

<b>CALL TO ORDER</b>	At 7:01 p.m., the July 15, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.  Note: The meeting was held in the Susquehanna Township High School Auditorium. The public could also attend via livestream from the boardroom at the Administration Office.
<b>SCHOOL BOARD MEMBERS PRESENT</b>	Mr. Majid Ali Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill, Ms. Elise I. LeMelle, Miss. Rebecca McCullough, Esq., Mr. Steven H. Johnson, Mr. Ian Thomas, Mr. Jesse Rawls, Sr.
<b>DISTRICT OFFICE PRESENT</b>	Mr. Oslwen Anderson, Jr., Dr. Tamara Willis, Mrs. Carrie Martin, Ms. Kathy Ciaciulli, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop, Brad Giampietro
<b>DISTRICT OFFICE PRESENT VIA LIVESTREAM</b>	Mrs. Leida Wojciechowski, Ms. Franka Maerz
<b>SOLICITOR</b>	Appel, Yost & Zee LLP
<b>EXECUTIVE SESSION</b>	The President announced that executive session was held immediately prior to the meeting for the purpose of real estate and personnel matters.
<b>INTRODUCTIONS/ GUEST PRESENTATIONS</b>	None
<b>REPORTS/ ANNOUNCEMENTS</b>	None
<b>II. APPROVAL OF AGENDA ITEMS FOR JULY 15, 2024</b>	
<b>MOTION TO AMEND THE AGENDA</b>	<b>2.A.</b> Moved by Mr. Ali, seconded by Mr. K. Johnson, to amend the agenda as follows: Move item 4.A. (Presentation and Discussions: STSD Public Hearing – Chapter 4 of PA Local Tax Enabling Act; Occupation Tax/Earned Income Tax) to become item 2B. Move item 2.B. (Hearing of the Public) to become item 2C. Motion passed 9-0, 0 abstentions, 0 absent
<b>MOTION TO APPROVE</b>	<b>2.A.</b> Moved by Mr. Ali, seconded by Mr. K. Johnson, to approve Item 2.A. as amended. Motion passed 9-0, 0 abstentions, 0 absent
<b>PRESENTATION</b>	<b>2.B.</b> STSD Public Hearing – Chapter 4 of PA Local Tax Enabling Act (Occupation Tax/Earned Income Tax)

Oslwen C. Anderson, Business Manager, presented (attached to BoardDocs)

Prior to the presentation, the district Solicitor, Mr. Steve Moniak introduced Mr. Anderson and explained the procedure for the public comment portion of the agenda.

**2.B. Board Member Comments**

None

**III. HEARING OF THE PUBLIC**

**SPEAKERS**

The following individuals shared comments on Mr. Anderson’s Presentation: STSD Public Hearing – Chapter 4 of PA Local Tax Enabling Act (Occupation Tax/Earned Income Tax): Beth Major, Vernon Scovers, Peter Friche, Reagan Gorman, Cynthia Zehner, Judy Hepford, Jamison Jones, Daniel Rice, Clifton Edwards, Jody Eberly, Scott Eisenhart, Vanessa Edwards, Craig Erdman, Fred Faylona, Cary Loyd, John Meehan  
Gina Berardone shared her comment remotely via live stream from the district administration office.

**IV. PRESENTATIONS AND DISCUSSIONS**

**PRESENTATION**

Agenda was amended to move item 4.A. to item 2.B.

**V. MINUTES**

**MOTION TO APPROVE**

**5.A.** Moved by Mr. K. Johnson, seconded by Ms. Hatcher, to approve Item 5.A.  
Motion passed 9-0, 0 abstentions, 0 absent

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5.A. Approve the Minutes of the June 17, 2024, Board meeting.

**VI. PROGRAM**

**MOTION TO APPROVE**

**6.A.** Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to approve Item 6.A.  
Motion passed 9-0, 0 abstentions, 0 absent

**6.A.** Approve the creation of a Women in STEM Club at the Susquehanna Township High School as described below.

The purpose of this club is to spread awareness of the significance of women in STEM, both historical and modern women in STEM. This club will also help others find their passion for STEM and expose students to STEM related opportunities.

