

BRIELLE BOARD OF EDUCATION
Regular Action Meeting Minutes
Brielle, New Jersey
October 21, 2020

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified.

2. **Roll Call**
Mr. Colon, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mr. Becker, Mrs. Jones, Dr. LaValva, Mr. Milancewich, and, Mr. Vitale

Absent: Mrs. Jones and Mr. Vitale

Also present: Mrs. Carlson, Ms. Cherry and approximately 10 members of the community.

3. **Flag Salute**

4. **Approval of Minutes – Consent**
Move that the Board of Education accept the minutes of the September 16, 2020 Regular Public Meeting Minutes.
Motion by Mr. Colon, seconded by Dr. D’Ambrosio carried by unanimous roll call vote 7-0

5. **Presentations – Mrs. Carlson reported the following:**
 - Brielle calendar originally had virtual weeks after the Thanksgiving and Christmas holidays but after discussions with Monmouth County Superintendent’s and our reopening committee we had thought it encourage people to travel into CDC advisory states. Therefore, the decision was made to change to in person learning.
 - Mrs. Carlson thanked the board members for all their hard work and dedication to their positions as board members particularly during this pandemic.
 - NJ School Boards virtual conference that both she and Dawn Cherry were attending in which the common theme was equity in education. The pandemic bought out just how much inequity existed in schools throughout the state.
 - Back to school night will be virtual

- School pictures took place but not class pictures.
- We will have a year book but it will be a challenge this year.
- PTO has given every teacher who applied for a grant. Mrs. Carlson encouraged every teacher to be a PTO member.
- BEF donation of the outdoor classroom is a phenomenal accomplishment during a pandemic. It just proves that the community comes together to help in every way possible.
- Kindergarteners walked to the firehouse for their class trip and it was the first time ever the alarm went off.
- Two teacher were positive with COVID and are in quarantine. Substitute teachers are very difficult to find.

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time. **No visitor’s comments were made.**

7. **Correspondence - None**

8. **Committee Reports-**

Finance – Mr. Vitale – **Mr. Vitale was absent. No reports were given.**

Representative to Manasquan- Mr. Ingoglia - **None**

Curriculum and Programs- Mr. Becker - **None**

Buildings and Grounds- Mr. Milancewich – Approval of the Comprehensive Maintenance Report and M-1. Discussions of the phase three lighting and ceiling replacement project which was not budgeted. Expenses will be drawn from the Maintenance Reserve.

Purchase of a new tractor to replace the one we currently have which has been costly to repair over the last few years.

Personnel- Mrs. Dettlinger - **None**

Negotiations- Mr. Milancewich - **None**

Policy and Wellness- Mrs. Jones - **None**

Community Relations/Board Liaison- Mr. Colon - **None**

9. **Administrative Report**

10. **Action Items**

A. **Curriculum and Programs**

Roll Call

- A.1** Motion that the Board of Education approves the 2020-2021 Memorandum of Agreement between the Brielle Board of Education and the Brielle Borough Police Department.

- A.2** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

Staff Member	Conference/Workshop	Cost
Christine Carlson	2020-2021 Monmouth County Superintendents' Roundtable, Freehold, NJ 9/25/2020, 10/30/2020, 11/20/2020, 12/11/2020, 1/22/2021, 2/26/2021, 3/19/2021, 4/16/2021, 5/20/2021 6/11/2021	Mileage
Christine Carlson	2020-2021 Superintendents' Professional Development Academy, Monmouth University, West Long Branch, NJ 10/14/2020, 12/9/2020, 2/17/2021, 5/19/2021	\$300.00 membership dues
Phyllis Penkethman	Bureau of Education & Research Language Processing Disorder Online Seminar, 11/2/2020	\$219.00 registration
Kathryn Crawley Bonnie Devereaux Katie Golding Laura Myers Maria Prendergast Cheryl Shaak Carrie Siano Peg Thompson	CTL Professional Development Courseware/University of Oregon, DIBELS 8 th Edition Online Training Course	\$74.00 per person

Beth O'Reilly		
Christine Carlson Dawn Cherry	2020 NJSBA Virtual Workshop- Conference October 20 – 22, 2020	\$199 Per person
Dawn Cherry	NJASBO Academy for new Business Administrators. Four sessions from September through January 2021	\$100 registration
Carrie Siano	Wilson Language Training, Regional Virtual Foundations Level 1, Launch Workshop	\$289
Carrie Siano	Wilson Language Training, Virtual Implementation Support Regional Cohort Training	\$300

- A.3** Motion that the Board of Education approves ten 6th – 8th grade students to participate in The New Jersey Middle Academic League’s Quiz Bowl/Academic Competition for the 2020-2021 school year. Ms. Cardamone will facilitate the online monthly academic competitions. The annual cost for participation is \$120.00.

- A.4** Motion that the Board of Education approves the School Nursing Service Plan for 2019-2020 in accordance with N.J.A.C. 6:8-2.1 and submit to the Monmouth County Office of Education as per attachment 10.A.5.

- A.5** Motion that the Board of Education approves Learn Well to provide home instruction services for 10 hours a week at a rate of \$33.66 per hour for the period of which instruction is needed.

- A.6** Motion that the Board of Education approves the revised Brielle School District’s 2020-2021 school year calendar*, as attached.
*Previously approved on 1/29/2020, 7/22/2020, 8/27/2020.

- A.7** Motion that the Board of Education approves Brielle School District participation in Across District Group Collaborative Sessions held by BDO Consulting Services, LLC, at a cost of \$3,734 for the 2020-2021 school year.

