

**The Board of Public Education  
of the School District of Pittsburgh**

Administration Building, 341 South Bellefield Avenue

**Inquiry  
Number 8813**

**Pittsburgh, PA 15213**

**Sealed bids for material listed herein will be received in the Office of the Chief Financial Operations Officer, Room No. 251 in the Administration Building until 11 o'clock A.M., TUESDAY, DECEMBER 3, 2019 will be opened at the same hour in Cafeteria Lunch Room in the Administration Building.**

**Price each item as indicated including delivery INSIDE OF BUILDING to AUTOMOTIVE EQUIPMENT-  
Insert Prices, Model No., etc., sign the bid form and Return ONE Copy SERVICE CENTER**

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1. These bids are being received according to law as set forth in the Public School Code of 1949, as amended.
2. All bids shall be returned in sealed envelopes and addressed to The Board of Public Education. Please show the bid inquiry number on the outside of the envelope.
3. The Bidder is **responsible** for ensuring that **the Bid document**, inside a **Sealed envelope**, is **deposited** into the **locked bid box in main lobby of the Administration Building prior to 11:00 AM on the date of the Bid Opening**. Delivering that Bid document to a school district employee, even if a signature is obtained, **is not** sufficient to meet the requirements of this Bid Condition. The School District is not responsible for the failure of any of its employees or any mail delivery service to place this bid document in the designated bid box prior to the time and date for the public opening of this Bid.
4. One copy of this bid inquiry document is to be filled out, signed and returned to the Board of Public Education.
5. Bids shall be submitted on this Inquiry form which must be signed by a duly authorized agent or officer of the Company making the bid. Absence of original signature of person duly authorized to sign for the Company submitting this bid document will automatically leave this bid null and void.
6. Bidders will quote prices on the unit as specified (i.e., "each", "lot", "dozen", etc.) unless the unit as used in the trade differs from that requested on the Inquiry. In such case, the unit being bid should be changed on this bid document to reflect the industry standard.
7. Prices quoted will be considered net unless otherwise noted on bid. No escalator clauses will be permitted unless provided for in the Bid format.
8. Prices quoted must include all costs for transportation to the location indicated above including delivery inside the building.
9. Not more than one alternate product may be quoted on any single item of the bid. Description and pricing for such alternate must be typed in on this document immediately below space for pricing of primary bid.
10. All bids shall be effective for a period of 45 days from the opening date of this bid, and no bid may be withdrawn prior thereto.
11. In all cases where no sample is submitted by the bidder, it will be understood that the bidder agrees to furnish the exact article or articles as specified, or to exactly match the Board's sample. Where samples are requested on items bid, failure to provide such samples may result in the automatic disqualification of the bid for those items.
12. The Purchasing Agent of The Board of Public Education shall have full power and authority to reject any and all materials furnished which in his opinion, are not in strict compliance and conformity with the requirements of the specifications, or equal in every respect to the samples submitted. The decision of said Purchasing Agent shall be final, conclusive, and without exceptions or appeal. All articles so rejected shall promptly be removed from the premises of the Board at the cost of the Vendor.
13. The Board of Public Education reserves the right to increase quantities of items to be purchased to reflect actual Board needs at the time that orders are issued. Such additional quantities will be purchased at the price indicated on this bid.
14. The Board of Public Education reserves the right to reject any or all bids, and to accept or reject any item or group of items, for which bid is submitted.
15. Piggybacking - It is understood that the goods and services described in the specifications may be purchased by the District and any other local municipal bodies as set forth in the specifications and bidder agrees to supply the goods and services to the local municipal bodies on the same terms and conditions as if they were to be supplied to the District. To the extent that the local municipal bodies purchase goods or services, then the local municipal bodies and not the District, shall be liable to the bidder.

**SCHOOL DISTRICT OF PITTSBURGH**  
**PROCEDURES FOR IMPLEMENTATION OF**  
**SUBSTANCE ABUSE POLICY**

**PURPOSE**

The purpose of these Procedures is to specify to whom the Substance Abuse Policy of the School District of Pittsburgh applies and to ensure that the Substance Abuse Policy is implemented and enforced in a uniform manner throughout the School District of Pittsburgh (the District).

**APPLICABILITY**

The Substance Abuse Policy of the District applies to Construction Contractors and other Independent Contractors, and their employees whose work with the District will include tasks that are considered high risk or safety sensitive or includes tasks that genuinely implicate public safety.

**DEFINITIONS**

Alcohol Test – a “for cause” only test for alcohol performed according to the National Highway Traffic Safety Administration, Model Specifications and Evidential Breath Testing Devices, 49 Federal Register 48855, dated December 14, 1984 (and any amendments thereto). For purposes of these procedures, the cut off level for alcohol shall be .04%.

Appropriate Drug Test – a test for drugs that is performed according to the Department of Health and Human Services Mandatory Guidelines for Federal Workplace Drug Testing Program, 53 Federal Register 11970, April 11, 1988 (and any amendments thereto).

Certificate of Compliance – a notarized Certificate executed by the Contractor and submitted to the School District’s Compliance Officer declaring that the Contractor has read and understands the Substance Abuse Policy of the District and will allow only those employees who have passed an appropriate drug test to work on District projects.

Contractor – a Construction Contractor or an Independent Contractor.

Contractor’s Substance Abuse Testing Program – the Pre-Access Testing Program and/or “for cause” testing program established, administered and enforced by the Contractor pursuant to Paragraphs 2 & 3 of the District’s Substance Abuse Policy. Such a program may include a rehabilitation component through a facility that has been accredited through the Joint Committee on Accreditation of Health Care Organizations.

