current term expires June 30, 2027.



# Our Goal

## Typical Annual Process

- Explain the mandated budget review process
- Review your role in this process
- Give you the information you need to carry out your role
- Support you in your efforts



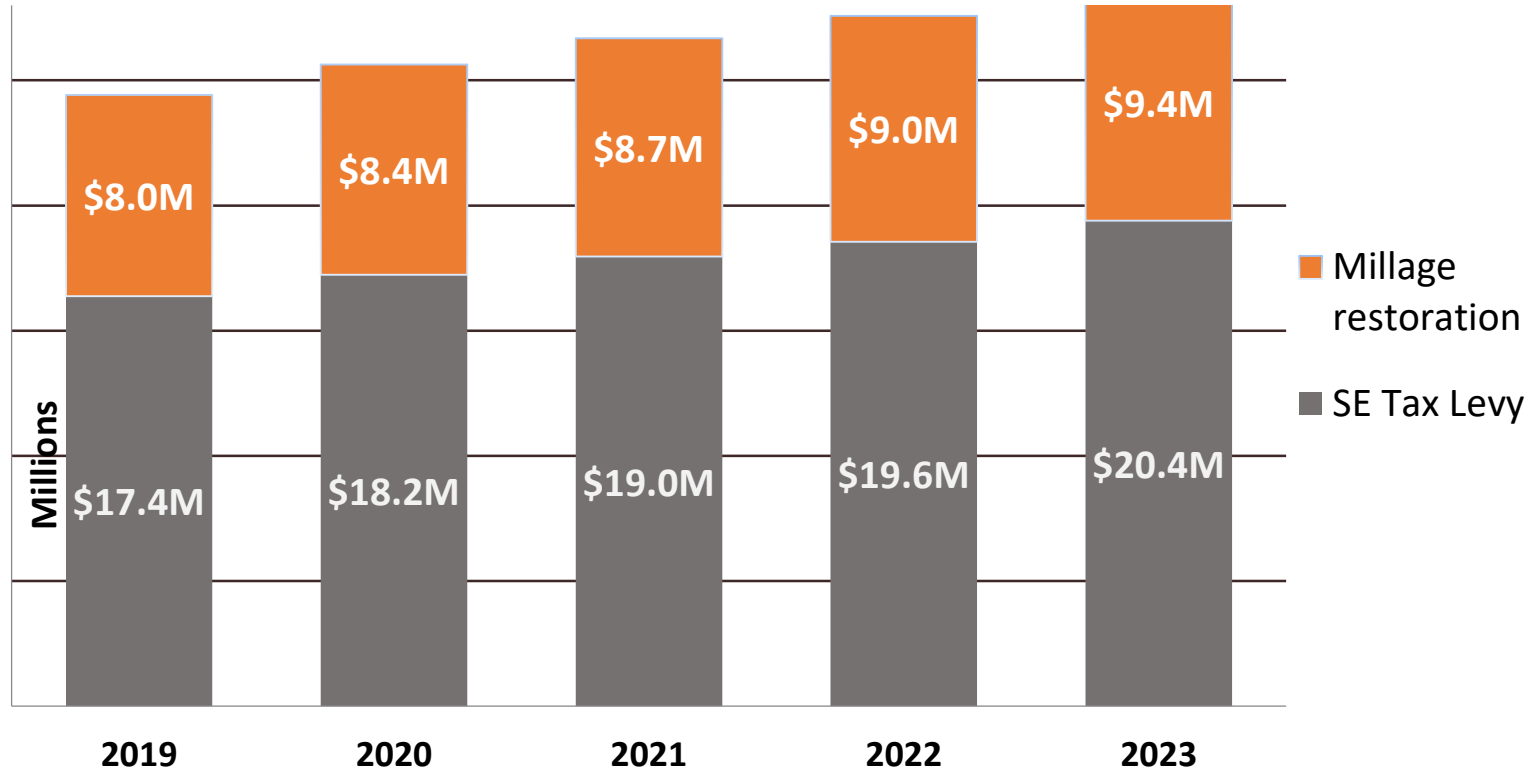
# Process for Livingston ESA Budget Adoption

Section 624 of the Revised School Code created a process for the Livingston ESA general fund budget to be approved by local boards. The Agency has elected to present for consideration the Special Education Budget as well as the General Education Budget. The following calendar outlines the steps and deadlines for the process:

