



PSO May 7, 2024 Meeting Minutes

Meeting at Rockwood Valley – 9:30 am

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## In attendance

Jenifer Robertson, Jennifer Zeck, Jennifer Adams, Devon Bussen, Jenny Arbuszewski, Annie Miller, Jessica Brown, Stephanie Stempf, Dr. Higgins, Dr. Hedrick, Tara Sintek, Jillian Weems

## Introductions

## Minutes

April draft meeting minutes reviewed – motion was made to approve minutes. The motion was seconded and passed.

## **President's Report** – Jenifer Robertson

- **Dragon T-shirts** – Sold 77 shirts – ordered 60 additional shirts to sell at orientation, etc. (used profits from t-shirt sales to buy extra inventory) - should be ready for pick up and distribution before the end of the year. Naming will be announced this week. Kirra is winning name (kindness, integrity, responsibility, respect, accountability).
- **Meeting Dates for Next Year** – PSO meetings will continue to be held on first Tuesday mornings of the month, beginning in August (planned for the 6<sup>th</sup> at 10 am). Other dates to note: Orientation, August 12<sup>th</sup> and Open House August 15<sup>th</sup>
- **Presidents Forum** – May 8<sup>th</sup> (board transition meeting) at Geggie Elementary

## **Principal's Report** – Dr. Higgins

- **Dates to Note for Next Year** –
  - o WEB Training (for 8<sup>th</sup> Grade WEB Leaders) – Wed., Aug 7<sup>th</sup> and Thurs., Aug 8<sup>th</sup> – 9 am – noon |
  - o WEB Assembly – Fri., Aug 9<sup>th</sup> – 8 am - noon
  - o Student Orientation – Mon., Aug 12<sup>th</sup> – 9 am – noon (based upon alphabetical last name)
  - o Teacher Orientation – Tues. – Thurs., Aug. 13-15<sup>th</sup> (note: building open)
  - o Open House – Thurs., Aug. 15<sup>th</sup> – 3:30-5:30 pm
  - o First Day for Students – Mon., Aug 19<sup>th</sup>
  - o Middle School Band Night at LHS, Fri., Sept. 20<sup>th</sup>
  - o Picture Day in Sept. – Dates TBD
  - o Fall PT Conferences – Tues., Sept. 24 and Thurs., Sept. 26<sup>th</sup> – 3:30 – 7 pm
  - o RVMS Band Night – Fri., Sept. 6<sup>th</sup> at Busch Stadium
  - o 6<sup>th</sup> Grade Fishing Field Trip – Thurs. and Fri., Oct. 3-4<sup>th</sup>
  - o Homecoming – Fri., Oct. 4<sup>th</sup>
  - o Middle School Cross Country Track Meet – Fri., Oct. 18<sup>th</sup>
  - o Honor Orchestra Auditions – Fri., Oct. 28<sup>th</sup>
  - o GLOW Bash – Oct. TBD
  - o Orchestra Concert – Nov. 6<sup>th</sup>
  - o Fall Play – Thurs., Nov. 7<sup>th</sup> and Fri., Nov. 8<sup>th</sup>
  - o TBD - Music Tour and Turkey Smash
  - o MIOS Tuesday Dec 4<sup>th</sup>
  - o Volleyball Tournament – Dec. 7<sup>th</sup>
  - o MIOS February choir concert - TBD
  - o February 4<sup>th</sup> and 6<sup>th</sup> spring conferences
  - o March KORT awards Wed., Mar. 5<sup>th</sup> 7 pm (6<sup>th</sup> graders) – following morning for 7<sup>th</sup> and 8<sup>th</sup> graders



