

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
July 27, 2022

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education June 23, 2022 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School website, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Becker, Dr. D’Ambrosio, Mrs. Jones, Dr. LaValva, Mrs. McDevitt, Mr. Milancewich, Mrs. Rieth, Mr. Wohltman.
Absent: Mr. Vitale
Also in Attendance: Mrs. Carlson, Mrs. Quigley

3. **Flag Salute**

4. **Approval of Minutes**
Move that the Board of Education approve the minutes of the June 29, 2022 meeting.
Motion by Mr. Becker, seconded by Mrs. Rieth
Motion carried roll call of 6-0-2 (Dr. D’Ambrosio, Mr. Wohltman abstaining)

5. **Presentations:**
No presentations

- 6 **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.
No visitor’s business

6. **Correspondence -**
A card was received and read from Mrs. Jean Lohmann thanking the Board of Education for recognizing her, and her years of teaching at Brielle Elementary School.

8. **Committee Reports-**
District Operations – Mr. Vitale **No report**
Representative to Manasquan- Mr. Vitale **No report**
Curriculum and Programs- Mr. Becker **Meeting was held with committee members and administration discussing Blazer Academy, & ESY programs.**
Human Resources- Mr. Milancewich **During the meeting, items that are listed on the agenda were discussed.**

Policy – Mr. Wohltman **Meeting was held on July 25, discussing updated policies listed on agenda for a first reading.**

Community Relations – Mrs. McDevitt **No report. Meetings to commence when new school year begins.**

- 9. **Administrative Report - Mrs Carlson noted that the summer is busy with projects in the building. Over 50 people have been interviewed for various posted positions in the district. Mrs. Carlson has announced her retirement, effective December 31, 2022, and expressed her gratitude to the board for her years of service at the Brielle School District.**

HIB Reports: No report

10. Action Items

All items below are upon the recommendation of the Superintendent.

A. Curriculum and Programs

Roll Call

- A.1 Motion that the Board of Education approves the following out of district placements for Extended School Year (ESY) and the Regular School Year 2022-2023, plus transportation.

# of Students	Placement	ESY Cost	Regular Year Cost	Total Cost
1	Alpha School	\$17,399.10	\$104,394.60	\$121,793.70

- A.2 Motion that the Board of Education approves the following staff members to attend the professional development workshops as listed below:

Staff Member	Conference/Workshop	Location	Date	Cost
Colin Sabia	NJ Department of Education Office of School Preparedness & Emergency School Safety Symposium	Matawan Regional HS 450 Atlantic Avenue Aberdeen, NJ	July 13, 2022 8am –4pm	mileage
Christine Carlson	MC3 Monmouth County	TBA	9/9/22	\$500.00

Jennifer Love Lisa Matter Maria Prendergast Colin Sabia	Curriculum Consortium P.O. Box 549 Neptune, NJ 07754		10/7/22 11/18/22 12/9/22 1/13/23 2/10/23 3/10/23 4/21/23 5/5/23 6/2/23	Annual Membership (up to 12 members)
Diane Quigley	Introduction to DOE & Board Secretary/Treasurer Report	Robbinsville, NJ	9/29/2022	NJASBO membership mileage
Diane Quigley	Purchasing Basics	Robbinsville, NJ	10/20/2022	NJASBO membership mileage
Diane Quigley	Board Basics for New(er) BA's	Robbinsville, NJ	11/29/2022	NJASBO membership mileage

A.3 Motion that the Board of Education approves the following extra-curricular appointments for 2022-2023 school year, per the BEA agreement rates:

Name	Position
Megan Krieg	Field Hockey Coach
Beth O'Reilly	Detention Monitor
Megan Krieg	Art Club

A.4 Motion that the Board of Education approves NJ Care to provide either initial or renewal CPI training for Brielle staff at a rate of \$110.00 per hour, not to exceed \$880.00.

