
Location:	Brighton Area Schools BAS Board Room	Project Number:	18-785
Project:	BAS 2019 Bond	Date:	2-3-20, 4:30 pm

1. Review meeting minutes dated 1/20/20.
2. Contract status.
 - a. Professional and Construction Manager Service contracts.
 - b. Surveying Consultant
 - c. Soils investigation
 - i. 2/4/209 issue RFP
 - ii. 2/14/20 receive proposals
 - iii. 2/19/20 recommendation to board
 - iv. 2/24/20 Board action
3. Project scope / budget
 - a. Indoor Facility, Site visit comments
 - b. STEAM, High School, meeting and program status
 - c. Transportation Center, drawing update
 - d. BECC, Concessions/Toilet Building / Sloan Field lighting, grass improvements
 - i. Program
 - ii. Site placement
4. General open discussion.

Action Items:

1. Development of STEAM program.
2. Decision on BECC Concessions/Toilet Building program and placement.

Distribution: BAS Project Team

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Location:	Brighton Area Schools	Project Number:	17-785
Project:	BAS 2019 Bond	Date:	1/20/20

Present: Refer to attached.

Discussion: Purpose of meeting to discuss 2019 scope.

1. Committee meeting minutes dated 1-6-20 Committee Meeting and, 1-7-20 site meeting reviewed and approved. Moving forward all changes shall be identified by color coating or strikethrough.
2. Contract status were reviewed and determined. Tracy Taylor, Clark Construction and Barton Malow complete. Integrated Designs in review. Those complete shall be issued by Wednesday, January 22nd for Board packet.
3. Project schedule and budget discussion,
 - a. IDI distributed project schedules for the 2019 Bond scope.
 - b. District forming committee for development of STEAM program. District to notify design team of upcoming meetings. A series of meetings will be held with the design professionals to determine needs of STEAM labs/classrooms. Library Committee would like the opportunity to meet with the design professionals as well. Use of no room titles were discussed. Drawings shall be label "preliminary" on the floor plans.
 - c. Review conducted of bottle fillers requirements of each school. Some schools are already complete. Others (i.e. Hawkins) require multiple new bottle fillers. Scott Jacob and Chad Parkhurst (IDI) conducted an inventory of bottle fillers locations.
 - d. IDI presented overview of the current Maintenance Building layout. Clark Construction presented an overview of the proposed plans dated 1/14/20. Committee conducted a discussion to determine final size and configuration. Committee approved with the following program requirements:
 - i. Size shall be based on Application (60 ft x 80 ft). Exterior concrete pad outside the overhead doors to be provided.
 - ii. Bay size approximately 30 to 35 feet in depth.
 - iii. Reductions will be made to Assembly and Office area.
 - iv. Rooms to include:
 1. Vehicle service bays.
 2. Wood shop.
 3. Assembly room.
 4. Office / Lock Room.
 - v. Building height to be reduced as presented. Building will not contain a mezzanine.
 - vi. Compressor and dust collector system by District.
 - vii. Roof hatch not be required. Roof access shall be by ladder.
 - viii. Equipment budget shall be evaluated.

- ix. Cleaning supply and storage requirements to be moved to the BECC building. This allows for a better controlled environment for the paper products. Scope shall be addressed in the BECC renovations.
 - e. Lindhout Associates presented an overview of the STEAM center. General discussion of components and guidelines moving forward. Once District STEAM Committee schedule determined, design professionals shall meet and assist in the development of the building program.
 - i. The Bridge should have a representative with the “sub-committee”.
 - ii. District shall establish meeting dates as soon as possible.
 - iii. Use of no room titles were discussed. Shall be label “preliminary” on the floor plans.
 - f. Changes to geotechnical investigation request for proposal were approved. District requested examination of turning lanes be added to the Spencer Elementary site. Livingston County Road Commission to be contacted. Current traffic conditions occurring twice a day result in traffic backups and delays.
 - g. Paving at high school discussed. To be coordinated with the construction of the STEAM center addition.
4. Uninterruptable power supply request for proposal and bid results distributed to the Committee. Power Techniques preferred vendor to be put on the next school board agenda. Was public opened last Tuesday. Results approved and are to be forwarded for Board for action.

Action Items:

- A. Development of STEAM program
- B. Visits are set for Feb 3rd for Indoor Practice Facilities at several locations.

Distribution: Attendees
BAS Project Team

Brighton Area Schools, 2019 Bond**BAS Project Team**Attending
1/20/2020

Name	Position	Phone	Email	
Brighton Area Schools				
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Sharon Irvine	Asst. Superintendent	734-678-8517	irvines@brightonk12.com	X
Scott Jacobs	Dir. Of Operations	810-499-3355	jacobss@brightonk12.com	X
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John Thompson	Dir. Of Athletics	810-223-1613	thompsi@brightonk12.com	X
Andy Burchfield	Board Member		burchfielda@brightonk12.com	X
Bill Trombley	Board Member	810-360-9916	trombleyw@brightonk12.com	X
Ken Stahl	Board Member	810-599-0561	stahlk@brightonk12.com	X
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Nathan Clish	Structural Design	906-204-4068	nate@intdesigns.com	
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Barton Malow Company				
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Clark Construction Co.				
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Contracting Resources				
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Michael Barnas	Project Superintendent			
Brad Barnard	Project Superintendent			