Motion by Mr. Becker, seconded by Dr. D’Ambrosio carried by unanimous roll call vote 7-0

B. Finance Roll Call

B.1 Motion that the Board of Education approves Brielle Board of Education in a transportation jointure agreement with Point Pleasant Beach Board of Education who will act as host as follows:

<u>Joiner District</u>	<u>Destination</u>	<u>Duration</u>	<u>Joiner Cost</u>
Brielle Board of Ed	Douglas Development Center, N. Brunswick	9/1/20 6/30/21	- \$72,000.00

B.2 Motion that the Board of Education accepts \$21,922 for the Coronavirus Relief Fund Grant.

B.3 Motion that the Board of Education accepts \$150,508 in Extraordinary Aid for the 2019-2020 school year.

B.4 BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for September 30, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of September 30, 2020 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B.5 Motion that the Board of Education approves the budget transfers effective September 30, 2020.

Motion by Mr. Milancewich, seconded by Mrs. Dettlinger carried by unanimous roll call vote 7-0

C. Buildings and Grounds Roll Call

- C.1 Motion that the Board of Education approves the 2020-2021 M-1 and Comprehensive Maintenance Plan and authorizes submission to the New Jersey Department of Education. Attachment 10.C.1.
- C.2 Motion that the Board of Education approves Long’s Installation and Service to perform repairs and replacement of exhaust fans at a cost of \$6,825. Several quotes were requested, two were returned and Long’s was the lowest quote.

Motion by Mr. Milancewich, seconded by Mr. Colon carried by unanimous roll call vote 7-0

D. Policy Roll Call

E. Personnel Roll Call
All items below are upon the recommendation of the Superintendent.

E.1 Motion that the Board of Education approves the following substitute secretaries pending completion of Criminal History Review:

Elizabeth Pencinger
Mary Beth Westrol

E.2 Motion that the Board of Education rescinds approval of Alyssa Schatzman as a virtual teacher for the 2020-2021 school year, at a rate of \$100.00 per day, effective 9/21/2020 through 11/4/2020. *

*previously Board approved 9/16/2020.

E.3 Motion that the Board of Education approves the following extra-curricular appointments for the 2020-2021 school year:

Matt Fallon	Yearbook Advisor
Vanessa Hyland	Newspaper Advisor
Beth O’Reilly	Student Government Advisor

Peter DeBenedetto	TV Studio Advisor
Kelly Cardamone Sarah Jordan	Detention Monitor
Erin Coughlan Ashley Gahr Katie Golding Kristin Hennessy Vanessa Hyland Elise Lembo Jami Menture Lisa Paoella Pam Phillips Caitlin Pinnella Peg Thompson Sarah Jordan (substitute) Steve Labrecque (substitute)	Homework Club

- E.4** Motion that the Board of Education approves Loretta Hill as Treasurer of School Monies for the 2020-2021 school year at the annual salary of \$3,675 prorated at \$2,756.60 for a fixed term from October 1, 2020 to June 30, 2021.

- E.5** Motion that the Board of Education appoint Dawn Cherry, Business Administrator as the Qualified Purchasing Agent of Brielle School District for the 2020-2021 school year, thereby increasing the district’s bid and quote threshold, and granting her the authority, responsibility and accountability for the purchasing activity of the district and having the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by law.

- E.6** Motion that the Board of Education approves Susan Sevastakis as a substitute instructional aide for the 2020-2021 school year, at a rate of \$85 per day.

- E.7** Motion that the Board of Education approves the resignation of Janet Musso, Music Teacher, for the purpose of retirement, effective, January 1, 2021.

- E.8 Motion that the Board of Education approves the following substitute transportation aides for the 2020-2021 school year:

Pam Phillips
Christel Sutton

- E.9 Motion that the Board of Education approves Elisha Hendelson as a virtual teacher for the 2020-2021 school year, at a rate of \$100.00 per day, effective 9/25/2020 through 1/22/2021.

- E.10 Motion that the Board of Education approves the following virtual teachers for the 2020-2021 school year, at a rate of \$100.00 per day, effective 11/5/2020 through 1/22/2021.

Patricia Emerson
Mackenzie Queen
Payton Smith

- E.11 Motion that the Board of Education approves Sarah Harmon as a substitute teacher for the 2020-2021 school year pending the completion of criminal history review.

- E.12 Motion that the Board of Education approves Alyssa Walker as a substitute teacher for the 2020-2021 school year pending the completion of criminal history review.

- E.13 Motion that the Board of Education approves Riley Martin as a substitute secretary for the 2020-2021 school.

Motion by Mrs. Dettlinger, seconded by Dr. D'Ambrosio carried by unanimous roll call vote 7-0

Visitor's Business – Visitors are permitted to comment on agenda and non- agenda items at this time.

- Rich Curran- questioning the criteria used to move from phase to phase. Asked what the Wednesday deep cleaning involved.
- Dean Healey – commented on S.E.L. for a half hour might be too long.
- Tina Cadott – Asked how far the all remote student are behind from the students learning in person.

11. Discussion - None

12. Payment of Bills

Motion that the Board authorizes payment of the following September 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,519,568.29

Motion by Dr. LaValva, seconded by Mrs. Dettlinger carried by unanimous roll call vote 7-0

13. Executive Session

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

14. Adjournment

Motion by Mrs. Dettlinger, seconded by Dr. D'Ambrosio carried by unanimous roll call vote 7-0.

Meeting adjourned at 8:40.

Respect submitted,



Dawn Cherry

Business Administrator/Board Secretary