A.5 Motion that the Board of Education approves the following staff members for the K-3 Report Card Revision Committee at the BEA contracted rate of \$33.66 per hour

Katie Golding
Jillian McAlary
Laura Myers
Maria Prendergast
Carrie Siano

A.6 Motion that the Board of Education approves Summit Speech School to work with a MHS student at the rate of \$195.00 per hour, not to exceed 6 hours.

Motion by Mr. Becker, seconded by Dr. D’Ambrosio, motion carried roll call of 8-0

B. District Operations

Roll Call

B.1 Motion that the Board of Education approves the disposal of the following equipment that is no longer worthy to serve as an instructional tool in accordance with Policy 7300., per attachment.

Quantity	Item Description
3	Storage / Charging Carts
8	Hewlett Packard Desktop Computers
50	Hewlett Packard Laptops
1	Hewlett Packard Ink-Jet Printer
352	Hewlett Packard Chromebooks

B.2 Motion that the Board of Education accepts the submission of the Brielle School District Remote Learning Plan for the 2022-2023 school year, per attachment.

B.3 Motion that the Board of Education accepts \$217,196 in Extraordinary Aid for the 2021-2022 school year.

B.4 Motion that the Board of Education accepts \$16,643 in Reimbursement for Non-public School Transportation Costs for the 2021-2022 school year.

B.5 Motion that the Board of Education accepts \$16,200 in Title I-A and \$9,978 in Title II-A ESEA aid for the 2022-2023 school year.

B.6 Motion that the Board of Education approves the tuition re-bill per NJ DOE 2021 Independent Auditor Certified Tuition Final Per Diem Under Charge for Princeton Child Development Institute in the amount of \$5,178.60

Motion by Dr. D’Ambrosio, seconded by Mr. Wohltman, motion carried roll call of 8-0

C. Policy Roll Call

C.1 Motion that the Board of Education approve the following policies and regulations for a First Reading:

- [Policy 0163 Quorum.pdf](#)
- [Policy 1511 BOE Website Accessibility.pdf](#)
- [Policy 2415 Every Student Succeeds Act.pdf](#)
- [Policy 3216-4216 Dress and Grooming.pdf](#)
- [Policy-Regulation 3270 Professional Responsibilities.pdf](#)
- [Policy-Regulation 5513 Care of School Property.pdf](#)
- [Policy 5517 School District Issued ID Cards.pdf](#)
- [Policy 5722 School Journalism.pdf](#)

Motion by Mr. Wohltman, seconded by Dr. D’Ambrosio, motion carried roll call of 8-0

D. Human Resources Roll Call

D.1 Motion that the Board of Education approves Spencer Applebaum as a Substitute Custodian at the rate of \$15.00 per hour.

D.2 Motion that the Board of Education approves the following staff to work the Summer Enrichment Program that runs from July 5, 2022 through July 28, 2022, on Tuesdays, Wednesdays, and Thursdays, from 8:00am-12:00pm previously approved on May 25, 2022 for 3 hours per day:

Name	Position	Hours	Hourly Rate
Megan Krieg	Art Teacher	4 hours per day	\$47.94
Sydney Rosen	Music Teacher	4 hours per day	\$47.94

- D.3** Motion that the Board of Education approves Kate Caldwell, as part-time Guidance Counselor for 2022-2023 school year, not to exceed 20 hours per week, at the BEA instructional rate of \$41.82 per hour.
- D.4** Motion that the Board of Education approves George Hefelle as a bus aide for the 2022-2023 school year, for a student traveling to an out of district placement, at the rate of \$15.40 per hour, as needed.
- D.5** Motion that the Board of Education approves Cheryl Shaak for scheduling committee at the BEA contracted rate of \$33.66 per hour.
- D.6** Motion that the Board of Education rescinds the appointment of Kerry Lopez as a School Secretary, previously approved on June 29, 2022.
- D.7** Motion that the Board of Education approves Kate Caldwell for scheduling committee at the rate of \$33.66 per hour.
- D.8** Motion that the Board of Education approves the following substitute teachers for the 2022-2023 school year:

Substitute Teachers
Kristen Annesi
Rayna Bazydio
Brian Brundage
Raymond Cervino
Bridget DeFuria
Amanda Eldredge
Ray Erickson Jr.
Barbara Grasso
Kelly Harmon

Sarah Harmon
Ruth Jamnik
Tara Kelly
Lia Kennelly
Madeline Lee
Catherine LePore
Jane Lightbody
Margaret Lomerson
Carolyn McGowan
Haleigh McGowan
Paul Monello
Kelly Moran
Mary Mossa
Joseph Moynihan
Tessa O'Boyle
Meryl Parseghain
Sheila Sarnasi
Heidi Stover
Haley White
Colleen Wodell

Denise Yee

D.9 Motion that the Board of Education approves the following substitute instructional aides for the 2022-2023 school year:

Substitute Instructional Aides
Patricia Schneider
Susan Sevastakis
Heather Valentine

D.10 Motion that the Board of Education approves the following substitute secretaries for the 2022-2023 school year:

Substitute Secretaries
Bridget DeFuria
Amanda Eldredge
Barbara Grasso
Elizabeth Pencinger
Patricia Schneider
Heather Valentine
Mary Beth Westrol

D.11 Motion that the Board of Education approves Maureen Brzozowski as a substitute nurse for the 2022-2023 school year at a rate of \$150.00 per diem.

- D.12** Motion that the Board of Education approves Kelly Jackwicz as a 5th grade ELA teacher at MA + 30 / Step 2, \$61,439
- D.13** Motion that the Board of Education approves Katherine Terracciano teacher as a Special Education teacher at the rate of BA / Step 1, \$55,289
- D.14** Motion that the Board of Education approves Kelsey Campbell as a Special Education teacher at the rate of MA / Step 2, \$59,639
- D.15** Motion that the Board of Education approves Amy Killeen as a Teacher Aide at the rate of \$21,808.45
- D.16** Motion that the Board of Education approves Tara Healey as an Occupational Therapist at the rate of MA / Step 2 \$59,639.
- D.17** Motion that the Board of Education approve Jeanne Egan as the Building Use Facilitator for the 2022-2023 school year at the rate of \$2,500 (prorated).
- D.18** Motion that the Board of Education approves Shannon Aldi as a part-time School Nurse Aide during the 2022-2023 School Year at the rate of \$40.00, per hour.
- D.19** Motion that the Board of Education approves Rena Luethold as the Reading Interventionist at the rate of MA / Step 5 \$64,289.
- D.20** Motion that the Board of Education approves Ashley Bailey as the Child Study Team Secretary at the rate of \$37,000.
- D.21** Motion that the Board of Education approves Lisa McCoy as the Assistant to the Business Administrator at the rate of \$59,500.
- D.22** Motion that the Board of Education approves the resignation of Christine Carlson, Superintendent, for the purpose of retirement, effective December 31, 2022, per attachment.

Motion by Mr. Milancewich, seconded by Mr. Becker, motion carried roll call of 8-0
Several board members expressed their gratitude to Mrs. Carlson for her years of service as the Superintendent of the Brielle School District.
Mr. Wohltman mentioned per policy 7510 requiring the need for a security procedures book for organizations requesting usage of the building. Brielle policies regarding safety procedures will be available to organizations using the building outside of school hours.

Visitor's Business – Visitors are permitted to comment on agenda and non- agenda items at this time. **No visitor's business**

11. Discussion – No discussion

12. Payment of Bills

Motion that the Board authorizes payment of the following June 30, 2022, and July 2022 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$844,661.91

[June 30, 2022 Bills List.pdf](#)

[July 2022 Bills List.pdf](#)

13. Executive Session

There will be no Executive Session held this evening after the conclusion of the regular action board meeting.

14. Adjournment

Motion by Dr. D’Ambrosio, seconded by Mrs. McDevitt, motion carried roll call 8-0

Respectfully submitted,

Diane Quigley

Diane Quigley
Acting School Business Administrator