By May 1 <sup>st</sup>	The Livingston ESA school board submits the proposed General Education and Special Education Fund budget for the next school fiscal year to the board of each constituent district for review.
By June 1 <sup>st</sup>	Local boards review the Livingston ESA proposed budgets and adopt a resolution expressing support or disapproval; if disapproval, submit any specific objections and proposed changes to Livingston ESA
By June 30 <sup>th</sup>	Livingston ESA Board receives/considers any specific objections or proposed changes and holds the annual budget hearing to approve the budget

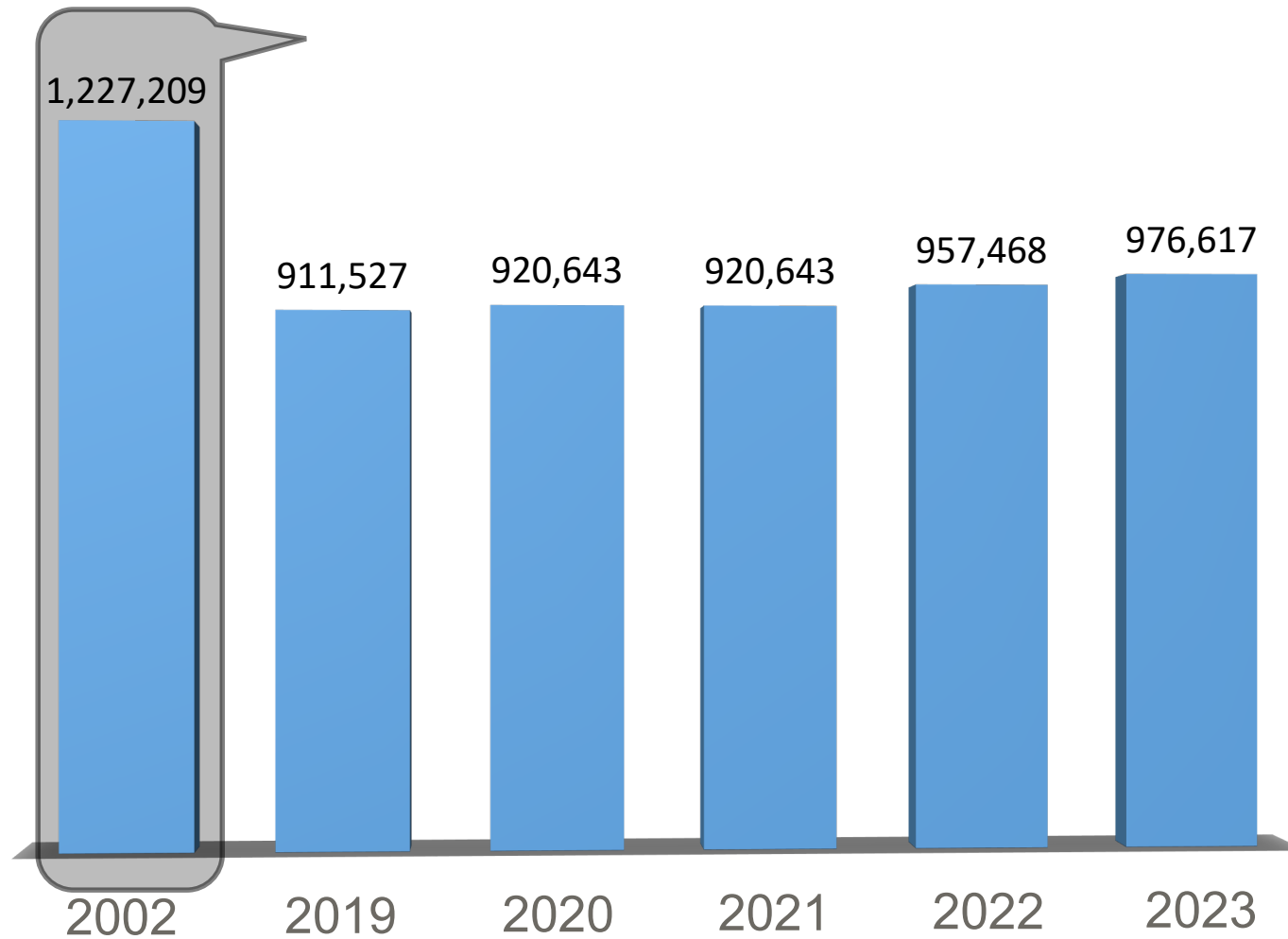
# Financial Trends & Information

## Special Education Fund Tax Levy



# Financial Trends & Information

## General Fund Section 81



- Section 81 Revenues – **2.0% increase**
- Taxable Values– **5.5 % Increase (confirmed by County Equalization)**
- Wage Rates – **2.0 % \*contingent on local settlements**
- Retirement Rate - **44%**
- Health Benefits - **“Hard Caps”**
- Annual Special Education Millage Distribution - **\$4,900,000**
- Headlee Restoration Millage Distribution- **\$9,400,000**
- Continuation of “One Time” Supplemental Millage Distribution- **\$500,000**



# Livingston ESA Staffing Allocation

	Brighton	Fowlerville	Hartland	Howell	Pinckney	Pathway/ Early On*	Curriculum & Instruction	Career Development**	Ed. Center***	TOTALS