**VII. PERSONNEL**

**MOTION TO APPROVE**

**7.A.B.C.D.E.F.G.H.** Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to approve Items 7.A.B.C.D.E.F.G.H.  
Motion passed 9-0, 0 abstentions, 0 absent

**7.A.** Approve the retirement of Robin Venneri as Assistant Food Service Manager at Thomas W. Holtzman, Jr. Elementary School, effective July 25, 2024. Ms. Venneri has been with the District since 1997.

**7.B.1.** Approve the resignation of Emily Fiebig as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective August 16, 2024.

**7.B.2.** Approve the resignation of Lauren Good as ESL Teacher at the Sara Lindemuth/Anna Carter Primary School, effective June 25, 2024.

**7.B.3.** Approve the resignation of Sabrina Sobers as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective June 26, 2024.

**7.B.4.** Approve the resignation of Atiya Simmons as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective June 26, 2024.

**7.B.5.** Approve the resignation of Jesse Kochara as Special Education Teacher at the Susquehanna Township Middle School, effective July 5, 2024.

**7.C.** Approve the end of assignment for Nichole Smith as long-term substitute teacher, effective June 10, 2024.

**7.D.1.** Amend Alanna McMullan as Assistant Principal at the Susquehanna Township Middle School at a salary of \$90,000.00 from effective date to be determined to effective July 1, 2024.

**7.D.2.** Amend Nicole Stewart as Assistant Principal at the Sara Lindemuth/Anna Carter Primary School at a salary of \$88,500.00 from effective date to be determined to effective July 1, 2024.

**7.E.1.** Approve Dipti Savaji as Secretary at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.26 per hour, effective August 22, 2024. Ms. Savaji will be replacing Ahjanae Sanks.

**7.E.2.** Approve Lisa Jimenez as Assistant II paraprofessional at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.26 per hour, effective August 22, 2024. Ms. Jimenez will be replacing Wendy Fonner.

**7.F.1.** Approve Brooke Polly as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Polly will be replacing Gabrielle Jarvis.

**7.F.2** Approve Emily Kearney as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$57,461.00, effective August 14, 2024. Ms. Kearney will be replacing Emily Fiebig.

**7.F.3.** Approve Celeste Grob as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Grob will be filling a new position.

**7.F.4.** Approve Kasey Gentry as Health and Physical Education Teacher at the Susquehanna Township Middle School at a salary of \$60,651.00, effective August 14, 2024. Mr. Gentry will be replacing Aleisha Buchanan.

**7.F.5.** Approve Veronica Pearson as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Pearson will be replacing Elaine Maloy.

**7.F.6.** Approve Eve Brink as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Brink will be replacing Michelle McGowan.

**7.F.7.** Approve Allison Hlodash as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Hlodash will be replacing Sabrina Sobers.

**7.F.8.** Approve Howard Rosenberry as Science Teacher at the Susquehanna Township High School at a salary of \$74,511.00, effective August 14, 2024. Mr. Rosenberry will be replacing Mary Pat Evans.

**7.F.9.** Approve Trael Seegars as Math Teacher at the Susquehanna Township High School at a salary of \$57,461.00, effective August 14, 2024. Mr. Seegars will be replacing Alexandria Schreier.

**7.F.10.** Approve Jonathan Martindell as Social Studies Teacher at the Susquehanna Township High School at a salary of \$77,710.00, effective August 14, 2024. Mr. Martindell will be replacing Sierra Harvey.

**7.F.11.** Approve Nichole Smith as LTS Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$55,911.00, effective August 14, 2024. Ms. Smith will be replacing Margaret Keiser.

**7.F.12.** Approve Tyler Shellhamer as Math Teacher at the Susquehanna Township High School at a salary of \$74,771.00, effective August 14, 2024. Mr. Shellhamer will be replacing Christine Ross.

**7.F.13.** Approve Elaine Maloy as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,911.00, effective August 14, 2024. Ms. Maloy will be replacing Adam Wimmer.

**7.F.14.** Amend Jaylen Hawthorne from Math Teacher to Science Teacher at the Susquehanna Township High School, effective August 14, 2024. Mr. Hawthorne will be replacing Stephen Sexsmith, Ph.D.

**7.F.15.** Approve Erin Madison as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$55,000.00, effective August 14, 2024. Ms. Madison will be replacing Lalita Bajgai.

