

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Agenda
Brielle, New Jersey
July 21, 2021

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education March 18, 2021 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Website, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Becker, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, Mr. Vitale, and Mr. Wohltman.
Also Present: Mrs. Carlson and Ms. Cherry

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the June 16, 2021 Regular Public Meeting Minutes.

Motion by Mrs. Jones, seconded by Mr. Ingoglia. Motion carried roll call of 8-0

5. **Presentations: NONE**

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.
NONE

7. **Correspondence - Letter was read from an eighth grader, Finnian Healy, thanking the board for his many awards given at graduation.**

8. **Committee Reports-**
Finance – Mr. Vitale - NONE
Representative to Manasquan- Mr. Ingoglia – Spoke of delays in the field project due to material shipments.
Curriculum and Programs- Mr. Becker – Report submitted in drive.
Buildings and Grounds- Mr. Milancewich - NONE
Personnel- Dr. D’Ambrosio – spoke of the three new hires on the agenda

Negotiations- Mr. Milancewich - NONE

Policy and Wellness- Mrs. Jones – Report submitted in drive

Community Relations/Board Liaison- Mr. Becker - Report submitted in drive

- 9. **Administrative Report – Mrs. Carlson reported on the status of the ceiling and lightening project and the purchase of new furniture. She spoke of the children in the building during the summer in such programs as recreation, Blazer Academy and the ESY program. She mentioned the teachers that are also here working on curriculum writing as well as creating the schedules for the upcoming school year. She gave a backgrounds for the three new teachers that are on this agenda.**

HIB Reports: none

10. Action Items

All items below are upon the recommendation of the Superintendent.

A. Curriculum and Programs

Roll Call

- A.1 Motion that the Board of Education approves the following out of district special education placements for Extended School Year (ESY) and Regular School year 2021-2022.

# Students	School	ESY Cost	Regular Year Cost	Total Cost
2	The Alpha School	\$27,721.20	\$166,327.20	\$194,048.40
1	Newmark High School	N/A	\$61,498.80	\$61,498.80

- A.2 Motion that the Board of Education approves client agreement from Above and Beyond Learning Group for below services to be provided during the 2021 ESY:

Behavioral Consultation and Reporting @\$185 per hour.

Travel Mileage Reimbursement @\$.58 cents per mile.

Administrative Fee @ \$500

- A.3** Motion that the Board of Education approves the 2021-2022 Speech Services contract for Meranda Schwarz to provide speech services at a rate of \$75.00 per hour for the 2021-2022 school year for up to 10 hours per week for a total of 35 weeks, not to exceed \$26,250.00.
- A.4** Motion that the Board of Education approves the 2021-2022 Speech Services contract for Phyllis Penkethman to provide speech services at a rate of \$78.00 per hour for the 2021-2022 school year for up to 35 hours per week for 36 weeks not to exceed \$98,280.00.
- A.5** Motion that the Board of Education approves the below special education placement for Extended School Year (ESY).

# Students	School	ESY Cost	Related Services	Total Cost
1	Manasquan	\$7,636.50	N/A	\$7,636.50

- A.6** Motion that the Board of Education approves Brielle School District’s participation in Across District Group Collaborative Sessions held by BDO Consulting Services, LLC, at a cost of \$4,667.00 for the 2021-2022 school year.
- A.7** Motion that the Board of Education approves Brielle School District’s membership and participation in Across District Collaborative Sessions held by Regional Professional Development Academy, at a cost of \$1,100.00 for the 2021-2022 school year.
- A.8** Motion that the Board of Education approves Home Care Therapies LLC, dba Horizon Healthcare Staffing, to provide nursing services for the Extended School Year (ESY) program and to provide substitute nursing services for the 2021-2022 school year, at a rate of \$56.00 per hour.
- A.9** Motion that the Board of Education approves the following staff member to attend 2021-2022 school year professional development workshops as listed below:

Staff Member	Conference/Workshop Activity	Cost
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Beth O'Reilly	NJPSA FEA (online course) 12 Centre Drive Monroe, NJ 08831 <i>Developing Socially and Emotionally Healthy Students</i> August 2, 2021 9:00am - 12:00pm	\$75.00
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Motions A.1 – A.9. by Mr. Becker, seconded by Mr. Ingoglia carried by a unanimous roll call of 9-0

B. Finance

Roll Call

- B.1** Motion that the Board of Education approves the sale of the tractor on GovDeals at auction for a total of \$8,000.
- B.2** Motion that the Board of Education accepts \$265,880 in Extraordinary Aid for the 2020-2021 school year.
- B.3** Motion that the Board of Education accepts \$15,191 in Nonpublic School Transportation Costs for the 2020-2021 school year.
- B.4** Motion that the Board of Education RJT Electrical Contractors Inc. to install and program control equipment including Axis Communications to the network cameras (see attached proposal) for \$21,120.76 to be paid with the Security and Safety grants.
- B.5** Motion that the Board of Education approves the renewal of the following parental transportation contracts for the 2021-2022 extended school year (ESY) program and Regular school year.