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Administrative offices	6.0	1.7	2.4	7.6	4.2	14.5	3.0	9.0	20.7	69.1
Special Education Provider	28.4	14.6	26.7	34.7	11.6	24.6	-	-	-	140.6
Special Education Provider- County Wide	-	-	-	-	-	-	-	-	14.5	14.5
Special Education Teacher/Aide	1.3	-	1.6	5.4	-	79.0	-	-	2.0	89.3
Transportation (Drivers, Mechanics, Aides)	29.0	-	43.0	47.0	22.0	70.0	-	-	-	211.0
Technology	3.1	3.7	0.4	-	-	1.0	-	-	1.4	9.6
Early Childhood (Head Start, GSRP)	6.0	12.0	9.0	33.0	6.0	-	-	-	12.0	78.0
	73.8	32.0	83.1	127.7	43.8	189.1	3.0	9.0	50.6	612.1

**\*Pathway/ Early On:**

Includes Pathway school, Adult Transition programs, Early-On (0-3 years)

**\*\*Career Development:**

Includes Career and Technical Education consortium (CTE, Adult Ed, Alternative Ed, Early Middle College)

**\*\*\*Ed Center:**

Administrative offices include: A/P, Payroll, Student Count Auditor, Medicaid, Special Education Compliance Monitoring/Support, Communications, HR, Administrative Assistants, Receptionist, Custodial/Maintenance, Superintendent, Assistant Superintendents

# Primary Expenditure Categories

Livingston ESA General & Special Education Funds	
Salaries & Benefits	67%
Outgoing Transfers ( <i>88% to local districts</i> )	25%
Supplies & Materials, Purchased Services, Other	8%
<b>Total</b>	<b>100%</b>

Average Livingston County District	
Salaries & Benefits	75%
Outgoing Transfers	5%
Supplies & Materials, Purchased Services, Other	20%
<b>Total</b>	<b>100%</b>