Employee – a Subcontractor or an employee of a Construction Contractor or an Independent Contractor.

High Risk or Safety Sensitive Tasks – functions that include, but are not limited to:

1) duties related to construction on District property, including tasks performed by ironworkers, plumbers, electricians, roofers, painters and those engaged in HVAC (heating, cooling, ventilation and air conditioning) work; 2) tasks that include the operation of all kinds of equipment and machinery; 3) the operation of vehicles that require the operator to hold a CDL (Commercial Driver's License); and 4) any type of work that requires an individual to climb or use any type of scaffolding, lifts, or ladders or would require an individual to work at a substantial height.

Pre-Access Testing Program – the portion of the Contractor's Substance Abuse Testing Program that requires a drug test to be performed on an employee and passed prior to allowing an employee access to District workplaces.

Random Testing – a drug testing program implemented and managed by a Third Party Administrator, at a cost to the Contractor, whereby participants are selected by social security number from the total program participation. Participants are selected by utilizing a computer with a number generating software program. Twenty-five percent (25%) of the total program participation will be randomly tested. A participant may be tested more than once.

Substance Abuse – the use of drugs or alcohol at the workplace.

Testing “for cause” – alcohol testing necessitated by observed behavior indicating that the employee may be under the influence of drugs or alcohol and/or the involvement by the employee in, or cause of an accident which causes or could have caused injury to the employee or another individual, or which causes or could have caused destruction or damage to the District's property.

Third Party Administrator – the entity that will validate Contractor's Substance Abuse Testing Program and will implement and manage a random testing program and develop/maintain a database for the District.

## **PROCEDURES**

1. It is the policy of the School District of Pittsburgh, consistent with applicable laws and regulations to prohibit the use of illegal drugs and the use of alcohol at the workplace and to require that all Construction Contractors and other Independent Contractors certify that their employees engaged in the type of work covered by this policy have passed an appropriate drug test.

2. Prior to the bidding process for each contract subject to this policy, it shall be the duty of the Director of the Division or Administrator soliciting the bid to determine if any of the work of the contract is considered high risk, safety sensitive or considered to genuinely implicate public safety and if so must include the School District of Pittsburgh's Substance Abuse Policy and Certification Form in the Bid Documents.
3. During the negotiation process for each personal services contract subject to this Policy, it shall be the duty of the Director of the Division or Administrator to determine if any of the work of the contract is considered high risk, safety sensitive or considered to genuinely implicate public safety and if so must provide the School District of Pittsburgh's Substance Abuse Policy and Certification Form to the individual who will execute the contract.
4. The list of high risk or safety sensitive tasks or tasks that genuinely implicate public safety are listed in the definition of this policy however, the list is not exclusive. Such list shall be reviewed by the Chief of Operations and/or his designee prior to the commencement of the policy. Such list shall be periodically reviewed in order to determine if additional tasks should be added to the list.
5. Certificates of Compliance shall be directed to the District's Compliance Officer. Such certificates will be maintained on file for one year beyond job completion in the office of the Compliance Officer. Certificates of Compliance will be required for each contract with the School District of Pittsburgh to which these guidelines apply.
6. Any Construction Contractor, Independent Contractor or employee of same who observes behavior indicating that another person to whom this policy applies may be under the influence of drugs or alcohol shall immediately report such behavior to the District's Compliance Officer or the Office of the Chief of Staff at 412-622-3603.
7. Any Construction Contractor or Independent Contractor who violates this policy or its reporting requirements shall cause its contract with the District to be immediately terminated, and any employee who violates same shall immediately be removed from such project.
8. The School District of Pittsburgh and/or its designee maintains the absolute right to examine and review from time to time, any and all records related to the Contractor's Substance Abuse Program.

**CERTIFICATE OF COMPLIANCE WITH THE  
SUBSTANCE ABUSE POLICY OF THE  
SCHOOL DISTRICT OF PITTSBURGH**

I, \_\_\_\_\_, do hereby certify that I have read and understand the Substance Abuse Policy of the School District of Pittsburgh, and have supplied a copy of same to my employees and/or subcontractors. I also declare that my employees and/or subcontractors and their employees who will be performing tasks that are high risk, safety sensitive or genuinely implicate public safety, will pass an appropriate test for substance abuse prior to being permitted access to the School District of Pittsburgh's workplaces.

**NOTARY PUBLIC**

BY: \_\_\_\_\_  
*Signature* of Representative

\_\_\_\_\_  
*Signature of Notary*

\_\_\_\_\_  
Print Name & Title of Representative

*(Seal and/or Stamp)*

\_\_\_\_\_  
Print Name of Company

\_\_\_\_\_  
Telephone Number of Representative

\_\_\_\_\_  
Date

INSTRUCTIONS FOR CERTIFICATION REGARDING  
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-  
LOWER TIER COVERED TRANSACTIONS

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the following page in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction”, “debarred”, “suspended”, “ineligible”, “lower tier covered transaction”, “participant”, “person”, “primary covered transaction”, “principal”, “proposal” and “voluntarily excluded”, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include in this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, - Lower Tier Covered Transactions”, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals, each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement or Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the Certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

# CERTIFICATION

## REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION -LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, encoded at 29 CFR Part 98, 98.510, participants responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register {Pages 19160-19211}.

{BEFORE COMPLETING CERTIFICATION, READ ATTACHED INSTRUCTIONS WHICH ARE AN INTEGRAL PART OF THE CERTIFICATION}.

- (1) The prospective recipient of federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this Certification, such prospective participant shall attach an explanation to this proposal.

