



GRISWOLD PUBLIC SCHOOLS

TECHNOLOGY DEPARTMENT

HOW TO ADD MONEY ON YOUR STUDENT'S LUNCH ACCOUNT

You can pre-pay for your child's lunch at any school in the district via the [Infinite Campus Parent Portal](https://griswoldct.infinitecampus.org/campus/portal/griswold.jsp).



Visit <https://griswoldct.infinitecampus.org/campus/portal/griswold.jsp>

1. **Log into** the Infinite Campus Parent Portal
2. **Open the Menu** and **click "Food Service"**
3. You will see your family's Food Service accounts and the balance. **Click on the "Pay" button** to add to your balance.
4. A new field, "Amount" will open with a fillable box. **Type the amount** of money you want to add to your student's account. Once done, **click the "Add to Cart" button**.
5. **Click the "My Cart" button** to view your cart. This button will bring you to the payment section where you **enter your Credit/Debit card information**. Once all the necessary payment method information and an email for receipt are filled out, **click the "Submit Payment" button**.
6. If the payment is successful, the next page will say "Thank you for your payment," with a reference number. You should also receive an email receipt to the email you provided.

**SET YOUR STUDENT
UP FOR SUCCESS.
HUNGRY CHILDREN
CANNOT LEARN.**

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