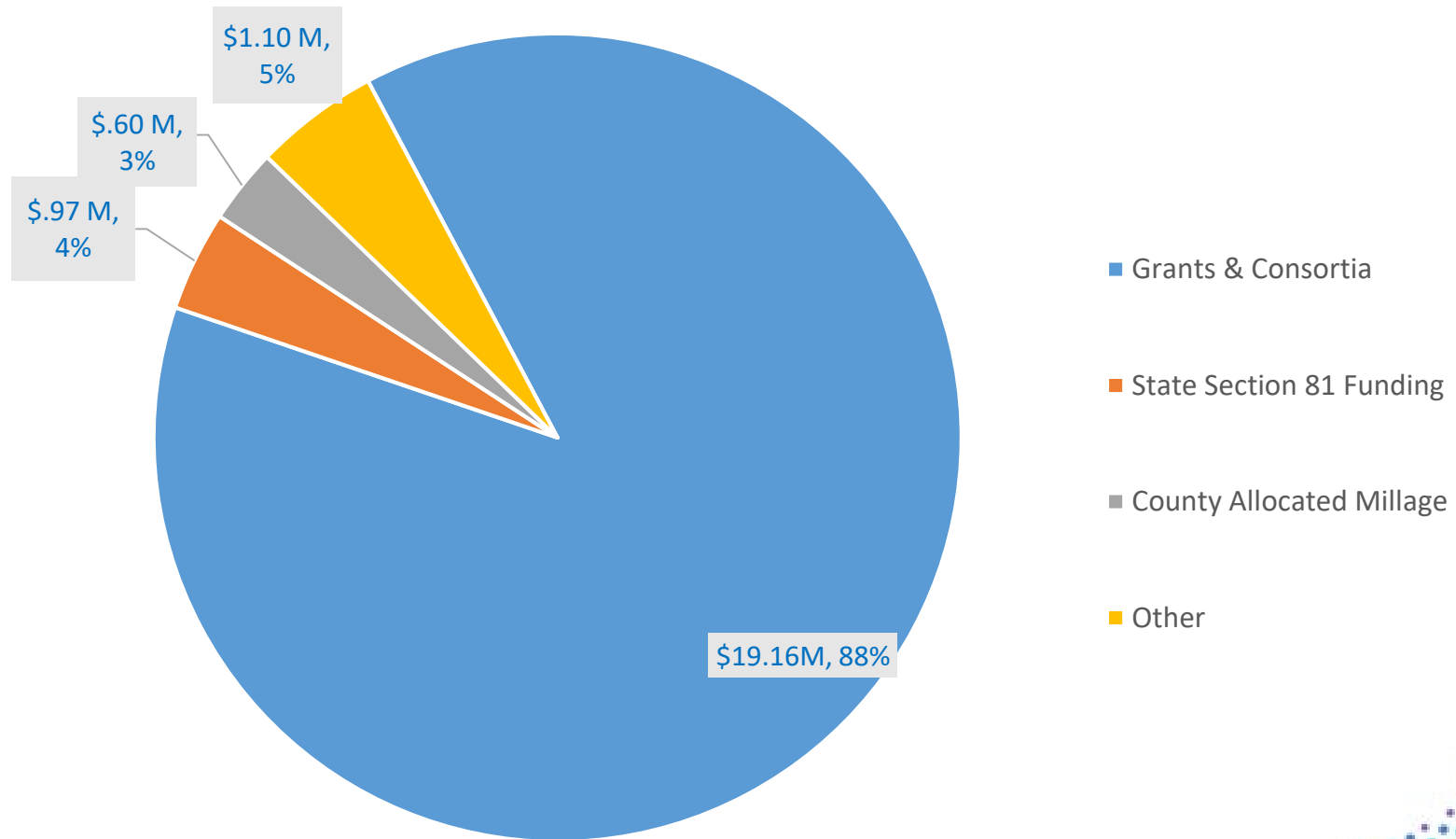
# FY 2022-2023 Summary by Fund

	General Fund	Special Education Fund
<b>Revenues</b>	\$21,834,000	\$55,836,000
<b>Expenditures</b>	\$21,765,000	\$55,775,000
<b>Surplus/(Deficit)</b>	\$69,000	\$61,000
<b>Beginning Fund Balance</b>	\$2,075,000	\$5,744,000
<b>Ending Fund Balance</b>	\$2,144,000	\$5,805,000



# General Education Fund Revenue Sources

2022-23 Revenue



# General Education Fund Grants & Collaborative Service Budgets

Regional Transportation	\$8,952,000
Early Childhood Grants	5,158,000
Career Development	2,311,000
General Education Social Work/Mental Health	947,000
Technology Staff	745,000
Administrative Software	380,000
WAY Alternative School	314,000
Other (Regional Asst Grant, Homeless, Early Lit etc)	353,000
<b>Total</b>	<b>\$19,160,000</b>