NAME OF ORGANIZATION \_\_\_\_\_

AUTHORIZED REPRESENTATIVE \_\_\_\_\_ TITLE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

The Board of Public Education  
of the School District of Pittsburgh  
Pittsburgh, PA 15213

INQUIRY NUMBER 8813  
SHEET NUMBER 8 of 26

	Articles	Price
	<p style="text-align: center;">SPECIFICATIONS</p> <p style="text-align: center;">FOR</p> <p style="text-align: center;">AUTOMOTIVE EQUIPMENT</p> <p style="text-align: center;">AT</p> <p style="text-align: center;">SERVICE CENTER</p> <p>THE BOARD OF PUBLIC EDUCATION OF THE SCHOOL DISTRICT OF PITTSBURGH PROPOSES TO ENTER INTO A CONTRACT FOR THE PURCHASE AND DELIVERY OF AUTOMOTIVE EQUIPMENT FOR THE PERIOD NOVEMBER 15, 2019 TO DECEMBER 31, 2019</p> <p>ANY QUESTIONS PERTAINING TO THIS BID SHOULD BE DIRECTED TO:</p> <p style="text-align: center;">Daniel Johnson</p> <p style="text-align: center;">THE BOARD OF PUBLIC EDUCATION SERVICE CENTER-UPPER LEVEL 1305 MURIEL STREET PITTSBURGH, PA 15203</p> <p style="text-align: center;">PHONE: (412) 529-4664</p> <p style="text-align: center;"><u>NON-DISCRIMINATION POLICY</u></p> <p>THE PITTSBURGH PUBLIC SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EDUCATION INSTITUTION AND WILL NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX OR HANDICAP IN ITS ACTIVITIES, PROGRAMS OR EMPLOYMENT PRACTICES AS REQUIRED BY TITLE VI, TITLE IX AND SECTION 504.</p> <p>FOR INFORMATION REGARDING CIVIL RIGHTS OR GRIEVANCE PROCEDURES CONTACT: <u>CONTRACT COMPLIANCE OFFICE</u> <u>PITTSBURGH PUBLIC SCHOOLS, 1305 MURIEL STREET</u> <u>PITTSBURGH, PA 15203, (412) 529-4661.</u></p>	

We, the undersigned, hereby propose and agree to furnish to the Board of Public Education any or all of the items that we have priced, at the prices set opposite each item in the foregoing list. This proposal is subject to all terms of the specifications, bid conditions and instructions herein, and we hereby agree to furnish such item or items as may be awarded to us. This bid document is null and void without an original signature of a person properly authorized to sign for the company submitting the bid.

Company Name \_\_\_\_\_

Sign Here \_\_\_\_\_

Original Signature Required



Articles

**ADDITIONAL BID CONDITIONS:**

1. IN ACCORDANCE WITH THE COMMONWEALTH OF PENNSYLVANIA ACT 40 OF 1984, AS AMENDED BY ACT 18 OF 1985, THE BOARD OF PUBLIC EDUCATION WILL PURCHASE ONLY NEW MOTOR VEHICLES WHICH ARE MANUFACTURED OR ASSEMBLED IN NORTH AMERICA. CERTIFICATION THAT THE EQUIPMENT BID ON THIS INQUIRY WILL MEET THE REQUIREMENT MUST BE SUBMITTED WITH THE BID PROPOSAL. FAILURE TO SUBMIT THE REQUIRED CERTIFICATION WILL RESULT IN THE AUTOMATIC DISQUALIFICATION OF THE BID.

2. THE FOLLOWING SPECIFICATIONS ARE NOT INTENDED TO LIMIT BIDDING TO ANY ONE MANUFACTURER. A SUPPLIER MAY BID ANY EQUIVALENT MAKE OR MODEL WHICH WILL PERFORM THE FUNCTION DESIRED BY THE BOARD OF EDUCATION.

3. NO WIDE VARIANCE WILL BE ACCEPTED FROM THE MINIMUM SPECIFICATIONS LISTED. PRICE BID MUST BE A COMPLETE COST TO THE BOARD INCLUDING ALL DEALER PREPARATION AND OTHER CHARGES INCLUDING MUNICIPAL GOVERNMENT LICENSE AND TITLE APPLICATION FEES.

4. THE STANDARD EQUIPMENT AS LISTED IN ALL MANUFACTURER'S 2020 BROCHURES SHALL BE FURNISHED EXCEPT WHERE OPTIONS CALLED FOR DICTATE OTHERWISE.

5. AUTOMOTIVE EQUIPMENT BID ON THIS INQUIRY SHALL MEET ALL APPLICABLE REQUIREMENTS OF THE PENNSYLVANIA MOTOR VEHICLE CODE AND SHALL BEAR THE LATEST CURRENT INSPECTION STICKER.

6. FULL DESCRIPTIVE LITERATURE INCLUDING DETAILED DRAWINGS OF PROPOSED BODY CONSTRUCTION MUST BE ENCLOSED WITH THIS BID INQUIRY WHEN IT IS RETURNED.

7. DESIGN OF INTERIOR SHELVING AND TRUCK BODIES (ITEM NUMBERS 6,7,8, AND 9) AND DETAILED CONSTRUCTION OR SHOP DRAWINGS MUST BE APPROVED BY MR. FRED FINK (412)529-5155 BEFORE CONSTRUCTION BEGINS

We, the undersigned, hereby propose and agree to furnish to the Board of Public Education any or all of the items that we have priced, at the prices set opposite each item in the foregoing list. This proposal is subject to all terms of the specifications, bid conditions and instructions herein, and we hereby agree to furnish such item or items as may be awarded to us. This bid document is null and void without an original signature of a person properly authorized to sign for the company submitting the bid.

