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Location:	Brighton Area Schools BAS Conference Room	Project Number:	18-785
Project:	BAS 2019 Bond	Date:	9-21-20, 4:30 pm

Present: Refer to attached.

Discussion: Purpose of meeting to discuss 2019 Bond scope.

1. Reviewed and approved committee meeting minutes dated 8/31/20. Minutes to be posted.
2. Imaging contractor status. Only a couple of smaller projects left to scan.
3. Design schedule updated for Phase 2 schedule. Phase 3 and 4 remain the same.
4. Phase 2,
 - a. Estimate of probable construction cost was presented and approved for the High School STEAM project. Project budget adjusted to include projected fund balance from the Elementary, Intermediate and Middle School projects schematic design estimate, plus a 10% design contingency. Design team to continue working with the Construction Manager for opportunities to value engineer.
 - b. Lab equipment for the High School STEAM center still under evaluation. Design team to meet with representatives of the District's user group to obtain a list of proposed equipment needs. District will look to purchase equipment directly.
 - c. First floor creative labs to utilize moveable furnishings and shall be confirmed with District representatives for compliance to the anticipated curriculum.
5. Phase 1, Construction activity updated.
 - a. Construction Manager presented an update on construction activities.
 - b. Clark Construction is working with the District to overall budget document indicating where monies are being spent and associated budgets.
 - c. Discussed change order process.
 - d. Color selections for exterior and interior finishes to be approved by Tracy Taylor. Note: custom colors have not been specified, subsequently some deviation from existing metal siding of Transportation Building is to be anticipated.
 - e. Arrangements made for excess materials from Sloan Field to be placed at other sites within the District at the Districts direction.

6. Phase 4, bidding schedule, Hilton Elementary
 - a. October 5th documents issued
 - b. October 13th Pre-bid Meeting
 - c. October 22nd Bids due
7. Technology update: Brian provided an overview of upcoming Bid Package T1 (instructional technology including interactive displays and classroom sound systems). The project will be structured with alternates to ensure the district has options to purchase equipment and installation within the allocated bond budget. Bids will be received on October 22, and the installation will begin in January or February of 2021. The install will continue through Summer of 2021. Bid Package T2 includes network infrastructure (switches and wireless access points) and is an E-rate bid that will be received on or around December 1, 2020. Due to E-rate guidelines the work cannot start until after April of 2021, and due to the nature of the work it will be implemented in Summer of 2021.
8. General
 - a. Next meeting shall be scheduled for October 5, 2020.

Distribution: BAS Project Team, refer to attached.

Brighton Area Schools, 2019 Bond**BAS Project Team**Attending
9/21/2020

Name	Position	Phone	Email	
Brighton Area Schools				
125 South Church Street, Brighton, MI 48116			810-299-4000	
Dr. Laura Surrey	Interium Superintendent	810-299-4041	surreyl@brightonk12.com	
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Sharon Irvine	Asst. Superintendent	734-678-8517	irvines@brightonk12.com	
Scott Jacobs	Director of Operations	810-499-3355	jacobss@brightonk12.com	X
John Thompson	Director of Athletics	810-223-1613	thompsj@brightonk12.com	X
Nick Casteel	Tech Support Services	810-299-4042	casteej@brightonk12.com	X
Laura Mitchell	Board Member	810-299-4582	mitchelll@brightonk12.com	X
Ken Stahl	Board Member	810-599-0561	stahlk@brightonk12.com	X
Bill Trombley	Board Member	810-360-9916	trombleyw@brightonk12.com	X
Integrated Designs Inc.				
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Chad Parkhurst	Mechanical Design	618-799-8078	chad@intdesigns.com	X
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Steve Boettcher	Mechanical Engineer	906-236-3627	steve@intdesigns.com	X
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Shannon Finnilla	Project Coordinator	906-250-4866	shannon@intdesigns.com	
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Peit Lindhout	Architect	810-599-6082	pwl@lindhout.com	
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Barton Malow Company				
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Clark Construction Co.				
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Contracting Resources				
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Michael Barnas	Project Superintendent			X
Brad Barnard	Project Superintendent			
Rob Bensinger		586-255-2142	rbensinger@contractingresources.net	