Route Numbers	School Program	Not to Exceed per Route
BES 2122 & BES 21	2021-2022 ESY & School Year	\$ 15,750.00

- B.6** Motion that the Board of Education approves the transportation route to Manasquan ABA program (ESY) from July 6 through August 13, 2021 for \$174.08 per diem.

B.7 Motion that the Board of Education approves the budget transfers effective June 30, 2021.

B.8 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for June 30, 2021 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of June 30, 2021 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motions B.1 – B.8. By Mr. Vitale, seconded by Mr. Becker carried by a unanimous roll call of 9-0

C. Buildings and Grounds Roll Call

C.1 Motion that the Board of Education approves the purchase of a new Kubota utility vehicle for \$36,000. Purchase through Cherry Valley tractor sales NJ State Contractor #A43022.

Motions C.1. By Mr. Milancewich, seconded by Mr. Wohltman carried by a unanimous roll call of 9-0

D. Policy Roll Call

D.1. Motion that the Board of Education approves the following policies and regulations on the Second Reading:

- P 0131 - Bylaws, Policies, and Regulations
- P 1649 - Federal Families First Coronavirus (COVID-19 Response Act)
- P3 134 - Assignment of Extra Duties
- P&R 3142 - Nonrenewal of Non Tenured Teaching Staff Member
- P&R 3221 - Evaluation of Teachers
- P&R 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

P&R 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

P&R 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals

P&R 4146 - Nonrenewal of Non-tenured Support Staff Member

P&R 6471 - School District Travel

P 0167 - Public Participation in Board Meetings

Motion D.1. By Mrs. Jones, seconded by Mr. Ingoglia carried by a unanimous roll call of 9-0

E. Personnel

Roll Call

E.1 Motion that the Board of Education approves the resignation of Christel Sutton, School Secretary, effective July 30, 2021.

E.2 Motion that the Board of Education rescinds the appointment of Sabra Callahan, Extended School Year (ESY) nurse, previously Board approved on June 16, 2021.

E.3 Motion that the Board of Education rescinds the extra-curricular appointment of Jen Love for Curricular Writing for the 2021-2022 school year, previously Board approved on June 16, 2021.

E.4 Motion that the Board of Education approves the extra-curricular appointments of Curricular Writing Committee for the following staff members for the 2021-2022 school year:

Katie Golding
Maria Prendergast
Stephanie Randel
Megan Krieg
Sydney Rosen

E.5 Motion that the Board of Education approves the extra-curricular appointment of Master Schedule Committee for the following staff members for the 2021-2022 school year:

Elise Lembo
Peg Thompson

E.6 Motion that the Board of Education approves the appointment of teacher, Maria Prendergast, as the Reading Coach Interventionist for the 2021-2022 school year at the 21-22 school year reappointment rate of pay, previously Board approved on May 19, 2021.

E.7 Motion that the Board of Education approves the appointment of teacher, Lisa Matter, as the Math Coach Interventionist for the 2021-2022 school year at the 21-22 school year reappointment rate of pay, previously Board approved on May 19, 2021.

E.8 Motion that the Board of Education approves the appointment of the following staff members to conduct DIAL-4 Kindergarten speech screenings at their 21-22 school year contracted rate of pay:

Phyllis Penkethman
Mandy Schwarz

E.9 Motion that the Board of Education approves staff member, Jami Menture, to work 3.5 hours per day the 2021 Extended School Year (ESY) program that runs from June 30, 2021 - August 12, 2021, Monday - Thursday, from 8:00am - 11:30am. *

*Previously Board approved on May 19, 2021, for 3 hours per day.

