



## **Lakes International Language Academy General Board**

will meet on August 13, 2024 at 6:00 pm at  
Lakes International Language Academy Upper School,  
19850 Fenway Ave N, Forest Lake, MN 55025

Please click the link below to join the webinar:

<https://meet.google.com/eyd-fmew-xbh>

### **Google Meet settings**

Host management is turned on. Host must join first. Participants must be admitted.

## **AGENDA**

### **A. General Business**

1. Call to Order
  - a. LILA Mission Statement: *LILA prepares tomorrow's critical thinkers and global citizens through language acquisition and inquiry-driven study.*
2. Community Input (Please request speaker's card [here](#) or contact [mrynders@mylila.org](mailto:mrynders@mylila.org))

Any member of the public wishing to address the School Board may do so at this time by requesting a speaker's card. Each person will be allowed 3 minutes to speak. Though board protocol does not allow us to engage in discussion about your concern at this time, we appreciate your taking the time to share your feedback with us. Items may be referred to the administration or to a future meeting for further consideration.
3. Review of Agenda
4. Conflict of Interest Disclosure
5. School/Community Presentation
6. Celebrate LILA

### **B. School Update**

1. Executive Director Shannon Peterson ([Staff Changes Link](#))
  - a. Strategic Plan Pillar 1: Dynamic Student Experience
  - b. Strategic Plan Pillar 2: Collaborative Community
  - c. Strategic Plan Pillar 3: Professional Excellence
  - d. Strategic Plan Pillar 4: Advancing LILA's Future

### **C. Action Items**

1. Approve SFM Winter Slips and Falls Prevention Grant for \$2000 for Lower School parking lot repairs
2. Approve Treasurer's Report (June 2024 financial reports: cash flow, summary and detailed income and expense statements, disbursement register, balance sheet, dashboard, narrative of highlights)
3. Approve Policy 110 Internal Controls
4. Approve Policy 116 Depository and Fund Transfers Authority
5. Review and approve new policy, Personal Electronic Devices

### **D. Dialog/Discussion Items**

1. Executive Committee reporting requirements to the Board

### **E. Reports**

1. Finance Committee meeting minutes, 8/12/2024 (for review and file)

### **F. Consent Agenda (Chair)**

1. Secretary's Reports
  - a. [7/9//2024 board meeting minutes](#)
  - b. [7/31/2024 special board meeting minutes](#)
2. Approval of Recent New Hires /Terminations
3. Donations report (in folder)

### **G. Announcements (Chair)**

1. Community Updates
2. Board Member Training Updates
  - a. Erin Chapman: Finance: Adopt a Budget, Conduct Financial Oversight of Cash Flow, Conduct Financial Oversight of Fund Balance, Conduct Financial Oversight of Pupil Units, Oversee Proper Use of Public Funds; Employment Law: Develop and Use Policies, Evaluate the Leaders, Look Out for Conflicts of Interest, Respond to Data Requests, Retain and Maintain Records
  - b. Jonell Pacyga, Cam Hedlund, Matt Gockowski: New board member orientation 7/19/24 given by CFO Lundgren and Alli Williams. Includes review of board handbook, financial reports, governance, bylaws, policies, code of ethics, and conflict of interest.

### **H. Reflection on Board Performance (Chair)**

### **I. Adjourn (Chair)**