

Pupil Transportation Department  
Pittsburgh Public Schools Service Center  
1305 Muriel St  
Pittsburgh, PA 15203

05/14/2024



**Dear Parent/Guardian:**

**Families of charter, non-public, and parochial students desiring daily transportation must submit an online request for service annually to ensure compliance with State regulations governed by Act 372 of the PA School Code. Transportation assignments will not be carried over from school year to school year. A new form must be submitted the summer prior to each school year.**

**Transportation will be provided based on the student's school of enrollment and eligibility based on legal residence as confirmed in PPS' Student Information records. Each school is responsible for sending enrollment information and/or rosters to PPS verifying enrollment and legal addresses.**

**Families will complete this online transportation form for each student for the 2024-2025 school year. If you receive the confirmation page that your response is recorded, please do not submit a second request unless your information changes.**

**Please note that if your child does not ride for a week or more, the stop could be eliminated, and a new form would need to be submitted.**

**To allow PPS time to arrange transportation, please make every effort to complete the form by July 19, 2024. Families that complete the form by the deadline will receive a letter with the transportation arrangements approximately 14 days before the start of school. Late requests could take up to 14 days to process, and transportation may not be ready by the first day of school. Please do not contact the transportation office prior to two weeks before the start of school, or 14 days after the submission of your request, whichever is later.**

**Please visit the following link or scan the QR code on a phone or tablet to access the request form. There is also a button available at [pghschools.org/transportation](https://pghschools.org/transportation).**

**Student ID will be required to complete the request.**

**Student ID numbers can be obtained by reaching out to the Parent Hotline, 412-529-HELP [4357], or [parenthotline@pghschools.org](mailto:parenthotline@pghschools.org). The Parent Hotline operates Monday through Friday, 6:30 AM – 4:00 PM**

**<https://pittsburgh.transfinder.com/formfinder/Survey.html?c=pittsburgh&t=aad966d07i02>**