Company Name \_\_\_\_\_

Sign Here \_\_\_\_\_

Original Signature Required

The Board of Public Education  
of the School District of Pittsburgh  
Pittsburgh, PA 15213

INQUIRY NUMBER 8813  
SHEET NUMBER 10 of 26

Articles	Price
<p><b><u>ADDITIONAL BID CONDITIONS:</u></b></p> <p>8. ITEM NUMBERS 6, 7, 8, AND 9 WILL REQUIRE ASSEMBLY AND INSTALLATION. INDICATE NAME AND ADDRESS OF LOCATION WHERE THIS WILL BE COMPLETED.</p> <p><u>ASSEMBLY</u></p> <p>NAME OF COMPANY _____</p> <p><u>LOCATION</u> _____</p> <p><u>INSTALLATION</u></p> <p>NAME OF COMPANY _____</p> <p><u>LOCATION</u> _____</p> <p>9. BIDDERS MUST GUARANTEE THAT THE BODIES FOR ITEM NUMBERS 6, 7, 8, AND 9 WILL BE INSTALLED WITHIN SIXTY (60) DAYS AFTER THE DELIVERY OF THE CHASSIS FROM THE MANUFACTURER.</p> <p>10. EQUIPMENT LISTED AS TRADE-IN MAY BE INSPECTED AT THE BOARD OF PUBLIC EDUCATION SERVICE CENTER, 1305 MURIEL STREET, PITTSBURGH, PA 15203. <b>SCHEDULE AN APPOINTMENT WITH MR. FRED FINK AT 412-529-5155</b></p> <p>11. ALL EQUIPMENT TO BE TRADED IN WILL BE TRADED "AS IS" CONDITION WITH NO GUARANTEE THAT IT IS EITHER OPERATIONAL OR ABLE TO PASS REQUIREMENTS FOR STATE INSPECTION.</p> <p>We, the undersigned, hereby propose and agree to furnish to the Board of Public Education any or all of the items that we have priced, at the prices set opposite each item in the foregoing list. This proposal is subject to all terms of the specifications, bid conditions and instructions herein, and we hereby agree to furnish such item or items as may be awarded to us. This bid document is null and void without an original signature of a person properly authorized to sign for the company submitting the bid.</p> <p>Company Name _____</p> <p>Sign Here _____</p> <p style="text-align: right;">Original Signature Required</p>	

AUTOMOTIVE EQUIPMENT	PRICE EACH
1) <b>1 EACH</b> 2020 EXTENDED CAB PICKUP TRUCK (4 X 4 )148 W.B. TO MEET ATTACHED SPECIFICATIONS #1 EQUAL TO FORD F-350	\$ _____
2) <b>5 EACH</b> 2020 CARGO VAN 148 W.B. TO MEET ATTACHED SPECIFICATIONS #2 EQUAL TO A FORD TRANSIT 350	\$ _____
3) <b>3 EACH</b> 2020 SUV POLICE PACKAGE (4X4) 4 DRIVE 122 W.B. TO MEET ATTACHED SPECIFICATIONS #3 EQUAL TO FORD EXPEDITION	\$ _____
4) <b>4 EACH</b> 2020 CARGO VAN 104 W.B. TO MEET ATTACHED SPECIFICATIONS #4 EQUAL TO FORD TRANSIT CONNECT	\$ _____
5) <b>1 EACH</b> 2020 CAB AND CHASSIS 194 W.B. TO MEET ATTACHED SPECIFICATIONS #5 EQUAL TO FORD F-750	\$ _____
6) <b>1 EACH</b> 8 1/2 FT SNOW PLOW & 6 1/2 FT SALT SPREADER & LIGHT BAR TO MEET ATTACHED SPECIFICATIONS #6 EQUAL TO WESTERN PRO-TO BE INSTALLED ON ITEM #1	\$ _____
7) <b>1 EACH</b> COMPLETE VAN INTERIOR WITH PARTITION-TO MEET ATTACHED SPECIFICATIONS #7 EQUAL TO ADRIAN-TO BE INSTALLED IN ONE OF ITEMS #2	\$ _____
8) <b>3 EACH</b> POLICE EQUIPMENT LIGHTS/SIRENS/CAGE TO MEET SPECIFICATIONS #8 TO BE INSTALLED ON ITEM #3	\$ _____
9) <b>1 EACH</b> DRY VAN BODY 192" W/ ATTIC AND ALUMINUM LIFT GATE TO MEET ATTACHED SPECIFICATIONS #9-TO BE INSTALLED ON ITEM #5	\$ _____

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Sign Here \_\_\_\_\_

Original Signature Required

The Board of Public Education  
of the School District of Pittsburgh  
Pittsburgh, PA 15213

AUTOMOTIVE EQUIPMENT LESS TRADE-IN ALLOWANCE FOR:

<b>1 EACH</b>	2001 FORD E350/BOARD # 1654 S/N: 1FTSS34L11HB61484	TRADE IN VALUE	_____
<b>1 EACH</b>	2002 FORD E150/BOARD # 2411 S/N: 1FTRE142X2HA56168	TRADE IN VALUE	_____
<b>1 EACH</b>	2002 FORD E150/BOARD # 2412 S/N: 1FTRE14212HA56169	TRADE IN VALUE	_____
<b>1 EACH</b>	2002 FORD E150/BOARD # 2466 S/N: 1FTRE14212HA90029	TRADE IN VALUE	_____
<b>1 EACH</b>	2002 FORD E150/BOARD # 2467 S/N: 1FTRE14282HS90030	TRADE IN VALUE	_____
<b>1 EACH</b>	2003 FORD F350/BOARD # 3650 S/N: 1FDWF37573ED85366	TRADE IN VALUE	_____
<b>1 EACH</b>	2003 FORD E350/BOARD # 3645 S/N: 1FTSE34L63HB71745	TRADE IN VALUE	_____
<b>1 EACH</b>	2003 FORD E350/BOARD # 3644 S/N: 1FTSE34LX3HB71747	TRADE IN VALUE	_____
<b>1 EACH</b>	2003 FORD E350/BOARD # 3640 S/N: 1FTSE34L13HB71748	TRADE IN VALUE	_____
<b>1 EACH</b>	2004 FORD E350/BOARD # 4673 S/N: 1FTSE34L74HB13273	TRADE IN VALUE	_____
<b>1 EACH</b>	2004 FORD EXPLORER/BOARD # 13 S/N: 1FMZU72K84UB58373	TRADE IN VALUE	_____
<b>1 EACH</b>	2006 FORD EXPLORER/BOARD # 22 S/N: 1FMEU72E26UB19371	TRADE IN VALUE	_____
<b>1 EACH</b>	2008 FORD EXPLORER/BOARD # 8 S/N: 1FMEU73E78UA91780	TRADE IN VALUE	_____
<b>1 EACH</b>	2002 STERLING CAB & CHASSIS S/N: 2FZAAHAK92AJ73395	TRADE IN VALUE	_____

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Company Name \_\_\_\_\_

Sign Here \_\_\_\_\_  
Original Signature Required

**SPECIFICATION NO. 1 FOR  
PICKUP EXTENDED CAB SRW  
2020 FORD F-350 4X4 SUPER DUTY (GASOLINE)**

**MINIMUM**

**ALTERNATE SPECIFICATIONS**

Chassis equal to: F-350 Super Duty \_\_\_\_\_  
148" Wheel Base \_\_\_\_\_

GVW Rating: 11,000 lbs. \_\_\_\_\_

Engine: 6.2 V-8 (gasoline) \_\_\_\_\_

Axle, Front 6000 lbs. \_\_\_\_\_

Axle, Rear 7000 lbs. \_\_\_\_\_

Axle Ratio Limited slip rear axle ratio 4.10 \_\_\_\_\_

Transmission: 10 Speed Automatic \_\_\_\_\_

Manual locking hubs \_\_\_\_\_

4-Wheel drive manual shift \_\_\_\_\_

Brakes: 4 Wheel Disc Anti-Lock \_\_\_\_\_

Wheels: 18" Cast Aluminum \_\_\_\_\_

Tires: LT 275/70R18 max traction \_\_\_\_\_

To include full size mounted spare tire and rim \_\_\_\_\_

Paint: True Blue \_\_\_\_\_

**SAFETY OPTIONS:**

Interior: Air Bags (dual) with disabling switch \_\_\_\_\_

Full bench seat vinyl trim and arm rests on doors, HD vinyl, medium stone \_\_\_\_\_

Seat belts (2) PA approved \_\_\_\_\_

PA approved interior and exterior lighting \_\_\_\_\_

Cab lights \_\_\_\_\_

XL Décor package \_\_\_\_\_

Mirrors: Manual telescoping with 2 way fold \_\_\_\_\_

Swing-out recreational with bull's eye \_\_\_\_\_

Wipers: Intermittent windshield wiper with washers \_\_\_\_\_

Alarm: Factory Alarm Keyless Entry w/ 3 keys with remotes

Back-up Alarm

Other: Rear-view camera, reverse sensing system

privacy glass for rear window

**SPECIFICATION NO. 1 FOR  
PICKUP EXTENDED CAB SRW  
2020 FORD F-350 4X4 SUPER DUTY (GASOLINE)**

**Required Options**

- Air conditioning \_\_\_\_\_
- AM/FM radio \_\_\_\_\_
- Power Locks \_\_\_\_\_
- Extra cooling capacity \_\_\_\_\_
- Power steering with tilt wheel \_\_\_\_\_
- Power Brakes \_\_\_\_\_
- Heavy duty maintenance free battery 84 amp 750 CCA \_\_\_\_\_
- Heavy duty alternator minimum of 200 AMP \_\_\_\_\_
- Summer/winter coolant installed (permanent type for 20 degree F. below 0) \_\_\_\_\_
- Hot water heater (3 speed) and defroster \_\_\_\_\_
- Heavy duty front springs \_\_\_\_\_
- Emergency road kits \_\_\_\_\_
- Fire Extinguisher \_\_\_\_\_
- Heavy duty front and rear shock absorbers \_\_\_\_\_
- Factory running boards \_\_\_\_\_
- 40 Gallon fuel tank \_\_\_\_\_
- Transmission cooler \_\_\_\_\_
- Integrated trailer brake controller \_\_\_\_\_
- Upfitter switches-4 \_\_\_\_\_
- 5 year 100,000 mile warranty \_\_\_\_\_
- Factory spray in bed liner
- Factory mud flaps
- Factory rubber floor mats

**Gauges**

**(trouble lights not acceptable)**

- Oil Pressure \_\_\_\_\_
- AMP Meter \_\_\_\_\_
- Water Temperature \_\_\_\_\_
- Fuel \_\_\_\_\_
- Tachometer \_\_\_\_\_
- Transmission Fluid Gauge \_\_\_\_\_