**7.G.1.** Approve the payment of 1 personal day at \$150.00 per day totaling \$150.00 for Josie Stalcar.

**7.G.2.** Approve the payment of 5 personal days at \$150.00 per day totaling \$750.00 for Jessica Lloyd.

**7.G.3.** Approve the payment of 4 personal days at \$150.00 per day totaling \$600.00 for Jonathan Enerson.

**7.G.4.** Approve the payment of 2 personal days at \$150.00 per day totaling \$300.00 for Lisa Geer.

**7.G.5.** Approve the payment of 10 personal days at \$150.00 per day totaling \$1,500.00 for Amanda Salter.

**7.G.6.** Removed from agenda

**7.G.7.** Approve the payment of 2.5 personal days at \$150.00 per day totaling \$375.00 for Sierra Harvey.

**7.G.8.** Removed from agenda

7.G.9. Approve the payment of .5 personal day at \$150.00 per day totaling \$75.00 for Emily Fiebig.

7.G.10. Approve the payment of 74 sick days at the following amounts: 50 at \$75.00 per day, 24 at \$90.00 per day for a total of \$5,910.00 and 10 personal days at \$150.00 a day for a total of \$1,500.00 for Theresa Bowley.

7.G.11. Approve the payment of 69.5 sick days at the following amounts: 50 at \$75.00 per day, 19.5 at \$90.00 per day for a total \$5,505.00 and 5 personal days at \$150.00 a day for a total of \$750 for Mary Evans.

7.G.12. Approve the payment of 10 sick days at \$75.00 per day for a total of \$750.00 and 3 personal days at \$150.00 per day for a total of \$450.00 for Alexandra Schreier.

7.G.13. Approve the payment of 188 sick days at the following amounts: 50 at \$75.00 per day, 50 at \$90.00 per day, 50 at \$105.00 per day and 38 at \$120.00 for a total of \$18,060.00 and 8 personal days at \$150.00 a day for a total of \$1,200.00 for Jill Debrousse.

7.G.14. Approve the payment of 2 personal days at \$150.00 per day for a total of \$300.00, and 25.5 vacation days at \$423.80 per day for a total of \$10,806.90 for Keith Edmonds.

7.G.15. Approve the payment of 165.5 sick days at \$111.93 per day for a total of \$18,524.41 for Wendy Fonner.

7.G.16. Approve the payment of 4.5 sick days at \$118.80 per day for a total of \$534.60 for Cynthia Osmolinski.

7.G.17. Approve the payment of 126 sick days at \$118.80 per day for a total of \$14,968.80 for Carol Miller.

7.G.18. Approve the following ESY Paraprofessionals at the Susquehanna Township School District for the 2023-2024 school year:

Dakharee Mann	Italy Morton
Melissa Rico	Dipti Savaji

7.G.19. Approve Victoria Rutherford as ESY Teacher at the Susquehanna Township School District for the 2023-2024 school year.

**7.G.20.** Approve the following Susquehanna Township School District Translators for the 2024-2025 school year at a stipend of \$3,000.00:

Leida Wojciechowski	Dipti Savaji	Kabita Acharya
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**7.G.21.** Approve the following Advisors at the Thomas W. Holtzman, Jr. Elementary School for the 2023-2024 school year:

Position	Name	Stipend
Elementary Band Director	Eric Hartranft	\$450.00
Elementary Chorus Director	Michael Campbell	\$450.00
Elementary Orchestra Advisor	Eric Hartranft	\$450.00

**7.H.** Approve the evaluation of Superintendent, Dr. Tamara Willis, with a rating of Satisfactory. This evaluation, prepared in June for the 2023-2024 school year, was completed by the School Board of Directors.

**VIII. FINANCES**

**MOTION TO APPROVE**

**8.A.B.C.D.E.F.G.H.** Moved by Mr. K. Johnson, seconded by Mrs. Hill, to approve Items 8.A.B.C.D.E.F.G.H.

Motion passed 9-0, 0 abstentions, 0 absent

**8.A.** Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$500.36.

**8.B.** Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$244,711.62.

**8.C.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$4,776,564.93.

**8.D.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$1,575,746.36.

**8.E.** Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$35,109.81.

**8.F. 1.** Approve the following Personal Tax Refund:

Taxpayer Name: Mya Garrett  
Bill#: 081217  
Year: 2021  
Refund Amount: \$297.00

Bill #: 018351  
Year: 2022  
Refund Amount: \$188.51  
Total amount of refund \$485.51

Reason: Mya Garrett is a full-time student; paid the taxes in error.

