

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**February 23, 2022**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 13, 2022 notice in *The Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School website, and the Borough Clerk has been notified.

2. **Roll Call**

Mr. Becker, Dr. D’Ambrosio, Mrs. Jones, Dr. LaValva, Mrs. McDevitt, Mr. Milancewich, Mrs. Rieth, Mr. Vitale, and Mr. Wohltman.

**Absent: Mr. Becker and Mr. Vitale**

**Also Present:** Mrs. Carlson, Ms. Cherry, Ms. Love, Mr. Sabia, a few members of the community, and students winners of the Geography Bee.

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Move that the Board of Education approve the minutes of the January 26, 2022 meeting.

**Motion by Dr. D’Ambrosio, seconded by Mr. Wohltman, Motion carried roll call of 7-0.**

5. **Presentations:**

Brielle Elementary School Geography Bee winners:

Griffin Tomney  
1st Place Overall Winner BES  
1st Place 7th Grade  
1st Place Sending District Winner

Kiernan Accisano  
2nd Place Overall Winner  
1st Place 8th Grade  
3rd Place Sending District Winner

Willem Van der Net  
3rd Place Overall Winner

Russell Clayton  
1st Place 4th Grade

Frankie Loria  
1st Place 5th Grade

Dominic D'Ambrosio  
1st Place 6th Grade

**Presentation were given by Mrs. Carlson, Ms. Love and Mr. Sabia on the Start Strong Summary Results. Ms. Love also did a presentation highlighting Black History month.**

**6 Visitor's Business** – Visitors are permitted to comment on agenda items only at this time. **NO COMMENTS**

**7. Correspondence - NONE**

**8. Committee Reports-**

District Operations – Mr. Vitale [DO Committee Report](#)

Representative to Manasquan- Mr. Vitale

Curriculum and Programs- Mr. Becker

Human Resources- Mr. Milancewich

Policy – Mr. Wohltman [Committee Report](#)

Community Relations – Mrs. McDevitt

**9. Administrative Report** – Mrs. Carlson reported on student athletics, she announce the play Annie which will be held at the end of March, Kindergarten registration of approximately 40 students.

**HIB Reports:** none

**10. Action Items**

**All items below are upon the recommendation of the Superintendent.**

**A. Curriculum and Programs Roll Call**

**A.1** Motion that the Board of Education approves the completion of Brielle School District's English Language Learner Three Year Plan 2021 - 2024, [Submission by C. Sabia](#)

**A.2** Motion that the Board of Education approves Union County Educational Services Commission, 45 Cardinal Drive, Westfield, NJ, to provide 10 hours of home instruction to a student, at a rate of \$70.00 per hour, not to exceed 10 hours per week, effective February 7, 2022.

**A.3** Motion that the Board of Education rescinds the approval of Christine Carlson to attend

the NJASA Techspo 2022 Conference, 1/26/22-1/28/22, in Atlantic City, NJ, previously Board approved on 12/15/21.

**A.4** Motion that the Board of Education approves the following staff members to attend professional development workshops for the 2021-2022 school year as listed below:

<b>Staff Member</b>	<b>Conference/Workshop</b>	<b>Location</b>	<b>Cost</b>
Colin Sabia	NJASA Techspo 2022 Conference 1/27/22	Harrah's Resort Atlantic City 777 Harrah's Boulevard Atlantic City, NJ 08401	Reg. fee: n/a mileage/tolls
Matt Fallon	NJ Society of Health and Physical Educators 2022 SHAPE NJ Convention 2/14/22	Ocean Place Resort & Spa 1 Ocean Boulevard Long Branch, NJ	\$65.00 membership Reg. fee: \$149.00 mileage/tolls
Pete Petosa	MC3 Winter Summit 2/11/22	Brookdale Community College 765 Newman Springs Road Lincroft, NJ 07738	Reg. fee: n/a mileage/tolls
Lisa Kenny	NJ State Bar Association: Elementary Conflict Resolution 3/8/22	NJ State Bar Association: Virtual	n/a
Lisa Kenny	NJ State Bar Association: Trauma Sensitive Schools 3/24/22	NJ State Bar Association: Virtual	n/a
Tim Prol	NJ Music Educators Association 2022 State Conference 2/24/22 - 2/26/22	Venue: Convention Center Atlantic City, NJ  Hotel: Hard Rock, Atlantic City	Reg. fee: \$180.00 Room: \$307.24 Mileage, tolls, parking
Sydney Rosen	NJ Music Educators Association 2022 State Conference 2/24/22 - 2/26/22	Venue: Convention Center Atlantic City, NJ  Hotel: Sheraton, Atlantic City Convention Center Hotel Atlantic City, NJ	Reg. fee: \$180.00 Room: \$249.70 mileage, tolls, parking
Kristen Solomon	Special Education Program Tour: 2/24/22	Warren H. Wolf Elementary School Chambers Bridge Road Brick, NJ	mileage
Christine Carlson Jennifer Love	Women in Leadership "Keeping it Real" Conference 3/8/22	Brookdale Community College 765 New Springs Road Lincroft, NJ 07738 8:00am-12:30pm	mileage/tolls Reg fee: n/a