**All standard options not specifically listed above \_\_\_\_\_**

**SPECIFICATION NO. 2 FOR  
2020 CARGO VAN TRANSIT 350**

**MINIMUM**

**ALTERNATE SPECIFICATIONS**

Chassis equal to: Cargo Van \_\_\_\_\_  
148" Wheel Base \_\_\_\_\_  
Medium roof \_\_\_\_\_

GVW Rating: 9,500 lbs. \_\_\_\_\_

Engine: V-6 Ecoboost (gasoline) \_\_\_\_\_

Axle, Front 4,500 lbs. \_\_\_\_\_  
Axle, Rear 6,000 lbs. \_\_\_\_\_  
Axle Ratio Limited slip 3.73 \_\_\_\_\_

Transmission: Electronic 10 speed automatic O/D \_\_\_\_\_

Brakes: 4 Wheel Disc Anti-Lock \_\_\_\_\_  
Foot operated parking brake \_\_\_\_\_

Tires: 5 LT 235-65 R-16E all season \_\_\_\_\_  
To include full size mounted spare tire and rim \_\_\_\_\_

Paint: True Blue \_\_\_\_\_

**SAFETY OPTIONS:**

Interior: Air Bags (dual) with disabling switch \_\_\_\_\_  
Dual vinyl bucket seats, vinyl trim and arm rests on doors medium flint \_\_\_\_\_  
Tilt wheel \_\_\_\_\_  
Padded dash \_\_\_\_\_  
Padded sun visors (2) \_\_\_\_\_  
Seat belts (2) PA approved \_\_\_\_\_  
PA approved interior and exterior lighting \_\_\_\_\_

Mirrors: Inside rear view mirror \_\_\_\_\_  
Swing-out recreational with bull's eye \_\_\_\_\_

Wipers: Intermittent windshield wiper with washers \_\_\_\_\_

Alarms: Factory installed burglar alarm with 3 remotes and keyless entry and 3 keys \_\_\_\_\_

Camera: Rearview backup camera  
Rear parking assist

**SPECIFICATION NO. 2 FOR  
2020 CARGO VAN TRANSIT 350**

**Required Options**

- Air conditioning \_\_\_\_\_
- AM/FM radio \_\_\_\_\_
- Power Steering \_\_\_\_\_
- Power Brakes \_\_\_\_\_
- Heavy duty maintenance free battery 770 CCA \_\_\_\_\_
- Heavy duty alternator minimum of 130 AMP \_\_\_\_\_
- Summer/winter coolant installed (permanent type for 20 degree F. below 0) \_\_\_\_\_
- Hot water heater (3 speed) and defroster \_\_\_\_\_
- Emergency road kits \_\_\_\_\_
- Fire Extinguisher \_\_\_\_\_
- No rear glass in cargo area \_\_\_\_\_
- Power door locks \_\_\_\_\_
- Dome-cargo light kit \_\_\_\_\_
- 5 year 100,000 mile warranty \_\_\_\_\_
- Factory running boards \_\_\_\_\_

**Gauges**

**(trouble lights not acceptable)**

- Oil Pressure \_\_\_\_\_
- AMP Meter \_\_\_\_\_
- Water Temperature \_\_\_\_\_
- Fuel \_\_\_\_\_
- Tachometer \_\_\_\_\_

**Body Protection:**

5 year unlimited mileage \_\_\_\_\_

All standard options not specifically listed above \_\_\_\_\_



**SPECIFICATION NO. 3 FOR  
2020 SUV 4-DOOR 4X4 FORD EXPEDITION**

**MINIMUM**

**ALTERNATE SPECIFICATIONS**

Engine: V-6 3.5 Ecoboost (Gasoline)\_\_\_\_\_

Transmission: 10 speed automatic with Control trac 4 wheel drive\_\_\_\_\_

Axle: 373 ratio\_\_\_\_\_

Brakes: 4 Wheel Disc \_\_\_\_\_  
4 Wheel anti-lock\_\_\_\_\_

Tires: Five (5) P265-70R17 all season with 5 full face aluminum wheels\_\_\_\_\_

Paint: White clear coat\_\_\_\_\_

Lettering: To match existing school police SUV vehicles\_\_\_\_\_

**Required Options:**

Police package SSV\_\_\_\_\_

Graphic cloth interior\_\_\_\_\_

Cloth Captain's chair\_\_\_\_\_

Electronic AM/FM radio\_\_\_\_\_

Trailer Hitch Class IV\_\_\_\_\_

Running boards\_\_\_\_\_

Privacy glass\_\_\_\_\_

No carpet-vinyl or rubber floor covering\_\_\_\_\_

Rubber floor mats, front and rear\_\_\_\_\_

Tilt wheel\_\_\_\_\_

Power windows and locks\_\_\_\_\_

All standard options (not necessarily listed above)\_\_\_\_\_

Oversized dome light\_\_\_\_\_

5 year-100,000 mile warranty\_\_\_\_\_

Fire extinguisher

**Alarms:**

Factory alarms with 3 remotes and keys\_\_\_\_\_

Rearview camera\_\_\_\_\_

Reverse sensing system\_\_\_\_\_

**SPECIFICATION NO. 4 FOR  
2020 CARGO VAN TRANSIT CONNECT**

**MINIMUM**

**ALTERNATE SPECIFICATIONS**

Chassis equal to: Cargo Van \_\_\_\_\_  
104.8" Wheel Base \_\_\_\_\_

GVW Rating: 6000 lbs. \_\_\_\_\_

Engine: 2.0-4 cyl (gasoline) \_\_\_\_\_

Axle Ratio Limited slip 3.80 \_\_\_\_\_

Transmission: Electronic 6 speed automatic O/D \_\_\_\_\_

Brakes: 4 Wheel Disc Anti-Lock \_\_\_\_\_  
Foot operated parking brake \_\_\_\_\_

