

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**September 16, 2020**  
**Meeting called to order at 7 p.m.**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**

Mr. Becker, Mr. Colon, Dr. D'Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones,  
Dr. LaValva, Mr. Milancewich, Mr. Vitale

Absent: Mrs. Dettlinger, Mr. Vitale

Also present: Mrs. Carlson, Ms. Cherry, teachers, and approximately 30 members of the public

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Motion by Mr. Becker and seconded by Dr. Lavalva that the Board of Education accept the minutes of the August 27, 2020 Regular Public Meeting Minutes. Passed by unanimous consent (7-0).

**Motion by Mr. Becker, seconded by Dr. D'Ambrosio, Abstain by Dr. LaValva motioned carried by roll call 6-0.**

5. **Presentations** – Mrs. Carlson presented awards to each of the following retiring teachers. She thanked them separately for their hard-work, dedication and said they were all irreplaceable. She separately highlighted each of their contributions to the school and said she completely understood their decisions to retire at this time and respected the fact they put their family first. She gave them all beautiful remembrance plaques.

- Darlene Finkenauer retirement
- Susan Grady retirement
- Karen Semple retirement

6. **Visitor's Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence**

8. **Committee Reports-**  
Finance – Mr. Vitale – No report

Representative to Manasquan- Mr. Ingoglia

Curriculum and Programs- Mr. Becker –

- Discussed overwhelmingly positive scores earned in QSAC. He explained that the BES allows students to participate in advanced classes who may not score high enough on standardized testing but are given the exposure to these classes for the betterment of the student.
- The BES has cancelled sports and extracurricular activities based on the decision from the Monmouth County Athletic League (MCAL) cancelling sports.
- Food items for in school celebrations are prohibited at this time.
- Committee mandate of addressing Equity, Diversity & Inclusion (EDI) throughout the school year.
- Chromebook insurance is an option for parents.
- The outdoor learning center donated by the BEF is impressive.

Buildings and Grounds- Mr. Milancewich – No report

Personnel- Mrs. Dettlinger – No report

Negotiations- Mr. Milancewich – No report

Policy and Wellness- Mrs. Jones –

- Policy #1648 Restart and Recovery Plan – Appendix N Protocols/Procedures for Scheduling of Students was added and taken from the BES Restart and Recovery Plan.
- Policy #1648.02 (M) Remote Learning Options For Families – with an addition of the of the data points that will be used to transition between Phases.

Community Relations/Board Liaison- Mr. Colon -

- Spoke of the importance of uniting the community with the board and the BES. He welcomed forward thinking ideas to be shared and stressed the importance of getting children safely outside during the school day.

**9. Administrative Report –**

Mrs. Carlson thanked everyone for their hard work and dedication for safely and efficiently opening the school. She acknowledged the PTO for their fundraising creativity during this difficult time.

**10. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Motion that the Board of Education approves the Statement of Assurance for Use of Paraprofessional Staff for the 2020-2021 school year, as per attachment.

**A.2** Motion that the Board of Education approves NJ Care to provide either initial or renewal CPI training for Brielle staff at a rate of \$110.00 per hour, not to exceed \$880.00.

**A.3** Motion that the Board of Education approves New Jersey Center for Autism Resources and Education (NJ Care) LLC, to provide services for the 2020-2021 school year at a cost of \$68,990, effective September 8, 2020.

**A.4** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

Staff Member	Conference/Workshop	Cost
Erin Coughlin	Fundations Level 2 Virtual Training 10/14/2020	\$300.00
Celeste Decker	Fundations Level 2 Virtual Training 10/14/2020	\$300.00
Jillian McAlary	Fundations Level 2 Virtual Training 9/22/2020	\$300.00
Lisa Paoella	Fundations Level 2 Virtual Training 9/22/2020	\$300.00
Caitlin Pinnella		\$300.00

	Fundations Level 2 Virtual Training 9/22/2020	
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**Motion by Mr. Becker, seconded by Mr. Colon, motioned carried by roll call 7-0**

**B. Finance Roll Call**

**B.1** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for August 30, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of August 30, 2020 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**B.2** Motion that the Board of Education approves client agreement from Above and Beyond Learning Group as per attachment.

**Motion by Mr. Becker, seconded by Mrs. Jones, motioned carried by roll call 7-0.**

**C. Buildings and Grounds Roll Call**

**D. Policy Roll Call**

**D.1** Motion that the Board of Education approve the second reading of the following new policy, Policy 1648, Restart and Recovery Plan, attached.

**D.2** Motion that the Board of Education approve the second reading of the following new policy, Policy 1648.02, Remote Learning Options for Families, attached.

**D.3** Motion that the Board of Education approve the second reading of the following new policy, Policy 1649, Families First Coronavirus Response Act, attached.