Christine Carlson	Monmouth County Superintendent’s Retreat 3/24/22	Ocean Place Resort & Spa 1 Ocean Boulevard Long Branch, NJ 8:30am-3:30pm	mileage/tolls Reg fee: n/a
Jennifer Love	NJPSA Best Practices in Gifted & Talented Education Programming	Virtual 1:30pm-4:30pm	Reg member fee: \$75.00 mileage/tolls
Colin Sabia	Regional Professional Development Academy Steering Meeting 2/23/2022	Eatontown Memorial Middle School 7 Grant Avenue Eatontown, NJ	mileage/tolls

**Motion by Dr. D’Ambrosio, seconded by Mr. Milancewich, Motion carried roll call of 7-0.**

**B. District Operations**

**Roll Call**

**B.1** Motion that the Board of Education approves the budget transfers effective January 31, 2022. [Transfers](#)

**B.2** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for January 31, 2022 which are in agreement to be accepted as submitted and attached to and made part of the minutes of this meeting. [Board Secretary Report](#)

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of January 31, 2022 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B.3** Motion that the Board of Education approves AHERA Consultants Inc. for asbestos removal monitoring services and to prepare all bid documents and provide public bid assistance in the Media Center. [AHERA Consultants.pdf](#)

**Asbestos Safety Control Monitoring Services– Occupied**

Plans & Specifications – 48 x 65.00 per hour	\$ 3,120.00
AST - Asbestos Safety Technician – 15 x 800.00 per diem	12,000.00
AAR Microscopist – 7 x 800.00 per diem	5,600.00
Project Management – 12 x 130.00 per hour	1,560.00
TEM Final Air Samples – 5 x 225.00	1,125.00
PCM Samples - Air – 75 x 27.00	2,025.00
Final Report – 8 x 60.00	<u>480.00</u>

\$ 25,910.00

Estimated construction budget \$ 65,000.00 to 75,000.00

- B.4** Motion that the Board of Education approves Commercial Interiors Direct as the lowest quote \$29,956.69 versus The Gillespie Group \$32,521.09 for flooring and base installation for the Media Center project. Please approve the purchase of material of \$16,927.89 to be purchased now to circumvent supply chain issues. See attached Purchase Order. [Commercial Interiors Direct INC.pdf](#)

**Motion by Dr. D’Ambrosio, seconded by Dr. LaValva, Motion carried roll call of 7-0.**

**C. Policy Roll Call**

- C.1. Motion that the Board of Education approve the following policies and regulations for the First Reading:**

Bylaw Updates

- [BYLAWS - 0155 BOARD COMMITTEES](#)
- [Policies](#) | [Regulations](#)
- P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- R 2460.30 Additional/Compensatory Special Education and Related Services (M) (New)
- P 2622 Student Assessment (M) (Revised)
- R 2622 Student Assessment (M) (New)
- P 3233 Political Activities (Revised)
- P 5541 Anti-Hazing (M) (New)
- P 7540 Joint Use of Facilities (Revised)
- P 9560 Administration of School Surveys (M) (Revised)
- P & R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)

- C.2. Motion that the Board of Education approve the following policies and regulations for the Second Reading:**

- Policy/Regulation Guide 5751 Sexual Harassment of Students [R 5751 Revised.docx](#)

**Motion by Mr. Wohltman seconded by Dr. D’Ambrosio, Motion carried roll call of 7-0 with the exception of Policy & Regulation 8465 pending consultation between Mrs. Carlson and the Brielle police chief with regards to their definition of a bias related act.**