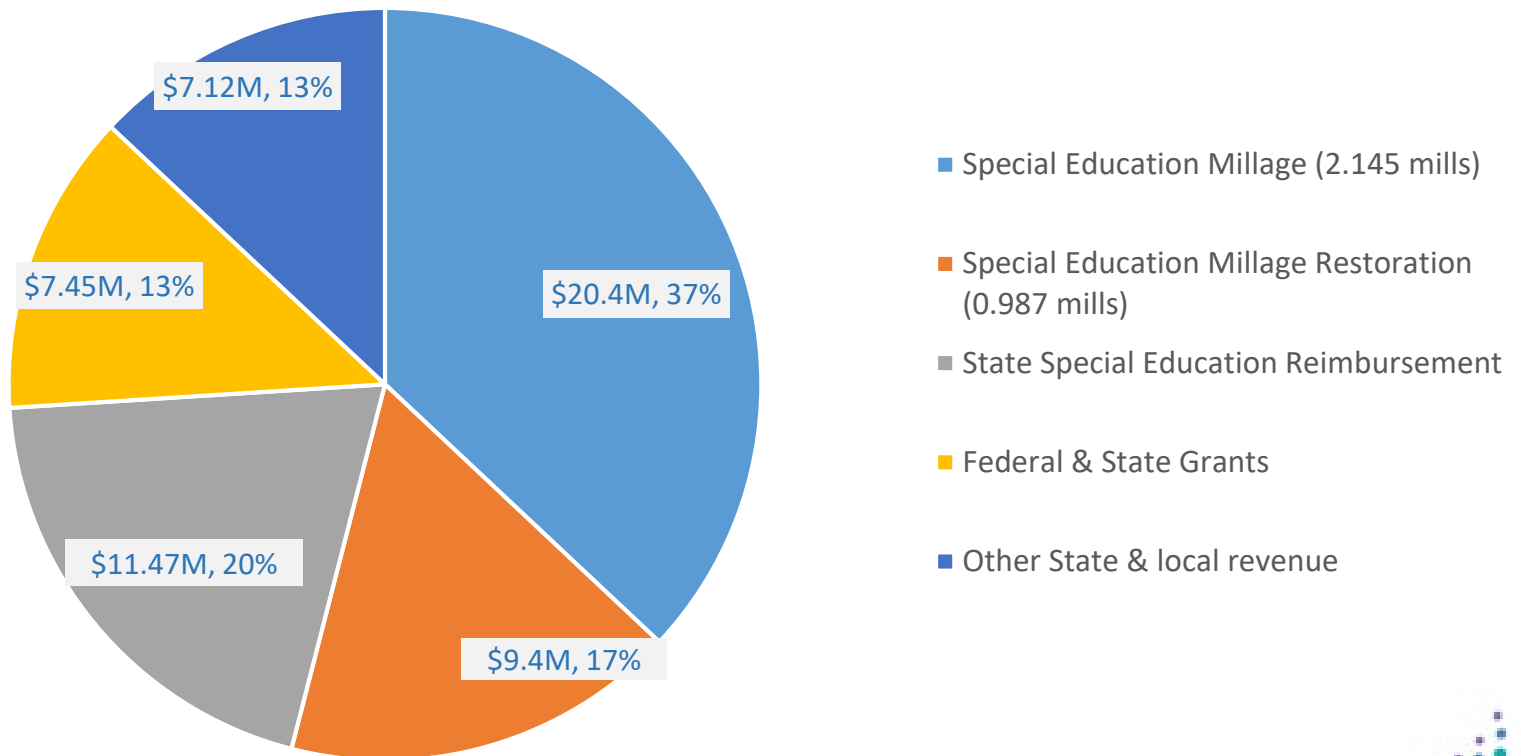
# State & Local General Education Fund Expenditure Budgets

Administrative Services	\$1,527,000
Instructional Staff Development	954,000
County Truancy Officer/Pupil Accounting	124,000
<b>TOTAL</b>	<b>\$2,605,000</b>



# Special Education Fund Revenue Sources

2022-23 Revenue



# Special Education Fund Expenditure Budgets

Special Education Directors & Instructional Support Staff in Local Districts	\$25,419,000
Special Education Millage Distribution to Local Districts (Includes Headlee Restoration)	14,828,000
Center Based (Pathway) Special Education Programs	6,526,000
Specialized Transportation	4,675,000
Other Support Services (Special Education ISD Director, Compliance Monitoring, Finance, HR, Technology, Operations, Capital Outlay etc.)	4,327,000
<b>Total</b>	<b>\$55,775,000</b>





# Additional Information

- Additional Information is available by contacting:
  - Dr. Michael Hubert, Livingston ESA Superintendent, [mike@livingstonesa.org](mailto:mike@livingstonesa.org)
  - Stephanie L. Weese, Livingston ESA Assistant Superintendent for Administrative Services, [stephanieweese@livingstonesa.org](mailto:stephanieweese@livingstonesa.org)
  - Laura Walters, Livingston ESA Finance & Budget Director, [laurawalters@livingstonesa.org](mailto:laurawalters@livingstonesa.org)
  - Or, visiting the Agency website at [www.livingstonesa.org](http://www.livingstonesa.org)