**8.F.2. Approve the following Personal Tax Refund:**

Taxpayer Name: Kenneth Ian Murray  
Bill #: 00175  
Year: 2023  
Refund Amount: \$294.00

Reason: Kenneth Ian Murray received the interim taxes in error. He was not a resident of Susquehanna Township School District; paid the taxes in error.

**8.G. Approve the General Fund Cash Balance of \$5,792,785.09.**

**8.H. Approve the 2024-2025 FY Proposed Final Food Service Fund Budget with aggregate income and expenditures totaling \$2,523,617 and \$2,523,617 respectively, with a \$0 use of unrestricted funds (See Attached).**

Discuss the attached and below notated recommended 2024-2025 FY Student and Adult Meal price increases:

2024-2025 FY – Ala Cart Pricing No Increases

- Ice Cream

2024-2025 FY – Student Meal No Increases

- Breakfast
- Lunch
- Milk

2024-2025 FY – Adult Meal No Increases

- Adult Elementary Lunch
- Adult Secondary Breakfast
- Adult Secondary Lunch

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A.B.C.D.E.F.G.H.I.J.K.L.M.N.O.P.Q.R.S.T.** Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve Items 9.A.B.C.D.E.F.G.H.I.J.K.L.M.N.O.P.Q.R.S.T. Motion passed 9-0, 0 abstentions, 0 absent

**9.A.** Approve the MOU with the United Way of the Capital Region (UWCR). UWCR will provide an education liaison to assist pre-school parents in accessing social services and pre-school programming. The UWCR will provide this service, free of charge to the district, in its efforts to improve student outcomes during and beyond kindergarten.

**9.B.** Approve the Agreement with SOARPsych, LLC to provide School Psychology services for special education evaluations and record reviews, as needed.

**9.C.** Approve the agreement with GHR Education to provide staffing services, as needed, during the 2024-2025 school year.

**9.D.** Approve the agreement with GHR Education to provide staffing services, as needed, during the 2024-2025 school year.

**9.E.** Approve the Agreement with Acadience/Voyager Sopris Learning to provide K-8 Reading and Math diagnostic and benchmark testing.

**9.F.** Approve the IU13 consortium agreement with Microsoft for a 5-year term. This agreement covers all Microsoft Server, Desktop, and 365 licensing for staff and students. The agreement requires annual submissions of staff and student counts. Additionally, this agreement will lock in pricing during the length of the term. We are committing to participating for all 5 years by accepting this agreement. We have participated in the last 3 rounds of the agreement, which were two three-year terms and a five-year term for a total of 11 years of participation.

**9.G.** Approve the agreement with Seesaw to provide a platform that supports virtual and in-person learning for students in grades K-5 for the 2024-2025 school year.

**9.H.** Approve the Agreement with KIT Communications to install a district-wide alarm system as discussed in executive session.

**9.I.** Approve motion to sell obsolete technology assets to Coretek Enterprises for recycling and data destruction. (List of assets attached)

Assets included the following scenarios:

Damaged equipment – Any usable parts have been salvaged

End of Life equipment – This would account for equipment that has been minimally in production for 6 years

Included in the sale:

Transport

Auditing

Certified data destruction

EPA compliance with recycling through R2/RIOS certification

Coretek forecasted a net reconciliation offer of \$12,642.50

**9.J.** Approve the contract with Pennoni Associates Inc. for \$1,250.00 to provide our annual Asbestos Awareness Training to all maintenance and custodial staff. This training is mandated by the State of Pennsylvania.

**9.K.** Approve the attached two Ehrlich Pest Control contracts required to provide pest exclusion services at Sara Lindemuth Elementary School and the Middle School in the amounts of \$1,085 and \$1,564, respectively.

**9.L.** Approve the attached natural gas contracts with NRG Business Marketing and UGI Energy Services at a rate of \$1.234/DTH and \$0.369/DTH, respectively as recommended by Provident Energy Consulting beginning August 2025 through July 2027.

**9.M.** Approve the 2024-2025 school year agreement for Participation in Child Nutrition Programs between the Dauphin County Technical School (DCTS) and Susquehanna Township School District – DCTS # 115-22-160-7 and STSD # 115-22-830-3.

