

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
August 27, 2020

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified. Revised notices were issued on August 20, 2020 updating the place of the meeting.
2. **Roll Call**
Mr. Becker, Mr. Colon, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, Mr. Vitale
Also Present: Mrs. Carlson, Ms Cherry and 97 members of the public
3. **Flag Salute**
4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the July 22, 2020 Regular Public Meeting.

Motion by Mrs. Dettlinger, seconded by Mrs. Jones carries by unanimous roll call vote 8-0

5. **Presentations – N/A**
6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.
7. **Correspondence**
8. **Committee Reports-**
Finance – Mr. Vitale - None
Representative to Manasquan- Mr. Ingoglia - None
Curriculum and Programs- Mr. Becker - None
Buildings and Grounds- Mr. Milancewich - None
Personnel- Mrs. Dettlinger – New Special Education hired and a Full-time Custodian
Negotiations- Mr. Milancewich - None

Policy and Wellness- Mrs. Jones – Spoke about policy number 1648, 1648.02, 1649 for the first reading. Dr. D'Ambrosio added the need to quantify our reasoning to move from phase to phase.

Community Relations/Board Liaison- Mr. Colon

9. **Administrative Report**

Mrs. Carlson reported the following:

- Acknowledged the BEF for donating the outdoor learning center and stressed the fact that there are zero tax dollars going into the project. She commended their efforts for every donation they made and thanked them for their continued support and care for the children of Brielle.
- PTO met and is excited to start the school year.
- Boosters talked about fundraising for the upcoming school year.
- Results of QSAC being as follows:
 - Instruction and Program 85%
 - Fiscal Management 98%
 - Governance 100%
 - Operations 100%
 - Personnel 100%
- Professional Development of staff is front loaded. They will come in four days earlier than the children to work on the virtual learning plans.
- Election Day is a virtual day as mandated by the State.
- Thirty new students enrolled in Brielle Elementary. This large influx hasn't happened in 30 years. Four families chose to take their children out and enroll them into private school.
- Mrs. Carlson thanked the Board, Administrators, staff, and parents for their many hours of help and hard work on the reopening scheduling.
 - She noted that 100 percent of the teachers are returning and that 3 retired.
- The September Board meeting will be held in person.
- There will be four entrances for students to enter the building these entrances will be close to each of the respective grade specific corridors. Temperatures will be taken before the students enter the building. Older siblings will enter where their younger sibling enter.
- Class times are either 60 or 30 minutes depending on the course. Children will stay in the same classroom all day. Only the teachers will move.
- Students will have 30 minutes outside every day. There will be a mid-morning snack.
- Social and emotional learn and mindfulness classes have been added to the curriculum to assist children with the struggles of the pandemic.

- Reopening plan was resubmitted to the State. Our plan is to get the kids back to school full days by monitoring the health and well-being, attendance, and positivity rate in the Central Group, as defined by the State.
- Our classrooms are ready for students return on the tenth of September. Classrooms are retrofitted with desks six feet apart, plexiglass around each student and teacher, and stocked with sanitizers for desks and hands.
- On virtual days, there will be a schedule of classes. In person and virtual learning will mirror each other. They will be receiving the best education we can provide for them.
- Professional Development for teachers will be cutting edge.
- Martin Luther King Day will now be a day off and not used as a floater.

Mr. Colon asked reason for the 30 new students. Mrs. Dettlinger asked what virtual Wednesday will look like. Dr. D’Ambrosio asked to create a policy outlining the measurements regarded to move from one phase to another. Mr. Milancewich inquired about the distribution of chrome books to students.

10. Action Items

A. Curriculum and Programs

Roll Call

A.1 Motion that the Board of Education approve the following Child Study Team member to work an additional 3 days during the 2020 Extended School Year (ESY) at their hourly per diem rate:

Name	Position
Lisa Kenny *	School Psychologist

*previously approved on 6/24/2020 for 12 days.

A.2 Motion that the Board of Education approve Occupational Therapist, Aileen Matt, to provide one hour of OT services during the ESY at her 2020-2021 school year hourly rate of \$58.86.