**BRIGHTON AREA SCHOOLS**  
**Board of Education**  
**May 23, 2022**

**Report #22-63**

**For Action**

Subject:

Tech equipment purchase

Recommendation:

Rationale:

Facts/Statistics:

District Goal Addressed:

- ☒ Communication
- ☐ Fiscal Integrity
- ☐ Student Achievement

**Motion**

Moved by:

Supported by:

To approve the tech equipment purchase as presented.

Voice Vote:

- ☐ Ayes
- ☐ Nays



Quote 042672011-1b

Jeff Seelenbinder  
PEOPLE DRIVEN TECHNOLOGY INC  
6300 VENTURE HILLS BLVD SW, BYRON CENTER  
BYRON CENTER, MI-49315  
Ph #: (248) 880-8442

Date: 04/26/2022

**Brighton Area Schools**

Nick Casteel  
125 S. Church St  
Brighton, MI 48116

Part Number	Description	Qty	Unit Net Price	Extended Net Price
	<b>Contract: REMC Device Purchasing 2022</b>			
	<b>PO Needs to be uploaded through SPOT on remcsave.org</b>			
22220760/PDT22-220060-02	Dell Precision 3650; Windows 10 Pro with Windows 11 License, Intel i7-11700K, 16GB RAM 2 open slots, 1TB SSD, 10/100/1000, Supports wireless card, Nvidia RTX A2000 6GB 4 mDP to DP, Front: 2x USB 2.0, 1x USB 3.2, 1x USB-C; Rear: 2x USB 2.0, 3 x USB 3.2, combo port, audio out, (2) DP Integrated, (4) mDP RTX A2000, Wired USB ANSI standard keyboard, Wired USB optical mouse, 3/3/3 Onsite Warranty. See the spec sheet for information on options and accessories. PROMO PRICING VALID THROUGH 5/26/2022.	40	1,275.00	51,000.00
22229920/PDT22-220060-03	Upgrade to 32GB RAM (From 16GB- Precision 3650)	40	158.40	6,336.00

<b>Product Total</b>	57,336.00
<b>Service Total :</b>	0.00
<b>Subscription</b>	0.00
<b>Total Price:</b>	<b>57,336.00</b>

**BRIGHTON AREA SCHOOLS**  
**Board of Education**  
**May 23, 2022**

**Report #22-64**

**For Action**

Subject:

Laptop Purchase

Recommendation:

Rationale:

Facts/Statistics:

District Goal Addressed:

- ☒ Communication
- ☐ Fiscal Integrity
- ☐ Student Achievement

**Motion**

Moved by:

Supported by:

To approve the laptop purchase as presented.

Voice Vote:

- ☐ Ayes
- ☐ Nays



Quote 04202011-1

Jeff Seelenbinder  
PEOPLE DRIVEN TECHNOLOGY INC  
6300 VENTURE HILLS BLVD SW,BYRON CENTER  
BYRON CENTER, MI-49315  
Ph #: (248) 880-8442

Date: 04/20/2022

### Brighton Area Schools

Nick Casteel  
125 S. Church St  
Brighton, MI 48116

Part Number	Description	Qty	Unit Net Price	Extended Net Price
	<b>Midwestern Higher Education Compact (MHEC)</b>			
	<b>Contract Code C000000955011</b>			
3.00012E+12	Dell Optiplex 3280 AIO: Intel Core i5-10500T Processor, 8GB RAM, M.2 256GB PCIe NVMe Class 35 SSD, Intel Integrated Graphics, 21.5" FHD 1920 x 1080 Non-Touch Display with Camera, AIO Basic Stand, USB Keyboard, USB Mouse, Windows 10 Pro with 11 Pro License, Dell 3-Year Onsite Warranty, Asset Report with MAC Address	80	684.00	54,720.00

<b>Product Total</b>	54,720.00
<b>Service Total :</b>	0.00
<b>Subscription</b>	0.00
<b>Total Price:</b>	<b>54,720.00</b>