

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
December 15, 2021

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education March 18, 2021 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Website, and the Borough Clerk has been notified.

2. **Roll Call**

Mr. Becker, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, Mr. Vitale, and Mr. Wohltman.

Absent: Mr. Wohltman

Also Present: Mrs. Carlson, Ms. Cherry, and a few community members.

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Move that the Board of Education accept the minutes of the November 17, 2021 Regular Public Meeting Minutes.

Motion by Mrs. Jones, seconded by Mr. Ingoglia, Motion carried roll call of 8-0.

5. **Presentations:**

Board President, Karen Dettlinger:

6 years of service: 2016-2021

Board President: 2020-2021

Board Member, Dennis Ingoglia:

9 years of service: 2013-2021

Board President: 2018-2020

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence - NONE**

8. **Committee Reports-**

Finance – Mr. Vitale - **NONE**

Representative to Manasquan- Mr. Ingoglia – **Summary verbalized**

Curriculum and Programs- Mr. Becker – **Summary verbalized. Formal report submitted.**

Buildings and Grounds- Mr. Milancewich – **Summary not verbalized. Formal report not submitted.**

Personnel- Dr. D’Ambrosio - **NONE**

Negotiations- Mr. Milancewich - **NONE**

Policy and Wellness- Mrs. Jones - **Summary verbalized. Formal report submitted**

Community Relations/Board Liaison- Mr. Becker - **Summary verbalized and formal report subsequently submitted.**

9. Administrative Report -

- Food services to resume on January 3, 2022.
- Honeywell Instant Alert has been replaced with Intrado School Messenger. A text alert was sent to all parents to sign up for text alerts. Parents/guardians may view the instructions for customizing their alerts on our website’s homepage under News & Events.
- Annie the Musical tryouts have been extended to include 5th graders.
- Parent Portal opened on 12/11/21 for report cards for the 1st Trimester.
- We will be closed for Winter Break from December 24th, 2021 - January 2, 2022. There will be an Early Dismissal at 12:50pm on 12/23/21 and aftercare will not operate on that day.
- PTO Winter Enrichment will run from 1/4/22 - 2/10/22.

HIB Reports: None

10. Action Items

All items below are upon the recommendation of the Superintendent.

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approves the following staff members to attend the 2021-2022 school year professional development workshops as listed below:

Staff Member	Conference/Workshop Activity	Location	Date	Cost
Ray Erickson	School IPM Coordinators Integrated Pest Management training	Ocean County Fire Academy 200 Volunteer Way Waretown, NJ 08758	12/3/2021	no reg. fee mileage/tolls

Kristen Solomon	Early Childhood Learning Center Parent Tour	510 Stillwells Corner Road Freehold, NJ 07728	11/29/2021	mileage/tolls
Kristen Solomon	Brick Schools Preschool Program Parent Tour	Lanes Mill Elementary School 1891 Lanes Mill Road Brick, NJ	12/1/2021	mileage/tolls
Bonnie Devereux Maria Prendergast Carrie Siano Alexandra Smith	Wit & Wisdom Implementation Training	Virtual	12/8/2021	n/a included w/ pilot program.
Courtney Donnelly Sarah Jordan Laura York	Amplify Webinar Reading Professional Development Tools for Success training	Virtual	12/9/2021	n/a included w/ program
Lisa Kenny	Classification Categories & Special Education Presentation by Director of Special Services	Manasquan High School 167 Broad Street Manasquan, NJ 08736	12/16/2021	mileage
Lori Kern Pete Petosa Mike Fricano	New Jersey State Bar Association Breaking Bias: Lessons from the Amistad	Virtual	1/10/2022 9am-12pm	n/a
Beth O'Reilly Colin Sabia	Monmouth County School Clearance Committee: Become Part of the Solution for our Students & Schools	Virtual	1/11/2022	n/a
Christine Carlson	NJASA TECHSPO 2022 Conference January 26 - January 28, 2021	Harrah's Resort Atlantic City 777 Harrah's Boulevard Atlantic City, NJ 08401	1/26/2022 - 1/28/2022	Reg. fee: n/a Hotel: \$116.00 tolls/mileage

A.2 Motion that the Board of Education approves the PTO Winter Enrichment program for the period of January 4, 2022 through February 10, 2022 at a rate of \$41.82 per hour for the following staff members. The PTO will reimburse the district for the cost of these sessions. Each session will run from 3:00pm-4:00pm, one day per week for six weeks:

Teacher	Class	Days/Dates
Pamela Phillips	Cook with a Book Grades K-3	Tuesdays January: 4th, 11th, 18th, & 25th February: 1st, 8th
Pamela Phillips	Ahoy Matey! Grades K-3	Wednesdays January: 5th, 12th, 19th, & 26th February: 2nd, 9th
Megan Krieg	ART-O-MOTION Grades 5-6	Wednesdays January: 5th, 12th, 19th, & 26th February: 2nd, 9th
Peter Petosa	Cartooning Grades 3-8	Wednesdays January: 5th, 12th, 19th, & 26th February: 2nd, 9th
Anthony Mahon	CryptoCurrency Club Grades 5-8	Wednesdays January: 5th, 12th, 19th, & 26th February: 2nd, 9th
Megan Krieg	ART-O-MOTION Grades 3-4	Thursdays January: 6th, 13th, 20th, 27th February: 3rd, 10th
Pamela Phillips	Cook with a Book Grades K-3	Thursdays January: 6th, 13th, 20th, 27th February: 3rd, 10th

A.3 Motion that the Board of Education approves NJ Department of Education approves the 2020-2021 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights, as per attachment.

Motion by Mr. Becker, seconded by Mrs. Jones. Motion carried with a roll call of 8-0

B. Finance Roll Call

B.1 Motion that the board approves the acceptance of the allocation of the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER III) funds in the amount of \$546,217 and submission of the application thereon, as set forth below:

Description of Allocation	Amount
Amount ESSER III	\$362,697

Accelerated Learning Coaching and Educator Support	\$ 58,520
Evidence Based Summer Learning and Enrichment Activities Grant	\$ 40,000
Evidence Based Comprehensive beyond the School Day Activities Grant	\$ 40,000
NJTSS Mental Health Support Staffing Grant	\$ 45,000
TOTAL	\$546,217

B.2 Motion that the Board of Education approves the budget transfers effective November 30, 2021.

B.3 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for November 30, 2021 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of November 30, 2021 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion by Mr. Vitale seconded by Mr. Becker. Motion carried with a roll call of 8-0

C. Buildings and Grounds

Roll Call

C1. Construction Project Bid Award

WHEREAS, on December 9, 2021 at 11:00 am the Brielle Board of Education conducted a public bid opening for the award of the HVAC Alteration TMA Project Number 2106 State Project Number: 0560-020-21-1000 which yielded the following for consideration:

Contractor	Bid
All Coast Service, Inc	\$159,900
Chappelle Mechanical, Inc	\$237,700

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Brielle Board of Education award the contract for the HVAC Alteration TMA Project Number 2106 to All Coast Service, Inc. in the total contract lump sum of \$159,900.

Motion by Mr. Milancewich seconded by Mr. Ingoglia. Motion carried with a roll call of 8-0

D. Policy Roll Call

D.1 Motion that the Board of Education approves the following policies and regulations on the First Reading:

Policy/Regulation Guide 5751 Sexual Harassment of Students

Motion D1. tabled at this meeting.

D.2. Motion that the Board of Education approves the following policy on the Second Reading:

- Policy/Regulation 5330.05 Seizure Action Plan (M)(New)
- Policy 2422 Comprehensive Health and Physical Education (M)
- Policy 2467 Surrogate Parents and Resource Family Parents (M)(R)
- Policy 5111 Eligibility of Resident/Nonresident Students (M)(R)
- Policy 5114 Children Displaced by Domestic Violence (Abolished)
- Policy 5116 Education of Homeless Children (R)
- Policy/Regulation 7432 Eye Protection (M)(R)
- Policy 8420 Emergency and Crisis Situations (M)(R)
- Regulation 8420.1 Fire and Fire Drills (M)(R)
- Policy 8540 School Nutrition Programs (M)(R)
- Policy 8550 Meal Charges/Outstanding Food Service Bill (M)(R)
- Policy 8600 Student Transportation (M)(R)
- Policy 8810 Religious Holidays (Abolished)
- Policy 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M)(New)
- Policy 6115.02 Federal Awards/Funds Internal Controls - Mandatory Disclosures (M)(N)
- Policy 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest (M)(New)
- Policy 6311 Contract for Goods or Services Funded by Federal Grants (M)(R)

Motion D.2 by Mrs. Jones seconded by Mr. Becker. Motion carried with a roll call of 8-0