**D. Human Resources Roll Call**

- D.1** Motion that the Board of Education approves teacher, Alexandra Smith, for a maternity leave of absence using a combination of 7 sick days, 3 personal days, and 2 family sick days, and unpaid leave from May 2, 2022 - June 22, 2022, and 12 weeks of FMLA, effective, September 1, 2022 - November 26, 2022.
- D.2** Motion that the Board of Education approves teacher, Brian Chaisson to perform Health & PE curricular writing, at a rate of \$41.82 per hour, not to exceed 10 hours.
- D.3** Motion that the Board of Education accepts the resignation of teacher aide, Sheila Sarnasi, effective February 25, 2022.
- D.4** Motion that the Board of Education approves Sharon Rykola as a substitute teacher, for the remainder of the 2021-2022 school year, effective February 24th, at a per diem rate of \$125.00, pending the completion of Criminal History Review.
- D.5** Motion that the Board of Education approves Kerry Mahon as a full-time teacher aide, for the remainder of the 2021-2022 school year, at an hourly rate of \$16.35, effective February 24, 2022.
- D.6** Motion that the Board of Education approves the staff appointments for the following extracurricular positions for the 2021-2022 school year, per the 2021-2022 school year BEA agreement rates:

<b>Staff Member</b>	<b>Extracurricular Position</b>
Steve Labreque	Baseball Coach
Kelly Cardamone	Softball Coach
Matt Fallon	Track Coach
Brian Chiasson	Tennis Coach

- D.7** Motion that the Board of Education approves Sheila Sarnasi as a substitute teacher aide for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem.
- D.8** Motion that the Board of Education approves Bria DeFuria as a substitute secretary for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending the completion of Criminal History Review.

- D.9** Motion that the Board of Education approves Bria DeFuria as a substitute teacher for the remainder of the 2021-2022 school year, at a rate of \$100.00 per diem, pending the completion of Criminal History Review.
- D.10** Motion that the Board of Education approves Laura Myers for an extended unpaid maternity leave of absence commencing on March 28, 2022 through April 1, 2022.\*  
\*Previously the Board approved maternity leave absence through 3/25/22, on June 16, 2021.
- D.11** Motion that the Board of Education approves Amanda Sweeney as the kindergarten maternity leave replacement teacher effective March 25, 2022 through April 1, 2022, at the BA Step 1 rate of \$54,524.00, to be prorated. \*  
\*Previously the Board approved maternity leave replacement through 3/25/22, on July 21, 2021.
- D.12** Motion that the Board of Education approves teacher Tina Snyder for an extended unpaid maternity leave of absence commencing on March 28, 2022 through April 8, 2022.\*  
\*Previously the Board approved maternity leave absence through 3/25/22, on August 26, 2021.
- D.13** Motion that the Board of Education approves Vingra Steponkeviciute as the STEM maternity leave replacement teacher effective March 25, 2022 through April 8, 2022, at the BA Step 1 rate of \$54,524.00, to be prorated. \*  
\*Previously the Board approved maternity leave replacement through 3/25/22, on November 17, 2021.
- D.14** Motion that the Board of Education approves Vingra Steponkeviciute as a substitute teacher for the remainder of the 2021-2022 school year, at a rate of \$125.00 per diem, effective April 11, 2022.

**Motion by Mr. Milancewich seconded by Mrs. McDevitt, Motion carried roll call of 7-0.**

**Visitor's Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

**11. Discussion** – Mrs. Jones asked administration what their intension and plans based on the Start Strong results. Mrs. Carlson answered that they will focus on the fourth grade. Mr. Sabia answered that they intend to keep children in school. Ms. Love answered she was working with the literacy and math interventionist all year on analyzing the data and identifying students that are in real need of support.

Mrs. Jones thanked Ms. Love for her presentation on Black History and spoke of her pleasure of highlighting accomplished African Americans during this time. Incorporating into the curriculum of the positive impact that African Americans had on our countries history instead of the only being taught of the history of slavery.

**12. Payment of Bills**

Motion that the Board authorizes payment of the following January 2022 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,378,333.94 [Bills List](#)

**Motion by Mr. Wohltman, seconded by Mrs. Reith, Motion carried roll call of 7-0.**

**13. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 . This session will be held after the board meeting.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies.

**Executive session began at 8:20 and ended at 9:05 p.m. motion to return to public session by Dr. D'Ambrosio and second by Mr. Wohltman. All in favor.**

**Motion by Dr. D'Ambrosio, second by Dr. LaValva to authorize Board President to interview and secure special counsel for an investigation, with contract to be approved at subsequent meeting. All in favor.**

**Motion to adjourn public meeting at 9:05 p.m. by Mrs. McDevitt, seconded by Dr. LaValva. All in favor. Meeting concluded.**

**14. Adjournment**

Respectfully Submitted,

*Dawn Cherry*

Dawn Cherry  
Business Administrator/Board Secretary