**9.N.** Approve the 2024-2025 school year agreement for Participation in Child Nutrition Programs between the Capital Area Intermediate Unit and Susquehanna Township School District - CAIU # 115-00-000-0 and STSD # 115-22-830-3

**9.O.** Approve the Agreement with Laurel Life to provide services for one trauma informed high school classroom for the 2024-2025 school year.

**9.P.** Approve the Agreement for CAIU to provide School-Age Education Services, to Susquehanna Township learners for the 2024-2025 School Year.

**9.Q.** Approve the Agreement with Custom Computer Specialists to host the Campus Data Viz solution.

**9.R.** Approve the Contract with Dillow Associates in the amount of \$21,658.00 for the design and engineering work required for the installation of approximately 500 lineal feet of sidewalk along Linglestown Road. The sidewalk is required as part of the permit to install modular classrooms at our building. The design and engineering work is more extensive as a result of the sidewalk adjoining a State roadway and the State's permitting requirements.

**9.S.** Approve the Gordian Contracts No. 2021JOCC-31, Job Order Number 117992.00 for the installation of approximately 500 lineal feet of sidewalk along Linglestown Road. The sidewalk is required as part of the permit to install modular classrooms at our building. This was presented at the Long Term Facility Planning Committee Meeting. The project will be completed in two phases to comply with appropriate/required permitting. Contract Amounts: Phase 1: \$78,604.20, Phase 2: \$16,394.79, for a Total Contract Amount of \$ 94,998.99.

**9.T.** Approve the Gordian Contract No. 2021JOCC-31, Job Order Number 130546.00 in the amount of \$24,096.70, for the planting of 36 trees at various locations in the school district. This is required as part of the permit to install sidewalks and additional modular classrooms at our buildings. This has been presented at the Long-Term Facility Planning Committee Meeting.

**DISCUSSION**

**9.U.** Discuss the 3-Year Maintenance Agreement with OAESYS Systems, LLC to perform quarterly scheduled maintenance visits, provide on-line support, and include all software updates in accordance with the contract. OAESYS is providing all our new HVAC controls as part of our Capital Projects and will be fully installed in 3 of our schools by November 2024. Annual Contract Amounts: Year 1: \$9,650.00, Year 2: \$9,940.00, Year 3: \$10,210.00.

**DISCUSSION**

**9.V.** Discuss the contract with New Story Schools to provide educational services, as needed, during the 2024-2025 school year for the following students: 2024-25/001, 2024-25/002, 2024-25/003, 2024-25/004.

**DISCUSSION**

**9.W.** Discuss the CAIU Agreement for School-Based Access Programming for the 2024-2025 school year to provide support for Medical Access Billing.

**DISCUSSION**

**9.X.** Discuss the Contact to Care Pilot Referral Program with United Way of the Capital Region/Hamilton Health Center to provide assistance to uninsured learners with various medical needs and health-related social needs.

**X. POLICY**

None

**XI. OTHER**

**MOTION TO APPROVE**

11.A. Moved by Mr. K. Johnson, seconded by Mr. S Johnson, to approve Item 11.A.

ROLL CALL VOTE:

Aye: Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Miss  
McCullough, Mr. Thomas, Mr. K. Johnson, Mr. Rawls  
Nay: Mr. Ali  
Abstain: None  
Absent: None

**Motion passed 8-1 (Mr. Ali), 0 abstentions, 0 absent**

11.A. Approve resolution to place a public referendum on the ballot at the November 5, 2024, municipal election seeking approval of the electorate to eliminate the school occupation tax and increase the school earned income tax rate to replace revenues generated by the occupation tax as attached.

**MOTION TO APPROVE**

11.B. Moved by Mr. Ali, seconded by Mrs. Hill, to approve Item 11.B.

11.B. Approve Mr. Bradley Giampietro, District Accountant/Business Office Manager, to attend the Dauphin County Tax Collection Committees (DCTCC) in those instances where Mr. Anderson is unavailable to do so.

**XII. NEW BUSINESS**

None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. K. Johnson, seconded by Mr. Ali, to adjourn the meeting.  
Motion passed: 9-0, 0 abstentions, 0 absent

Meeting adjourned at 9:02 p.m.

Rebecca McCullough  
Board Secretary

