


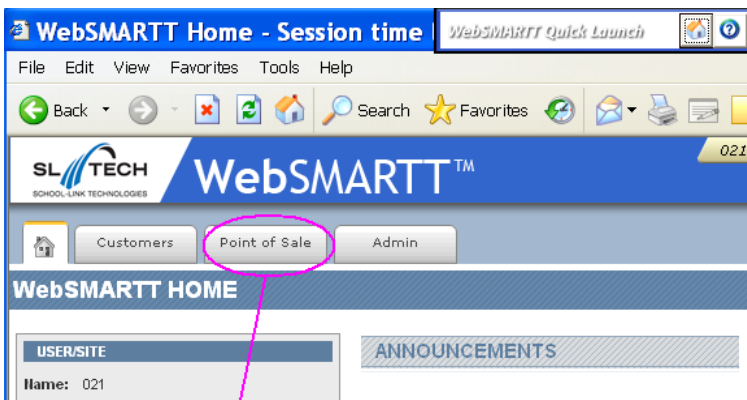
# Manager Functions



Click on the  House Icon to open WebSmarrt



Type in the password: 1111 and click on  Login Icon



Click on  Point of Sale Icon

WebSMARTT POS Home - Session t

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Customers Point of Sale Admin

**POINT OF SALE**

WebSMARTT Home > Point of Sale

- Bank Deposit Management** - Select to enter and edit bank deposit information.
- Cashier Management** - Select to manage cashier information.
- Keyboard Management** - Select to manage keyboard information.

Click on  **Bank Deposit Management**

WebSMARTT - Deposit Start - Sessi

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Customers Point of Sale Admin

**DEPOSIT START**

WebSMARTT Home > Point of Sale > Deposit Start

Select date of deposit. Make sure date is correct

<<< << < Thursday, September 25, 2008 > >> >>>

Next Reset Cancel

Click on  Icon

**DEPOSIT ADJUSTMENTS**

[WebSMARTT Home](#) > [Point of Sale](#) > [Deposit Start](#) > [Deposit Adjustments](#)

Thursday, September 25, 2008

Revenue#1	\$0.00	Prepay Adjust	\$0.00	User#1	\$0.00
Revenue#2	\$0.00	Expense#2	\$0.00	User#2	\$0.00
Revenue#3	\$0.00	Expense#3	\$0.00	User#3	\$0.00
Revenue#4	\$0.00	Expense#4	\$0.00	User#4	\$0.00
Revenue#5	\$0.00	Expense#5	\$0.00	User#5	\$0.00
Revenue#6	\$0.00	Expense#6	\$0.00	User#6	\$0.00
Revenue#7	\$0.00	Expense#7	\$0.00	User#7	\$0.00

Notes

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Click on the  Icon

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Home Customers **Point of Sale** Admin

**DEPOSIT SELECT CASHIER/TERMINAL**

[WebSMARTT Home](#) > [Point of Sale](#) > [Deposit Start](#) > [Deposit Adjustments](#) > [Deposit Select Cashier/Terminal](#)

Thursday, September 25, 2008

Active cashiers for this date

- Manager Deposit - \$0.00
- Gwen - 2103 - Breakfast - \$16.00
- Blanca - 2104 - Breakfast - \$64.60
- Sonia - 2105 - Breakfast - \$0.00

Enter Deposit

Change Deposit Type **Complete Deposit** Cancel

Click on  Icon

Below is the totals for the POS session.

<b>Total Sales:</b>	\$77.48 + \$791.06 + \$0.00 =	\$868.54
<b>Cash Prepayments at Computer:</b>		+ \$0.00
<b>Credit Card Prepayments:</b>	<b>[Does not affect total]</b>	\$0.00
<b>Promotion Prepayments:</b>	<b>[Does not affect total]</b>	\$0.00
<b>Miscellaneous Revenue:</b>		+ \$0.00
<b>Miscellaneous Expenses:</b>		- \$162.00
<b>Total Cash Expected:</b>		\$706.54

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**Cash Over / Short**

Cash Collected: \$714.75 - Total Cash Expected: \$706.54 = \$8.21 **over**

[Change](#) [Continue](#)

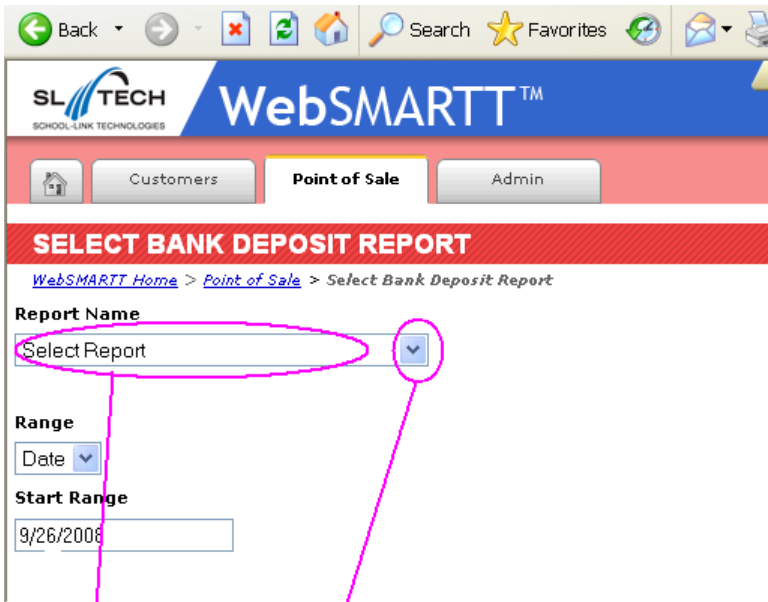
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Click on [Continue](#) Icon

