



Focus – Parent Portal

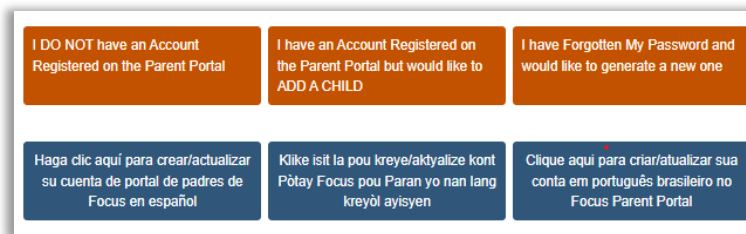


Objective: To provide parents information regarding the creation of a parent portal account, how to link students to the portal, and how to sign into the portal account.



Creating a Parent Portal Account

- Navigate to the parent portal registration page. (Link Below)
 - <https://nbcasd.focusschoolsoftware.com/focus/auth/>



- There are three options here.
 - Create an account, add a child, or reset password.
 - Choose the first button “I do not have an account registered on the parent portal and, enter the requested information exactly as it appears on your driver’s license or ID card.
 - Select “I’m not a robot” then click “submit”.

Visit <https://focus.screenstepslive.com/s/parents> for complete Focus documentation for Parents/Students. You can also watch the training videos provided by Focus University on this page.

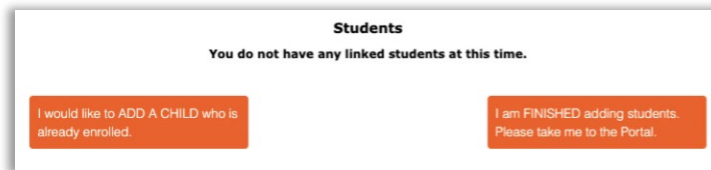


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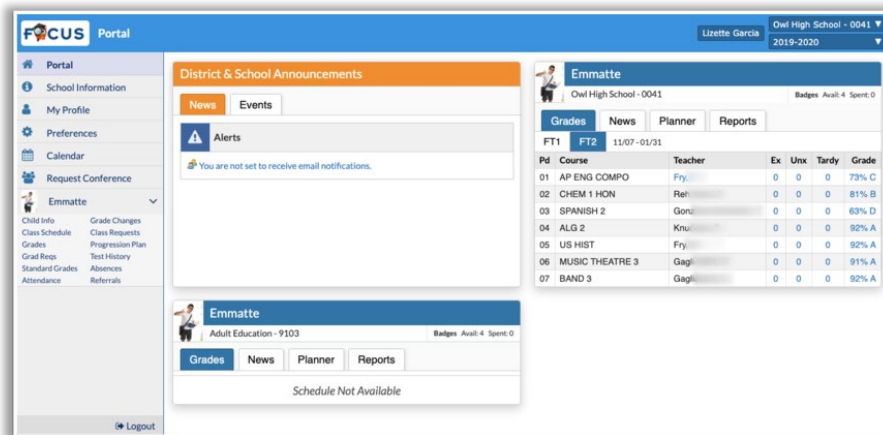


Linking Students to your Parent Portal Account

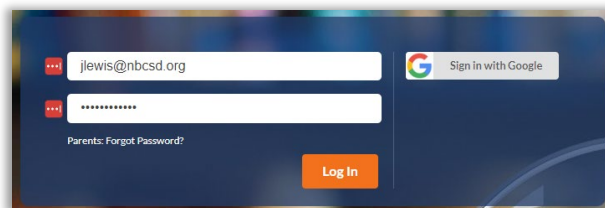
- You may or may not already be linked to your students; if you are not, the message shown below displays with two options:
 - “I would like to ADD A CHILD who is already enrolled.”
 - “I am FINISHED adding students. Please take me to the Portal.”



- Click I would like to ADD A CHILD who is already enrolled to link a student to your account and enter the required information to identify the student. Multiple children must be added one at a time; Once you have finished adding your children, click “I am FINISHED adding students. Please take me to the Portal.”



Parent Portal Home Page – This is a demo page. The real site will be specific to NBCSD.



- Navigate to the Focus Portal Login page to sign into your new parent portal account.
 - <https://nbcسد.focusschoolsoftware.com/focus>
 - Note:** *Only students and staff can sign in with Google. All others must use a username and password.*

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