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- March Madness – Mar. 14<sup>th</sup>
  - International Day – Apr. 4<sup>th</sup>
  - Spring Play – Apr. 10<sup>th</sup> and 11<sup>th</sup>
  - Solo / Ensemble Festival – Apr. 12<sup>th</sup>
  - Wellness Day – Apr. 17<sup>th</sup>
  - Special Olympics at LHS - TBD
  - Track Meets - May 6-8<sup>th</sup> (Rainout Date May 9<sup>th</sup>)
  - Orchestra concert – May 13<sup>th</sup>
  - Band concert – May 14<sup>th</sup>
  - 8<sup>th</sup> Grade Dance – May 16<sup>th</sup>
  - 8<sup>th</sup> Grade Farewell – May 21<sup>st</sup>
  - Choir Concert – May 8<sup>th</sup>
  - Last day for students – Fri., May 23<sup>rd</sup> – (early dismissal)
  - International Lock-in date TBD
  - Fun Food Friday – Dr. Higgins will check with Dr. Hedrick (goal is 4 dates)
- **AC Lab** – Daily for 2024-25 school year – last ½ hour of each day – 2 days responsive, 1 day SEL, 1 day organization, and 1 day social
  - **Merlin Awards** – Will plan on doing by semester for new year (September and February) and .25 increase in cumulative GPA). Will include in the budget for next year.
  - **Classroom Safety Bags** – Anytime the building is evacuated, the bag is taken by the teacher. Items include first aid items, gloves, hand wipes and tissues, whistle, notebook and pen, solar blanket, flashlight with batteries, etc. Bags need to be inventoried and refreshed (some bags may need to be replaced). Approximately 70 classroom bags total. Motion was made and seconded to use \$500 from the School Improvement Fund to help with purchases. Motion passed. Also, looking into getting batteries donated.

### Treasurer’s Report – reports submitted in advance by Laycie Norris-Wagner

- April activity reviewed and discussion for budget adjustments needed for next year followed.

### Vice President’s Reports:

#### School Events - Stephanie Stempf & Annie Miller –

- **6<sup>th</sup> Grade Fun & Field** – Carey Terranova has everything running smoothly. There is a sign-up for donations that Jen R. will send out (and, also a sign-up for volunteers). Still 2 newsletters to go out before Fun & Field Day. She will come and check supplies and will check with Dr. Hayes about timing, schedule, groups, etc. There is a request from teachers to make sure the “flow” works for the transition between activities.
- **8<sup>th</sup> Grade Activities** – Dance volunteers in good shape, centerpieces ok and have helium in the tank. Farewell ceremony – Jen R. will take care of cookies and water. Ceremony at 7 pm, cookie reception in the commons following.

**School Community – (Jen R. for April Ladner)** – Staff Appreciation – tomorrow, staff lunch will be pizza donated by various restaurants, with bagged Caesar salad from Sam’s and then Thursday will hand out some sweet treats. End of year lunch – will cater Mexican (probably El Toluco again). Sign up for drinks and desserts already full. Retirement cards and gifts (stones) will be delivered today.



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**Communications – Jen Adams & Jess Brown** – Newsletters going well – usually send a reminder on Tuesday for items to be included in the next week’s newsletter sent out on Monday. **Social Media** – Angela Brake will shadow Jess next year (but, will have to find someone to fill her spot for Student Celebrations). **Parents Square** – Jen R. has access to send messages to parents and 8<sup>th</sup> grade only. Jess will start promoting the Dragon’s new name, Kirra, on social media.

**Fundraising – Devon Bussen – Dine to Donate** – El Maguey \$213.69, Chipotle \$39.61. Raising Cane’s (Chesterfield Valley location) will be all day tomorrow. Still looking for a chair for next year! **School Store** – Still need a chair for next year for this as well. New food restrictions for next year (still trying to determine if KORT or Fun Food Friday will be impacted). **Fun Food Friday** – Sara Wright will chair next year. **FACS Kits** – Vanessa will chair next year. Last year about 40 kits sold at orientation. **School Supply Kits** – Orders are open, already 48 orders in and made over \$500 already (fundraising amount per kit sold varies by grade level). Discussion followed regarding getting information communicated to rising 6<sup>th</sup> grade families. **Chromebook Covers** – Other middle schools offer plastic Chromebook covers – Devon had a prototype made and discussed including for sales at RVMS for \$15. Discussion followed and the covers will be offered with a choice of logo/image with other orientation items, such as the planners.

**Service Projects – Jenny Arbuszewski** – Bylaws will be reviewed in May and sent out for review / comment.

### New Business

- None

### Questions?

- None

Meeting adjourned.

### Calendar for PSO Meetings

Next meeting will take place in June or July – date, time and location TBD.