**Motion by Mr. Becker, seconded by Mrs. Jones, motioned carried by roll call 7-0.**

- | <b>E.</b>  | <b>Personnel</b>  | <b>Roll Call</b> |
|------------|---|------------------|
|            | All items below are upon the recommendation of the Superintendent   |                  |
| <b>E.1</b> | Motion that the Board of Education approves John Morris as a substitute teacher for the 2020-2021 school year.  |                  |
| <b>E.2</b> | Motion that the Board of Education approves Susan Sevastakis as a substitute secretary for the 2020-2021 school year.   |                  |
| <b>E.3</b> | Motion that the Board of Education rescinds approval of Melinda Garrison as a teacher aide (.60) for 4 hours per day, at a rate of \$15.40 per hour, and two special education teaching periods per day (.40) at Step 1BA for the 2020-2021 school year.  |                  |
| <b>E.4</b> | Motion that the Board of Education rescinds approval of Melinda Garrison as a transportation aide for .75 hours per day, at a rate of \$15.40 per hour, for the 2020-2021 school year.  |                  |
| <b>E.5</b> | Motion that the Board of Education accepts resignation from Melinda Garrison, Teacher Aide/PT Special Education Teacher, effective August 27, 2020.   |                  |
| <b>E.6</b> | Motion that the Board of Education approves Jami Menture as a teacher aide (.40) for two hours per day (.40), at a rate of \$16.18 per hour, and four special education teaching periods per day (.60) at Step 1MA for the 2020-2021 school year. *<br>*previously Board approved on 8/20/2020 for 4 hours per day as teacher aide (.60) at a rate of \$16.18 per hour, and two teaching periods per day (.40) at Step 1BA for the 2020-2021 school year. |                  |
| <b>E.6</b> | Motion that the Board of Education approves Amanda Sweeney as a full-time teacher aide for the 2020-2021 school year, at a rate of \$15.40 per hour, with single benefits.  |                  |
| <b>E.7</b> | Motion that the Board of Education approves Amanda Sweeney as a transportation aide for .75 hours per day, at a rate of \$15.40 per hour, for 180 days, for the 2020-2021 school year.  |                  |

**E.8** Motion that the Board of Education approves Patricia Emerson as a virtual teacher at a rate of \$100.00 per day, effective 9/10/2020 – 11/4/2020.

**E.9** Motion that the Board of Education approves the following teachers for part-time virtual teaching at a rate of \$313.65 per week until the hiring of replacement virtual teachers:

Bonnie Devereaux
Katie Golding
Laura Myers
Caitilin Pinnella

**Maria Prendergast erroneously omitted on the Agenda but added in and approved at the meeting with a Motion by Dr. D’Ambrosio, seconded by Mr. Milancewich, motioned carried by roll call 7-0.**

**E.10** Motion that the Board of Education approves the following teachers for part-time virtual teaching at a rate of \$125.00 per week until the hiring of replacement virtual teachers:

Peter DeBenedetto
Kenn Yee

**Jennifer Love erroneously omitted on the Agenda but added in and approved at the meeting with a Motion by Dr. D’Ambrosio, seconded by Mr. Milancewich, motioned carried by roll call 7-0**

**E.11** Motion that the Board of Education approves the following extra-curricular appointments for the 2020-2021 school year:

Anthony Mahon	Technology Coach	\$1,400.00
Tim Prof	Technology Coach	\$1,400.00

**E.12** Motion that the Board of Education approves the following virtual teachers for the 2020-2021 school year, at a rate of \$100.00 per day, effective 9/21/2020 through 11/4/2020:

Mackenzie Queen
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Alyssa Shatzman
Payton Smith

**E.13** Motion that the Board of Education approves the following staff members to receive a \$200.00 stipend for presenting technology trainings at the teachers’ in-service session held on September 8, 2020:

Sarah Jordan
Diane Lomet
Jennifer Love
Anthony Mahon
Jo Ann McWilliams
Marissa North
Jeannette Ramsey

**E.14** Motion that the Board of Education approves the resignation of David Tonzola as Treasurer of School Monies for the 2020-2021 school year, effective 10/1/2020.

**E.15** Motion that the Board of Education approves Diane Lomet for teaching virtual Algebra at a rate of \$83.26 per week, effective 9/14/2020 – 11/4/2020.

**E.16** Motion that the Board of Education approves Karen Cavan, Nurse’s Aide, at a rate of \$32.00 per hour, 20 hours per week. \*

\*Previously Board approved on 5/20/2020 for \$30.00 p/h for 20 hours per week.

**Motion by Dr. D’Ambrosio, seconded by Mr. Milancewich, motioned carried by roll call 7-0.**

**Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

Citizen’s comments and concerns regarding getting the children back to in person learning as quickly as possible and that their education is suffering with the difficulties on on-line learning for young students. Comments from the following citizens:

Michelle Whiting – concerns with filling out daily survey correctly.

Dan Gilly – wants to move to the next phase a quickly as possible.

Amber Fernicola – wanted to know why Wednesday was virtual.

Tina Cadott – was expressing concerns of her child not getting a full class of instruction while on-line.

Heather Altman – asked to live stream classroom learning for the remote learning children.

Katrina Wilkes – asked if the 2pm-3pm was mandatory, why her child was not getting instruction during that time.

Justin North – said kids were outside playing all together the minute they leave school and why can't they all come back for in-person learning.

**11. Discussion**

**12. Payment of Bills**

Motion that the Board authorizes payment of the following September 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of \$1,897,240.60.

**13. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

**14. Adjournment**

A motion to adjourn was made by Dr. Lavalva and seconded by Mrs. Jones Meeting adjourned at 9:27 PM. Motion was carried by a unanimous vote of 7-0.

Respectfully Submitted,



Dawn Cherry

Business Administrator/ Board Secretary