## Printing Reports

The screenshot shows the WebSMARTT Point of Sale interface. At the top, there is a blue header with the SL TECH logo and 'WebSMARTT™'. Below the header is a navigation bar with buttons for 'Customers', 'Point of Sale', and 'Admin'. The main content area is titled 'POINT OF SALE' and lists several options: 'Bank Deposit Management', 'Cashier Management', 'Keyboard Management', and 'Bank Deposit Reporting'. The 'Bank Deposit Reporting' option is circled in pink, and a pink line points from the text below to it.

Click on [Bank Deposit Reporting](#) Icon



Click in here or click on the drop down arrow to select reports.

## Prepayment Report

- Select Report
- Adjustment Summary
- Cash Journal
- Cashier Deposit Breakdown
- Cashier Summary
- Cashier Summary - Reconciliation
- Check Summary
- Customer Account Activity
- Edit Check
- Item Sales
- Item Sales Summary
- Item Sales Summary by Grade
- Item Sales by Terminal
- Line Speed
- Prepayment Summary
- Sales and Meal Counts
- Sales and Meal Counts - Brief
- Sales and Meal Counts - Brief (B/L/O)
- Tax Reconciliation
- Terminal Deposit Breakdown
- Terminal Sales Summary
- Transaction Log - Detailed
- Transaction Log - Exception Transactions
- Transaction Log by Terminal

## Cashiers Report

- Select Report
- Adjustment Summary
- Cash Journal
- Cashier Deposit Breakdown
- Cashier Summary
- Cashier Summary - Reconciliation
- Check Summary
- Customer Account Activity
- Edit Check
- Item Sales
- Item Sales Summary
- Item Sales Summary by Grade
- Item Sales by Terminal
- Line Speed
- Prepayment Summary
- Sales and Meal Counts
- Sales and Meal Counts - Brief
- Sales and Meal Counts - Brief (B/L/O)
- Tax Reconciliation
- Terminal Deposit Breakdown
- Terminal Sales Summary
- Transaction Log - Detailed
- Transaction Log - Exception Transactions
- Transaction Log by Terminal

## Sales & Meals Report

- Select Report
- Adjustment Summary
- Cash Journal
- Cashier Deposit Breakdown
- Cashier Summary
- Cashier Summary - Reconciliation
- Check Summary
- Customer Account Activity
- Edit Check
- Item Sales
- Item Sales Summary
- Item Sales Summary by Grade
- Item Sales by Terminal
- Line Speed
- Prepayment Summary
- Sales and Meal Counts
- Sales and Meal Counts - Brief
- Sales and Meal Counts - Brief (B/L/O)
- Tax Reconciliation
- Terminal Deposit Breakdown
- Terminal Sales Summary
- Transaction Log - Detailed
- Transaction Log - Exception Transactions
- Transaction Log by Terminal

Select a report, see below.

WebSMARTT Home > Point of Sale > Select Bank Deposit Report

**Report Name**  
 Cashier Summary

**Range**  
 Date

**Start Range**  
 9/26/2008

**End Range**  
 9/26/2008

**Meal Session**  
 All

View Reset

Select report and click on View Icon

Crystal Reports ActiveX Viewer - WebSMARTT Quick Launch

100% 1 of 1

Preview

**Cashier Summary**

Site: Lawrence Road Middle School Date Range: 9/25/2008 to 9/25/2008

Site: 021 Lawrence Road Middle School

Session Date: 09/25/2008

Session Type: Breakfast

Operator	Cash	Free	Reduced	M
2103 Gwendolyn McKenzie	\$14.50	46	13	
2104 Blanca Escobar	\$62.98	0	0	
2105 Sonia Canales	\$0.00	0	0	
<b>Breakfast Total:</b>	<b>\$77.48</b>	<b>46</b>	<b>13</b>	

Click on the Print Icon to print report

Reports ActiveX Viewer - WebSMARTT Quick Launch

100% 1 of 1

powered by crystal

**Summary**

Lawrence Road Middle School Date Range: 9/25/2008 to 9/25/2008 Session: All

021 Lawrence Road Middle School

on Date: 09/25/2008

on Type: Breakfast

Operator	Meals						# of T
	Cash	Free	Reduced	Paid	2nds	Adult	
Gwendolyn McKenzie	\$14.60	46	13	24	0	0	9
Blaise Foster	\$82.08	0	0	0	0	1	3

Click on  to close report

WebSMARTT - Bank Deposit Report WebSMARTT Quick Launch

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021: Lawrence Road Middle School


Help Technician Connection Logout

Customers **Point of Sale** Admin

**BANK DEPOSIT REPORT**

Home > Point of Sale > Select Bank Deposit Report

Report

Click on  to close WebSmartt