E.10 Motion that the Board of Education approves the following staff to work the Blazer Academy summer program that runs from July 6, 2021 - July 29, 2021, on Tuesdays, Wednesday, and Thursdays, from 8:30am - 11:30am*:

Name	Position	Hours	Hourly Rate
Megan Krieg	Teacher	3.5 per day	\$47.94 p/h
Steve Labrecque	Teacher	3.5 per day	\$47.94 p/h
Pete Petosa	Teacher	3.5 per day	\$47.94 p/h
Maria Prendergast	Teacher	3.5 per day	\$47.94 p/h

Meghan Pringle	Teacher	3.5 per day	\$47.94 p/h
MacKenzie Queen	Teacher	3.5 per day	\$47.94 p/h
Amanda Sweeney	Teacher	3.5 per day	\$47.94 p/h
Alyssa Walker	Teacher	3.5 per day	\$47.94 p/h

*Previously Board approved on May 19, 2021 for 3 hours per day. New hours to reflect prep time.

- E.11** Motion that the Board of Education approves the appointment of the following substitutes for the 2021 Extended School Year (ESY) program that runs from June 30, 2021 - August 12, 2021, Monday - Thursday, from 8:00am - 11:00am:

Name	Position	Hourly Rate
Sarah Harmon	Substitute Teacher	\$47.94 p/h
Riley Martin	Substitute Teacher	\$47.94 p/h
Sabra Callahan	Substitute Nurse	\$47.00 p/h
Brenda Fuller	Substitute Nurse	\$47.00 p/h
Joanne Ryder	Substitute Nurse	\$47.00 p/h

- E.12** Motion that the Board of Education approves the appointment of the following substitutes for the 2021 Blazer Academy program that runs from July 6, 2021 - July 29, 2021:

Name	Position	Hourly Rate
Lisa Paoella	Substitute Teacher	\$47.94 p/h
Carrie Siano	Substitute Teacher	\$47.94 p/h

- E.13** Motion that the Board of Education approves Xena Valenzuela as tenure-track Special Education teacher for the 2021-2022 school year at Step 1-BA, \$54,524.00, pending the completion of criminal history review.

- E.14** Motion that the Board of Education approves Courtney Donnelly as a tenure-track Middle School English Language Arts teacher for the 2021-2022 school year at Step 1-BA, \$54,524.00, pending the completion of criminal history review.

- E.15** Motion that the Board of Education approves Alexandra Smith as a tenure-track Elementary Education teacher for the 2021-2022 school year at Step 6 MA, \$63,729.00, pending the completion of criminal history review.
- E.16** Motion that the Board of Education approves Celeste Decker for a maternity leave of absence commencing on September 8, 2021, through January 11, 2022, using a combination of 17 days of accrued sick time, 3 personal days, and 12 weeks of FMLA. (subject to change based on actual delivery date)
- E.17** Motion that the Board of Education approves Amanda Sweeney as the kindergarten maternity leave replacement teacher effective October 4, 2021 through March 25, 2022, at the BA Step 1 rate of \$54,524.00, to be prorated.
- E.18** Motion that the Board of Education approves Jami Menture as the special education maternity leave replacement teacher effective September 8, 2021 through January 11, 2022, at the MA Step 1 rate of \$54,524.00, to be prorated.
- E.19** Motion that the Board of Education approves Mackenzie Queen as an instructional aide for the 2021-2022 school year at a rate of \$15.02 per hour.

Motions E.1 – E.19. By Dr. D’Ambrosio, seconded by Dr. LaValva carried by a unanimous roll call of 9-0

Visitor’s Business – Visitors are permitted to comment on agenda and non- agenda items at this time. **NO COMMENTS**

11. Discussion – Board member questions and discussions as follows:

Dr. D’Ambrosio asked about the policy relating to the Gifted and Talented Program.

Mr. Milancewich asked if there were plans to align Brielle’s grading system to Manasquan’s.

Mr. Wohltman – was inquiring about the criteria to be accepted into the Gifted and Talented Program and grading system

12. Payment of Bills

Motion that the Board authorizes payment of the following June 2021 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of:

\$415,872.66

Motion that the Board authorizes payment of the following July 2021 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of:
\$433,363.25

Motion by Mr. Vitale, seconded by Mr. Becker. Mr. Wohltman Abstained. Motion carried by a unanimous roll call of 8-0.

13. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies.

14. Adjournment

A motion to adjourn into executive session was made by Dr. D'Ambrosio and seconded by Dr. LaValva. Motion was carried by a unanimous vote of 8-0. Meeting adjourned at 7:47.

Respectfully Submitted,

Dawn Cherry

Dawn Cherry
Board Secretary/Business Administrator