



21-27

# Livingston County Emergency Management

1911 Tooley Rd  
Howell, Michigan 48843  
Telephone: 517.540.7926  
Fax: 517.546.6788

Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill Jennifer Mykols

School & District: Hawkins Elementary - Brighton Area Schools

Drill Type & Number: Fire 2 of 5    Tornado     of 2    (circle one) Lock Down / Shelter in Place     of 3

Check here if a Cardiac Drill was conducted at same time as other drill    

During:  Class Time     Class Change     Recess     Lunch     Other     Summer School

Date of Drill: 10/19/21    Time of Drill: 9:30    Number of Participants: 450

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: Everyone was out of

Observations / Remarks: The building in six minutes.

Does any information in the KNOX BOX need to be updated?    

Name & Title of School Personnel Conducting Drill: Chris McAuliffe - Principal

Signature: [Handwritten Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency    

OR

Fire Department