E. Personnel Roll Call

- E.1** Motion that the Board of Education rescinds the appointment of Virginia Alfaro as a substitute teacher for the 2021-2022 school year, previously Board approved on October 20, 2021.
- E.2** Motion that the Board of Education rescinds the appointment of Heather Valentine as a substitute teacher for the 2021-2022 school year, previously Board approved on November 17, 2021.
- E.3** Motion that the Board of Education approves Rayna Bazydlo, as a substitute teacher for the remainder of the 2021-2022 school year, at the rate of \$85.00 per diem, pending completion of Criminal History Review.
- E.4** Motion that the Board of Education approves Jessica Booth, as a substitute teacher for the remainder of the 2021-2022 school year, at the rate of \$100.00 per diem, pending completion of Criminal History Review.
- E.5** Motion that the Board of Education approves Ray Erickson Jr., as a substitute teacher for the remainder of the 2021-2022 school year, at the rate of \$85.00 per diem.
- E.6** Motion that the Board of Education approves Heather Valentine as a substitute instructional aide for the remainder of the 2021-2022 school year, at a rate of \$85.00 per diem pending completion of Criminal History Review.
- E.7** Motion that the Board of Education approves Heather Valentine as a substitute lunch aide for the remainder of the 2021-2022 school year, at a rate of \$13.46 per hour, for 2.5 hours per day, pending completion of Criminal History Review.
- E.8** Motion that the Board of Education approves Heather Valentine as a substitute secretary for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending completion of Criminal History Review.
- E.9** Motion that the Board of Education approves the following full-time paraprofessionals, in the ABA program located at Manasquan High School, to work one additional hour per week to provide 1:1 coverage during extracurricular activities for special needs students, at their 2021-2022 school year hourly rates, for the remainder of the 2021-2022 school year effective October 26, 2021:

Name
Rebecca Connolly

Shauna Corbet

E.10 Motion that the Board of Education approves the following extra-curricular appointments for the 2021-2022 school year, per the 2021-2022 school year at the BEA agreement rate of \$41.82 per hour:

Name	Position
Pete Petosa	B.E.S.T. Instructor
Cheryl Shaak	Detention Monitor
Stephanie Randel	B.E.S.T. Instructor
Peg Thompson	B.E.S.T. Instructor
Xena Valenzuela	B.E.S.T. Instructor

- E.11** Motion that the Board of Education approves the extension of unpaid leave of absence for Celeste Decker, under the New Jersey Family Leave Act, commencing on January 12, 2022 through April 24, 2022.
- E.12** Motion that the Board of Education approves the extension of Jami Menture as a special education maternity leave replacement teacher effective January 12, 2021 through April 24, 2022, at the MA Step 1 rate of \$54,524.00, to be prorated.
- E.13** Motion that the Board of Education approves Patricia Schneider as a substitute secretary for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending completion of Criminal History Review.
- E.14** Motion that the Board of Education approves Patricia Schneider as a substitute lunch aide at a rate of \$13.46 per hour, for 2.5 hours per day, for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending completion of Criminal History Review.
- E.15** Motion that the Board of Education approves Patricia Schneider as a substitute instructional aide for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending completion of Criminal History Review.
- E.16** Motion that the Board of Education approves Haley White as a substitute teacher for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending

completion of Criminal History Review.

E.17 Motion that the Board of Education approves Kristen Annesi as a substitute teacher for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending completion of Criminal History Review.

E.18 Motion that the Board of Education approves MaryLou Becker as a substitute teacher for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending completion of Criminal History Review.

Motion E.1-18 by Dr. D’Ambrosio seconded by Mr. Becker. Motion carried with a roll call of 8-0

Visitor’s Business – Visitors are permitted to comment on agenda and non- agenda items at this time. – **No Comments**

11. Discussion –

Mrs. Jones mentioned how pleased she was to see staff members taking the Amistad course. She felt that her concerns were heard, addressed and acted upon with regards to this topic.

Mr. Milancewich – wanted the policy #2422 items to be “cleaned up” because they were addressed to K-12 which he thought the reference should only be k-8 due to the grades being taught only in this building. Ms. Adams, board attorney, explained to him that the board is still responsible for educating k-12 as long as they are Brielle residents. As a result the policy is correct as written.

Mr. Milancewich – had comparisons of the food service program cost of the surrounding districts and concluded that Simplified Culinary Solutions is charging Brielle more money.

12. Payment of Bills

Motion that the Board authorizes payment of the following December 2021 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,382,542.74

Motion by Mr. Vitale seconded by Dr. D’Ambrosio. Motion carried with a roll call of 8-0

13. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 .

BE IT FURTHER RESOLVED that the minutes of the executive session will be released

when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies.

14. Adjournment

A motion to adjourn was made by Mr. Dettlinger. Motion was carried by a unanimous vote of 8-0. Meeting adjourned at 8:04.

Respectfully Submitted,

Dawn Cherry

Dawn Cherry
Board Secretary/Business Administrator