Tires: 5 LT 215/55/R16 all season \_\_\_\_\_  
To include full size mounted spare tire and rim \_\_\_\_\_

Paint: True Blue \_\_\_\_\_

**SAFETY OPTIONS:**

Interior: Air Bags (dual) with disabling switch \_\_\_\_\_  
Dual vinyl bucket seats, vinyl trim and arm rests on doors medium flint \_\_\_\_\_  
Tilt wheel \_\_\_\_\_  
Padded dash \_\_\_\_\_  
Padded sun visors (2) \_\_\_\_\_  
Seat belts (2) PA approved \_\_\_\_\_  
PA approved interior and exterior lighting \_\_\_\_\_  
Privacy glass passenger sliding door & rear doors \_\_\_\_\_

Mirrors: Inside rear view mirror \_\_\_\_\_  
Swing-out recreational with bull's eye \_\_\_\_\_

Wipers: Intermittent windshield wiper with washers \_\_\_\_\_

Alarms: Factory installed burglar alarm with 3 remotes and keyless entry and 3 keys \_\_\_\_\_

Camera: Rearview backup camera  
Rear parking assist

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**SPECIFICATION NO. 4 FOR  
2020 CARGO VAN TRANSIT CONNECT**

**Required Options**

Air conditioning \_\_\_\_\_  
AM/FM radio \_\_\_\_\_  
Power Steering \_\_\_\_\_  
Power Brakes \_\_\_\_\_  
Heavy duty maintenance free battery 770 CCA \_\_\_\_\_  
Heavy duty alternator minimum of 130 AMP \_\_\_\_\_  
Summer/winter coolant installed (permanent type for 20 degree F. below 0)\_\_\_  
Hot water heater (3 speed) and defroster \_\_\_\_\_  
Emergency road kits \_\_\_\_\_  
Fire Extinguisher \_\_\_\_\_  
Privacy glass in cargo area \_\_\_\_\_  
Power door locks \_\_\_\_\_  
Dome-cargo light kit \_\_\_\_\_  
5 year 100,000 mile warranty \_\_\_\_\_

**Gauges**

**(trouble lights not acceptable)**

Oil Pressure \_\_\_\_\_  
AMP Meter \_\_\_\_\_  
Water Temperature \_\_\_\_\_  
Fuel \_\_\_\_\_  
Tachometer \_\_\_\_\_

**Body Protection:**

5 year unlimited mileage  
All standard options not specifically listed above \_\_\_\_\_

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**SPECIFICATION NO. 5 FOR  
2020 CAB AND CHASSIS  
MEDIUM DUTY**

**MINIMUM**

**ALTERNATE SPECIFICATIONS**

Chassis equal to: Ford F-750 Super Duty \_\_\_\_\_  
194" Wheel Base \_\_\_\_\_  
120" Cab to Axle \_\_\_\_\_

GVW Rating: 25,500 lbs. \_\_\_\_\_

Engine: 7.3 Gasoline \_\_\_\_\_

Frame: Single channel 80,000 psi \_\_\_\_\_

Axle, Front 12,000 lbs. Taper Leaf Spring I-Beam Type \_\_\_\_\_  
Axle, Rear 21,000 lbs. Multi Leaf Type \_\_\_\_\_  
Axle Ratio 6.43 single speed \_\_\_\_\_

Transmission: 6 Speed Automatic Allison 3000 Series with park pawl \_\_\_\_\_  
Wheels: Lightweight Alcoa Aluminum \_\_\_\_\_  
Tires: 2 Front 11 R 22.5 Goodyear G159 Radial \_\_\_\_\_  
4 Rear 11 R 22.5 Goodyear G124 Radial \_\_\_\_\_  
1 Spare 11 R 22.5 Goodyear G159 Radial \_\_\_\_\_

Paint: True Blue \_\_\_\_\_

**SAFETY OPTIONS:**

Interior: Air Bags (dual) with disabling switch \_\_\_\_\_  
Driver Seat Hi-Back with air ride two passenger folding bench \_\_\_\_\_  
Each seat must be equipped with seat belt \_\_\_\_\_  
Heavy-duty vinyl trim and arm rests on doors \_\_\_\_\_  
Padded Dash \_\_\_\_\_  
PA approved interior and exterior lighting \_\_\_\_\_  
Assist handles for driver and passenger \_\_\_\_\_  
Tilt steering column \_\_\_\_\_  
Self-canceling turn signals \_\_\_\_\_

Mirrors: Exterior mounted-both sides \_\_\_\_\_  
West Coast type, stainless heated bull's eye \_\_\_\_\_  
With dual 8" stainless convex \_\_\_\_\_

Wipers: Intermittent windshield wiper with washers \_\_\_\_\_  
Keys: 3 keys with remotes \_\_\_\_\_

