

**BRIELLE BOARD OF EDUCATION**  
**Regular Action Meeting Minutes**  
**Brielle, New Jersey**  
**November 18, 2020**

1. **Announcement** – There has been adequate notice of this meeting provided by the Board of Education January 16, 2020 notice in the *Coast Star* setting forth the date, time and place for this meeting. Similar notice has been posted in the Town Hall, the Brielle School Web Site, and the Borough Clerk has been notified. The meeting was held both in-person and virtually.

2. **Roll Call**

Mr. Becker, Mr. Colon, Dr. D’Ambrosio, Mrs. Dettlinger, Mr. Ingoglia, Mrs. Jones, Dr. LaValva, Mr. Milancewich, and Mr. Vitale

**Also present: Mrs. Carlson, Ms. Cherry and approximately 15 members of the community were virtually connected and just one was in-person.**

3. **Flag Salute**

4. **Approval of Minutes – Consent**

Move that the Board of Education accept the minutes of the October 21, 2020 Regular Public Meeting Minutes.

**Motion by Mrs. Dettlinger, seconded by Mrs. Jones carried by unanimous roll call vote 9-0.**

5. **Presentations – Mrs. Carlson reported on the following.**

- Mrs. Carlson stressed the importance to parents of keeping their children home when they are sick.
- A kindergarten student had tested positive for COVID. As a result the class was taught virtually for two weeks.
- There was an uptick in positive cases in Brielle. 19 were reported at the time.
- Currently there were 19 students and 5 staff members’ home on quarantine.

6. **Visitor’s Business** – Visitors are permitted to comment on agenda items only at this time.

7. **Correspondence - none**

**8. Committee Reports-**

- Finance – Mr. Vitale - **none**
- Representative to Manasquan- Mr. Ingoglia - **none**
- Curriculum and Programs- Mr. Becker - **none**
- Buildings and Grounds- Mr. Milancewich - **none**
- Personnel- Mrs. Dettlinger - **none**
- Negotiations- Mr. Milancewich - **none**
- Policy and Wellness- Mrs. Jones
- Community Relations/Board Liaison- Mr. Colon

**9. Administrative Report**

Mrs. Carlson reported on the following:

- The funds raised by the BEF have resulted in the completion of our Outdoor Courtyard Classroom.
- Halloween was successful in spite of the change in the way it was celebrated this year. We were able to conduct a virtual parade video compilation of grades Pre-K through 8 that is available for viewing on our website.
- We transitioned to Stage 4A of our Reopening Plan on Monday, November 9<sup>th</sup>, which entails 5 days of instruction, Monday – Friday, with early dismissal remaining in place.
- The PTO helped to celebrate the transition to stage 4A with The Greatest Showman theme. In addition to decorating the school’s entrances with circus themes, the PTO and Mr. DeBenedetto collaborated on a video compilation of students and staff participating in the themed event, which is also available on our website for viewing.
- November 9<sup>th</sup> also marked the beginning of the second marking period where we welcomed back to the classroom 10 of our 50 fully virtual learners.
- Parent Teacher Conferences will be held virtually through Google Meet, on the following dates: 11/19, 11/23, & 11/24.

**10. Action Items**

**A. Curriculum and Programs**

**Roll Call**

**A.1** Motion that the Board of Education approves the following staff members to attend professional development workshops as listed below:

Staff Member	Conference/Workshop	Cost
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Lisa Kenny	NJASP Virtual Winter Conference – December 4, 2020 -Applied Trauma Informed School Approaches -How Schools Can Promote Psychological Well-being During the Pandemic and Beyond.	\$195.00 registration fee
Stephen Labrecque	Garden State Virtual Coaches Clinic, November 13-15, 2020	\$100.00 registration fee

- A.2** Motion that the Board of Education approve Speech Therapist, Mandy Schwarz, to provide nine additional hours of speech therapy at a rate of \$75.00 per hour for the 2020-2021 school year. \*

\*Previously Board approved on July 22, 2020 not to exceed 10 hours per week.

**Motion by Mr. Becker, seconded by Mrs. Dettlinger carried by unanimous roll call vote 9-0**

**B. Finance**

**Roll Call**

- B.1** Motion that the Board of Education accepts from NJ Schools Insurance Group (NJSIG) the \$4,667.08 check for the 2019 Safety Grant Award.

- B.2** BE IT RESOLVED that the financial reports of the Secretary to the Board of Education and Treasurer of School Monies for October 31, 2020 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23.2.11 (c) 4 we certify that as of October 31, 2020 which after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- B.3** Motion that the Board of Education approves the budget transfers effective October 31, 2020.

**Motion by Mr. Vitale, seconded by Mr. Becker carried by unanimous roll call vote 9-0.**

**C. Buildings and Grounds** **Roll Call**

**D. Policy** **Roll Call**

**E. Personnel** **Roll Call**

**All items below are upon the recommendation of the Superintendent.**

**E.1** Motion that the Board of Education approves the following substitutes for the 2020-2021 school year pending the completion of Criminal History Review:

Name	Position
Jessica McCusker	Substitute Teacher
Denise Ridoux	Substitute Teacher
Brooke Sharkey	Substitute Teacher Substitute Secretary
Summer Smith	Substitute Teacher

**E.2** Motion that the Board of Education approves the following extra-curricular appointments for the 2020-2021 school year:

Staff Member	Position	Amount
Kelly Cardamone	Academic Team Advisor	\$1,530.00
Kristin Hennessy	BEST Program Advisor	\$41.82 p/h
Stephen Labrecque	BEST Program Advisor	\$41.82 p/h
Jami Menture	BEST Program Advisor	\$41.82 p/h
Caitlin Pinnella	BEST Program Advisor	\$41.82 p/h
Tina Snyder	BEST Program Advisor	\$41.82 p/h

**E.3** Motion that the Board of Education approve Christel Sutton for the position of School Secretary, 12 months, for the 2020-2021 school year, effective December 1, 2020, at a salary of \$39,900, waiving health benefits.

**Motion by Mrs. Dettlinger, seconded by Mr. Becker carried by unanimous roll call vote 9-0.**

**Visitor’s Business** – Visitors are permitted to comment on agenda and non- agenda items at this time.

- Rich Curran- questioning the criteria used to move from phase to phase. When we will be in-person for a full day.
- Sean Wohltman – asked how he can obtain the recorded session of the board meeting.

**11. Discussion**

**12. Payment of Bills**

Motion that the Board authorizes payment of the following October 2020 bills list and that the Secretary is authorized to draw warrants of the Treasurer in the total amount of: \$1,382,916.75

**Motion by Dr. LaValva, seconded by Mr. Vitale carried by unanimous roll call vote 9-0.**

**13. Executive Session**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (Act) the Brielle Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exceptions(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing :

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-2 no longer applies. There is not an Executive Session planned.

**14. Adjournment**

**Motion by Mrs. Dettlinger, seconded by Mrs. Jones carried by unanimous roll call vote 9-0. Meeting adjourned at 7:52.**

Respectfully submitted,

*Dawn Cherry*

Dawn Cherry  
Business Administrator/Board Secretary