A.3 Motion that the Board of Education approve Occupational Therapist, Aileen Matt, to provide fifteen hours of OT evaluation services during the summer of 2020, at her 2020-2021 school year hourly rate of \$58.86.

A.4 Motion that the Board of Education approve the following tuition paid student for the 2020 Extended School Year (ESY):

Student	Effective	Tuition	Related Services
1 Student (from Spring Lake Heights)	7/1/2020-8/4/2020	\$1,000.00	OT: \$400.00 Speech: \$250.00

A.5 Motion that the Board of Education approve the revised Brielle School District’s 2020-2021 school calendar*, attached.

*Previously Board approved on 1/29/2020 & 7/22/2020.

A.6 Motion that the Board of Education accept the donation of the Outdoor Learning Center from the Brielle Education Foundation, valued at approximately \$100,000.00.

A.7 Motion that the Board of Education approve the Statement of Assurance submitted for Professional Development and Mentoring Plans for the 2020-2021 school year.

A.8 Motion that the Board of Education approve the following resolution to submit Statement of Assurances for New Jersey Quality Single Accountability Continuum for the 2020-2021 school year, and submit this document to the New Jersey Department of Education.

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s Statement of Assurance with respect to this process, and

WHEREAS, the Brielle Board of Education in the County of Monmouth has reviewed the district’s Statement of Assurance and hereby approves this document.

NOW THEREFORE BE IT RESOLVED, that the Brielle Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

A.9 Motion that the Board of Education approves the 2020-2021 Pre-school program rates of \$1,800 for the AM program and \$1,200 for the PM program for parent paid students, and \$600 for the lunch bunch program for all students.

A.10 Motion that the Board of Education approves the following Monmouth County Vocational School District tuition rates and Brielle resident students to attend for the 2020-2021 school year:

Program	Annual Tuition	# of Brielle students
Academy of Allied Health and Science	\$6,750.00	2
Academy of Law & Public Safety	\$6,750.00	1
Biotechnology High School	\$6,750.00	2
Communications High School	\$6,750.00	8
High Technology High School	\$6,750.00	3

Marine Academy of Science & Technology	\$6,750.00	8
Career Center	\$6,000.00	4
Shared-Time Regular Education	\$ 950.00	4
Total		32

A.11 Motion that the Board of Education approves the tuition contract and tuition billing from Manasquan High School for the 2020-2021 school year as follows:

228 Regular Tuition Students @ \$16,616.00	\$3,788,448.00
2019-2020 Regular Adjustments	\$ (58,538.44)
Total Amount Due	\$3,846,986.44

A.12 Motion that the Board of Education approves one special education student to attend Red Bank Regional High School for the 2020-2021 Regular School Year at the tuition cost of \$20,850 plus transportation.

A.13 Motion that the Board of Education approves to pay Red Bank Regional High School for the 2020-2021 Regular School Year at the tuition cost of \$15,750 for one general education student.

Motion on A.1 through A.13 by Mr. Becker, seconded by Mrs. Dettlinger carried by unanimous roll call vote 8.0

B. Finance

Roll Call

B.1 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for July 31, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of July 31, 2020 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B.2 Motion that the Board of Education approves the budget transfers effective July 31, 2020.

B.3 Motion that the Board of Education approves the renewal of the transportation contract with First Student, Inc., Neptune, NJ for the 2020-2021 school year at a cost of \$44,508.60 which includes the NJ State CPI increase of 1.7%.

B.4 Motion that the Board of Education accepts \$136,806 in Extraordinary Aid for the 2019-2020 school year.

B.5 Motion that the Board of Education accepts \$5,050 in Nonpublic Transportation reimbursement for the 2019-2020 school year.