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**SPECIFICATION NO. 5 FOR  
2020 CAB AND CHASSIS  
MEDIUM DUTY**

**Required Options**

Air conditioning \_\_\_\_\_  
AM/FM radio \_\_\_\_\_  
Extra engine cooling capacity \_\_\_\_\_  
Power steering \_\_\_\_\_  
Power hydraulic anti-lock brake syst.disc front and rear w/auto-adjustment\_\_  
2 heavy duty maintenance free battery 900 CCA each \_\_\_\_\_  
Heavy duty alternator 210 AMP \_\_\_\_\_  
Remote jump start stud \_\_\_\_\_  
Heavy duty alternator minimum of 130 AMP \_\_\_\_\_  
Summer/winter coolant installed (permanent type for 20 degree F. below 0)\_\_\_  
Hot water heater (3 speed) and defroster \_\_\_\_\_  
Heavy duty front springs \_\_\_\_\_  
Emergency road kits \_\_\_\_\_  
Fire Extinguisher \_\_\_\_\_  
Heavy duty front and rear shock absorbers \_\_\_\_\_  
Single horizontal muffler \_\_\_\_\_  
Dual fuel tank, 50 gal. aluminum, under cab mounted \_\_\_\_\_  
Block Heater 110 with cord \_\_\_\_\_  
Back-up alarm \_\_\_\_\_  
5 year 100,000 mile warranty \_\_\_\_\_

**Gauges**

**(trouble lights not acceptable)**

Oil Pressure \_\_\_\_\_  
AMP Meter \_\_\_\_\_  
Water Temperature \_\_\_\_\_  
Fuel \_\_\_\_\_  
Tachometer \_\_\_\_\_  
Hour meter \_\_\_\_\_  
Transmission temperature \_\_\_\_\_

**All standard options not specifically listed above \_\_\_\_\_**

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**SPECIFICATION NO. 6 FOR  
8 FT SNOW PLOW & SALT SPREADER**

Snow Plow:

8 foot Western Poly Pro Plus Plow  
Rubber snow deflector  
Trip blade protection with 4 heavy duty coil springs  
Heavy duty cutting edge  
Rust free poly blade  
Handheld cab command control  
Low profile dual beam headlight with changeable bulbs  
Back drag edge

Salt Spreader:

7 foot Western 1.5 cubic yard double walled Poly Hopper  
Variable speed controller with dual electric 12 volt motors  
Two piece poly hopper cover  
Built in tie down hooks  
Adjustable chute & feed gate  
Work lights on spreader  
Emergency lights-4 amber strobe lights:  
    2 installed in headlights and 2 installed in reverse lights

**SPECIFICATION NO. 7 FOR  
VAN INTERIOR FOR MEDIUM  
ROOF TRANSIT VAN**

**Furnish and Install:**

- 1 each Partition w/ set back wing kit and perforated top
- 3 each Stow All SA 10 drawer units
- 3 each Hybrid units 14 X 59 X 44 shelving
- 2 each Four drawer shallow units
- 6 each 5" Hooks for cords or hoses
- 1 each Rubber mat to fit cargo area

**SPECIFICATION NO. 8 FOR  
POLICE PACKAGE**

**Police Expedition**

Furnish and install the following:

- 1) Front Setina partition 10 vs.
- 1) Setina, partition 12 vs. rear
- 1) Federal signal 100 watt dynamax speaker SA315
- 1) Wheelen light bar BBPH5LRRBB LED
- 1) Wheelen hands free function siren model 295SLSA6
- 1) Havashield console C-3010
- 1) Wheelen vertex LED Hideaway lights-front and rear

Remove 2 police radios from trade in police cars and install into console of new police vehicles

Install new antennas



**SPECIFICATION NO.9 FOR  
16 FT. DRY VAN BODY w/attic**

**MINIMUM**

**ALTERNATE SPECIFICATIONS**

Body:	Aluminum constructed van-type installed back of cab and above wheels (NO Wheelhouse or transmission boxes on interior of body floor)
Dimension:	Interior dimension to be Exact height 97" Wide minimum 94" Length 192" Outside body to be maximum of 96" Total vehicle exterior height not to exceed 11' 4"
Paneling:	Exterior body paneling to be smooth aluminum sheeting .040 ga., prefinished With white acrylic enamel. Paneling to be attached to 18 ga. galvanized steel Roll formed hat section uprights on 16" centers with brazier-head solid Aluminum rivets at minimum of 2" centers
Roof:	.040 aluminum roof skin with anti-snap bows on 24" centers
Attic:	To be incorporated into roof and front of body To be 36" deep and width of body, to have full gate to secure items in attic
Front Wall:	To be constructed of 5/8 core Frp and 1-25 extruded aluminum front vertical corners
Floor:	To be 1-1/8 laminated hardwood flat floor
Interior:	To be 3/8 plywood lining full height 12" high scuff pla all the way around 3 rows of recesses etrack all the way around
Rear Door:	No rear door
Side Door:	To match exterior body and equipped with heavy-duty cam-type lock suitable for padlocking. Exterior of door to be 40" wide and a minimum of 72" high

**SPECIFICATION NO.9 FOR  
16 FT. DRY VAN BODY w/attic**

- Liftgate: Waltco BZ Cantilever 4400 lbs with power up and down and power close and Open with 2 flip up safety stops recessed in platform
- Platform: to be 84" X 94" extruded aluminum with wedge platform.  
Seal kit for gate (no rear door)
- Power unit: to be electric hydraulic fully enclosed and weatherproof unit to be installed under body at rear. Must have circuit breaker at battery
- Controls: two sets of control switches. One at curb side lower, and one inside truck body
- Toolboxes: Two 48"x18"x18" aluminum mounted under bed of truck
- Lights: Interior of body to be equipped with two large dome lights with pilot light and switch on dash in cab. LED taillights and reverse lights in protective boxes. Body marker LED lights, front and rear identification lights to be installed in recessed roof channel. All necessary reflectors as required by law. Both rear corners to have step and grab handle. Complete unit to pass Pennsylvania State Inspection and have current Federal Safety Sticker.