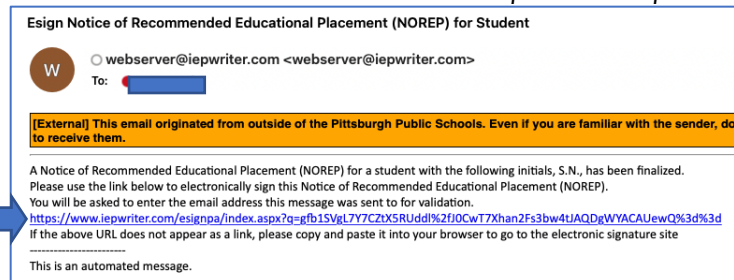


E-Sign Notice of Recommended Educational Placement (NOREP): The Parent View

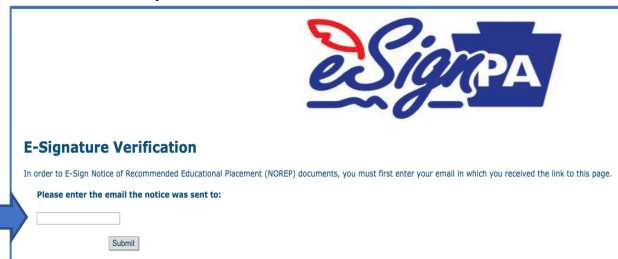
After the NOREP is **finalized** and the Parent/Guardian(s) email is listed to receive the correspondence, an email is sent to the Parent/Guardian(s)

1. Parent/Guardian receives an E-sign email from webserver@iepwriter.com

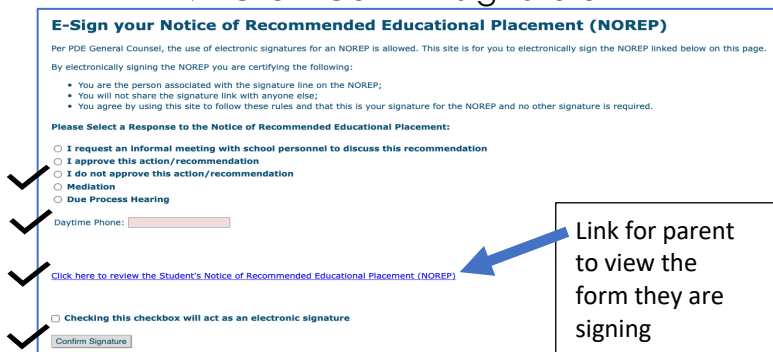
2. Parent clicks on blue link or copies and pastes into a browser



3. Parent/Guardian enters the same email address used to send the link and clicks "Submit"



4. Parent/Guardian must
- ✓ check an option
 - ✓ type in a phone number
 - ✓ check the electronic signature box
 - ✓ Click "Confirm Signature"



5. Screen the Parent/Guardian sees after e-signing. Includes a link to view the completed document.