B.6 **WHEREAS** on July 10, 2020 the New Jersey Department of Education (NJDOE) posted revised state aid notices for districts which indicated a decrease in state aid compared to the district's February 27, 2020 state aid notice; and

WHEREAS districts may increase the amount of unassigned general fund surplus budgeted in the original budget certified for taxes to provide the resources necessary to address the reduction to 2020-2021 state aid; and

WHEREAS NJDOE grants this permission pursuant to *N.J.S.A. 18A:22-8.1* AND *N.J.A.C. 6A:23A-13.3* (b) and (c);

NOW THEREFORE BE IT RESOLVED that the Brielle Board of Education appropriate \$51,444 from general fund surplus into the 2020-2021 budget

B.7 Motion that the Board of Education approves the renewal of the following parental transportation contracts for the 2019-2020 extended school year (ESY) program and Regular school year.

Route Number	School Program	Not to Exceed
BES 817 & BES 12	2020-2021 ESY & School Year	\$ 15,750.00
BES 516	2020-2021 ESY & School Year	\$ 5,665.35

B.8 Motion that the Board of Education approve the legal agreement and payments for one out-of-district student to attend the Cambridge School for the 2020-2021 school year:

Service	Rate
Out-of District Tuition	\$53,890.00
Related Services	\$ 2,100.00
Transportation	N/A (parent to provide transportation)

Motion on B.1 through A.8 by Mr. Colon, seconded by Mr. Vitale carried by unanimous roll call vote 8.0

C. Buildings and Grounds

Roll Call

D. Policy **Roll Call**

- D.1** Motion that the Board of Education approve the first reading of the following new policy, Policy 1648, Restart and Recovery Plan, attached.
- D.2** Motion that the Board of Education approve the first reading of the following new policy, Policy 1648.02, Remote Learning Options for Families, attached.
- D.3** Motion that the Board of Education approve the first reading of the following new policy, Policy 1649, Families First Coronavirus Response Act, attached.

Motion on D.1 through D.3 by Mr. Colon, seconded by Mr. Vitale carried by unanimous roll call vote 8.0

E. Personnel **Roll Call**
All items below are upon the recommendation of the Superintendent

- E.1** Motion that the Board of Education approve Celeste Decker as Special Education Teacher for the 2020-2021 school year at Step 1-BA, \$53,724.00, pending the completion of criminal history review.
- E.2** Motion that the Board of Education approve Ashley Gahr as Special Education Teacher for the 2020-2021 school year at Step 1-BA, \$53,724.00, pending the completion of criminal history review.
- E.3** Motion that the Board of Education approve Carrie Siano as Elementary Teacher for the 2020-2021 school year at Step 1-MA, \$57,324.00.*
- *previously approved at Step 1-BA on 7/22/2020.
- E.4** Motion that the Board of Education approve Curtis Jenkins as a full-time, 12 month Custodian at a salary of \$29,500.00, prorated, for the 2020-2021 school year, effective August 1, 2020.
- E.5** Motion that the Board of Education approve Christel Sutton as a long-term substitute secretary at a rate of \$100.00 per day, for the 2020-2021 school year.
- E.6** Motion that the Board of Education approve the following staff for Kindergarten Screening on from August 1, 2020 – August 20, 2020, not to exceed hours 22 hours:

Name	Position	Hourly Rate
Katherine Crawley	Teacher	\$41.82
Laura Myers	Teacher	\$41.82
Cheryl Shaak	Teacher	\$41.82

- E.7** Motion that the Board of Education approve the following staff to write Social Emotional Learning curriculum not to exceed 15 hours:

Name	Rate
Adrienne Mahon	\$33.66 per hour
Beth O'Reilly	\$33.66 per hour

- E.8** Motion that the Board of Education approve the following staff members to serve on the 2020-2021 school year Scheduling Committee, at a rate of \$41.82 per hour, not to exceed 40 hours:

Kelly Cardamone
Vanessa Hyland
Elise Lembo
Jennifer Love
Cheryl Shaak
Dana Stover

- E.9** Motion that the Board of Education approve the following substitute staff for the 2020-2021 school year:

SUBSTITUTE TEACHERS 2020-2021 SCHOOL YEAR	
Albanowski, Robert	Joudrey, Jessica
Asaro, Jeryl-Ann	Keane, Peggy
Baiardi, Courtney	LePore, Catherine
Behan, John	Lightbody, Jane
Black, Gina	Martin, Delores
Boland, Lindsey	McGowan, Carolyn
Brundage, Brian	Moran, Kelly
Cervino, Raymond	Mossa, Anna Maria (Mary)
Ciccosanti, Tanya	Moynihan, Joseph
Clayton, Beth	Murray, Tracey

Covert, Kaylee	Nielsen, Flora
Crump, Jessica	O'Boyle, Tessa
Cuddhy, Deborah	Passes, Carolyn
D'Ambrosio, Nicole	Regan, Erinne
Davenport, Amanda	Ruchalski, Jessica
Ferrer, Abigail	Schramm, Sanda
Gigon, Susan	Smith, Beth
Grasso, Barbara	Sutor, Paul
Harm, Kristina	Weinberger, Margaret
Jamison, Gianna	Wodell, Colleen

SUBSTITUTE NURSES 2020-2021 SCHOOL YEAR
Aldi, Shannon
Boquel, Paulette
Melillo, Gina
Nieberlien, Lynn

- E.10** Motion that the Board of Education approve Sarah Jordan step increase from Step 6 BA+30, \$62,599.00 to Step 6 MA, \$63,399.00.
- E.11** Motion that the Board of Education approve Jami Menture's reduction of teacher aide hours to 4 hours per day at \$16.18 per hour for 185 days and the addition of two special education teaching periods per day (.40) at Step 1BA for the 2020-2021 school year.
- E.12** Motion that the Board of Education approve Melinda Garrison's reduction of teacher aide hours to 4 hours per day at \$15.40 per hour for 185 days and the addition of two special education teaching periods per day (.40) at Step 1BA for the 2020-2021 school year.
- E.13** Motion that the Board of Education approve Melinda Garrison as a transportation aide for .75 hours per day, at a rate of \$15.40 per hour, for 180 days, for the 2020-2021 school year.

Motion on E.1 through E.13 by Mr. Becker, seconded by Mrs. Jones carried by unanimous roll call vote 8.0

11. Visitor's Business – Visitors are permitted to comment on agenda and non- agenda items at this time.

12. Discussion

13. Payment of Bills

Motion that the Board authorizes payment of the August 2020 bills list that the Secretary is authorized to draw warrants of the Treasurer in the amount of \$914,061.04 for August 2020.

14. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

Questions and Comments from the Zoom chat.

19:05:47 From Theresa Porcello : Can someone please share the agenda on the screen?

19:12:54 From Karen McCowan to Christine Carlson(Privately) : If agenda was posted...please direct where is it located?

19:15:33 From Karen McCowan : Mental Health - Can you please share what thoughts/actions were discussed with how to handle children who are now acting out due to frustration with virtual learning. What if anything are you doing to try to bring the children together virtually?

19:16:05 From Joe Milancewich : Agenda is on school web site under admin tab, Board of Education, BOE Agenda

19:29:23 From Ash K : is there an orientation for pre-k or k?

19:34:39 From Karen McCowan : Virtual Learning - Can you please elaborate on what you/teachers are doing differently this year? What if any training

was provided to enhance the virtual classroom? As its apparent that virtual is the majority of “type” of learning vs live

19:38:25 From Alli Scaduto : Thank you for the information provided thus far and for all of your efforts helping us navigate this difficult and uncertain time. Any insight that you can offer on what the virtual days will look like for our children (as well as what the second half of the in-school days will look like) would be really helpful for working parents trying to arrange the appropriate level of childcare and educational services for our children. Thank you, in advance.

19:38:53 From Susan Thomas : Could you please confirm the plan for all virtual learning curriculum? The info we received on August 3rd outlined a very regimented schedule. On August 10th a Q&A doc was distributed which outlined the virtual only learning very differently - where teachers would check in during breaks/lunch. These two outlines are very different and the second doesn't seem to align with The Road Back supplemental plan distributed on July 27th. Decisions were made based on the August 3 info but that seems to have changed based on subsequent communications.

19:44:07 From Shannon Ursu : can you please let us know if there is a policy for children returning from travel out of state or out of the country?

19:50:43 From Suzy Evans : That many new students? Is their residency being verified?

19:51:34 From Julie Smith : When will schedules be confirmed?

19:54:10 From Tina Cadott : How many children will be 100% virtual?

19:56:36 From Joanne McNamara : Roughly how many students in a classroom?

20:01:15 From Richard Curran : Policies 1648, 1648.02 and 1649 are referenced as "attached" but don't seem to there - when can they be reviewed?

20:05:57 From Alli Scaduto : On the days when the children are home (i.e., on Tuesdays and Fridays for kids on the Blue schedule), do they receive live instruction all-day or only when the teacher is finished educating the Gold students? And, if the latter, when will that live instruction start and how long will it be on any given day?

20:06:13 From susan pedersen : What Is the protocol if a student, teacher or any staff member comes down with Covid

20:10:40 From Susan Thomas : Could you please clarify what the All Virtual Curriculum looks like - the answer given only addresses the virtual day - not the full Virtual Curriculum.

20:11:10 From Richard Curran : Same question as Susan Thomas, thanks.

20:12:36 From Morgan Cassella : can students still be dropped off at the regular car line and walk to their designated doors?

20:14:16 From Sean Wohltman : Hi. several parents submitted 32 questions on August 4th. Mr Sabia committed to answering these in the 5th. I received a call from Carlson addressing some of these. There's a FAQ document, and some may have been addressed across several meetings, but when will we receive direct, written answers to those questions?

20:16:13 From Tina Cadott : Will the blue & gold group students be sharing desk consecutively? if so, will they cleaned in between use?

20:18:28 From Julie Smith : When will cohort assignments be shared? Also the first day of school?

20:22:19 From susan pedersen : About my previous question, I understand there are protocols you have to do with the state, but what will you actually do about the people who came in contact with that particular person, will all those people be notified and have to quarantine

20:23:15 From Suzy Evans : What is the protocol for alerts for infected families? e.g., if an 8th grader tested positive and has a 6th grade sibling, would the 6th grade class be alerted that this child is being quarantined or would an alert only be issued if a student in their class was positive?

20:24:59 From Richard Curran : Sorry but I'm still not clear: for the All-Virtual curriculum, will teachers be teaching group lessons on-line throughout the day or will the teachers only be on-line during planning/lunch as stated in the August 10 letter?

20:26:05 From Sean Wohltman : Thank you Mrs. Carlson, and the board . And apologize for earlier typos!

20:28:46 From kristin blackman : Will children who elect for an all virtual education receive more live instruction than children on the blue/gold schedule? How many teachers are assigned to teach the 10% of students who have elected all virtual?

20:29:46 From Joanne McNamara : Will the older kids be keeping items in their desks, backpacks, or have a place in the classroom?

20:35:24 From Julie Smith : How will you be monitoring how many children are going into the restroom at 1 time?

20:35:50 From Carol Noe : following this question: if a child gets sick with negative test for Covid or and positive for flu. what is the policy?

20:41:23 From Richard Curran : Thank you.

20:41:25 From Suzy Evans : TY to the Board and Admin!

20:41:43 From Eliot Arlo Colon : I appreciate all of the questions and patience.

20:41:45 From Joanne McNamara : Thank you!!

20:41:47 From Sarah Jordan : Excited for the year ahead with all your children!

20:42:10 From Carol Noe : thank you for all you do !
20:44:01 From Lori Cohen : Thank you for everything and all your time!!!!
20:44:06 From susan pedersen : Thank you
**20:45:30 From Juliann Bramley : Thank you everyone for all of your hard for
and dedication in trying to keep our entire community safe**
20:46:38 From Mishelle Whiting : Thank you!! :)
20:48:01 From Flora Snyder Nielsen : THANK YOU!

15. Adjournment

**A motion to adjourn was made by Mr. Becker and seconded by Mrs. Jones.
Meeting adjourned at 9:00 PM. Motion was carried by a unanimous vote of 8-0.**

Respectfully Submitted,

Dawn Cherry
Board Secretary